



City of Brookings Building Department Fee Sheet

effective 7/1/2023

Fees Overview

Building permit fees are based on the Building Valuation of the new construction.

Fees are set by the State of Oregon and are used to fund the activities of the Building Department.

How to figure new Building Valuation:

Sq footage of habitable space	x \$ 150.87 +
Sq footage of garage	x \$ 75.37 +
Sq footage of decks over 30" above grade (ground level)	x \$ 60.43 =
	\$ BUILDING VALUATION

Permit Clearance Review Fee: \$216.00

+

Base Building Permit Fee = \$857.00 for the 1st \$100,000 of valuation + \$5.00 for each additional \$1,000 or fraction thereof.

+

Plan Review Fee (65% of Permit Fee)

+

OR State Surcharge (12% of Permit Fee)

City of Brookings

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www.brookings.or.us

System Development Charges

System Development Charges are designed to offset the impact of additional development on Brookings' infrastructure and services, including water, sewer, streets, parks and storm drain systems.

Water:	\$ 2,633.07
Sewer:	\$ 11,660.54
Streets:	\$ 1,673.70
Storm Drains:	\$ 1,136.57
Parks:	\$ 1,870.28
2% Admin Fee:	\$ 379.48
TOTAL	\$ 19,353.64

Water Meter Fees

- Refer to New Utility Service Form
- Based on water meter and service lateral size

Sewer Fees

- Refer to New Utility Service Form
- Based on time and material costs to install
- TV inspection of existing lateral may be required

Misc. Permit Fees

Residential Mechanical Permit: Approx. \$94.08

Plumbing Permit: Issued by Curry County - contact 541-247-3304 for current fees.

Electrical Permit: Issued by State Building Codes Division - contact 541-266-1098 for current fees.

OBTAINING A BUILDING PERMIT

- ✓ Check with the Planning Department for zoning to see if the proposed use is allowed, what setbacks, height limits, and other siting standards are required.

If slopes are greater than 15% are located on the property, the Applicant may need to submit materials to comply with Hillside Development - Chap. 17.100, Hazardous Building Site, Brookings Municipal Code (BMC). Initial step, discuss with Planning Staff.

- ✓ Check with the Building Department regarding possible System Development Charges and other fees. Applicant should review the plan review checklist for details needed on construction plans.
- ✓ Complete a Utility Services Availability request, to determine water/sewer availability. Public Works regulates infrastructure; streets, street lights, water, sewer and storm drainage, within the public right-of-way.

Process:

- ❖ Submit completed Permit Clearance Form with required fee and two sets of construction plans to the Building/Planning Department.
- ❖ Site Plan Committee (Planning, Building, Fire, Public Works) will review plans and contact applicant if any further information is required.
- ❖ Building Official will issue a Building Permit and applicant will be advised of costs, payable at the Finance Department, where they will receive back the stamped plans and permit.

2023-24 Typical Building Department Fees for a Single Family Dwelling (SFD) (costs may change)	
Permit Clearance Review Fee	\$216.00
Building Permit Fees (stick built based on 1500 SFD and valuation)	\$2,321.29
Manufactured Dwelling	\$405.00
System Development Fees	\$19,353.64
Water Meter	\$539.00
Water Service Tap In (if not stubbed in at curb)*	\$4,738.00
Sewer Tap In & Clean Out (minimum, if not stubbed in at curb)*	\$4,617.00
Water Account Set-Up Fee (+deposit which can vary 0-\$300)	\$20.00
Total estimated fees for a stick built home:	\$31,804.93
*Water Service and Sewer Tap In fees only required if the services are not already stubbed in at the curb	