

BROOKINGS PLANNING COMMISSION MINUTES

May 7, 2019

CALL TO ORDER

The regular meeting of the Brookings Planning Commission was called to order by Chair Wulkowicz at 7:00 pm in the Council Chambers at Brookings City Hall followed by the Pledge of Allegiance.

ROLL CALL

Commissioners Present: Skip Hunter, Clayton Malmberg, Cheryl McMahan, Gerry Wulkowicz

Commissioners Absent: Tim Hartzell

Staff Present: PWDS Director Tony Baron, Planning Tech Lauri Ziemer

PLANNING COMMISSION CHAIR PERSON ANNOUNCEMENTS - None

PUBLIC HEARINGS

4.1 In the matter of File No. CUP-4-19, a request for approval of a Conditional Use Permit to operate a Short Term Rental facility at 222 Del Norte Lane, #21.

There was no ex parte contact, bias, personal interest, or conflicts of interest declared and no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:04 pm. PWDS Director Tony Baron reviewed the staff report.

The applicant Birte Haakansson was present and available for questions. No one spoke in opposition and the participant did not request additional time to submit materials. The public hearing was closed at 7:10 pm.

The Commission deliberated on the matter. Commissioners reviewed the stairway access and felt the access way was sufficient to accommodate tenants and residents. **Motion made by Commissioner McMahan to authorize a Conditional Use Permit to operate a Short Term Rental facility at 222 Del Norte Lane, #21, a .26 acre parcel located on Assessor's Map No. 41-13-31CD; Tax Lot 99001, zoned R-3, based on the findings and conclusions stated in the staff report and subject to the Conditions of Approval; motion seconded by Commissioner Malmberg. By a 5-0 vote the motion carried.**

Motion made by Chair Wulkowicz to approve the Final Order as presented; motion seconded by Commissioner McMahan. By a 5-0 vote the motion carried.

MINUTES FOR APPROVAL

5.1 Minutes of regular Planning Commission meeting of March 5, 2019. **Motion made by Commissioner McMahan to approve the minutes as presented; motion seconded by Commissioner Malmberg. By a 5-0 vote the motion carried.**

UNSCHEDULED PUBLIC APPEARANCES - None

REPORT FROM THE PLANNING STAFF – Tony Baron advised that the Riparian Ordinance was approved by the City Council on April 22, 2019. He also advised he would like to schedule a joint workshop with the City Council and Planning Commission to discuss the increase of Conditional Use Permits for Short Term Rentals.

COMMISSION FINAL COMMENTS - None

ADJOURNMENT

Chair Wulkowicz adjourned the meeting at 7: 20 pm.

Respectfully submitted,



Gerald Wulkowicz, Brookings Planning Commissioner
Approved at the June 4, 2019 meeting