

## BROOKINGS PLANNING COMMISSION MINUTES

March 5, 2019

### CALL TO ORDER

The regular meeting of the Brookings Planning Commission was called to order by Chair Wulkowicz at 7:00 pm in the Council Chambers at Brookings City Hall followed by the Pledge of Allegiance.

### ROLL CALL

Commissioners Present: Tim Hartzell, Skip Hunter, Clayton Malmberg, Cheryl McMahan, Gerry Wulkowicz

Staff Present: PWDS Director Tony Baron, Planning Tech Lauri Ziemer

Others Present: 1 audience member

### PLANNING COMMISSION CHAIR PERSON ANNOUNCEMENTS - None

### PUBLIC HEARINGS

4.1 In the matter of File No. CUP-3-19, a request for approval of a Conditional Use Permit to operate a Short Term Rental facility at 16947 Parkview Drive.

There was no ex parte contact, bias, personal interest, or conflicts of interest declared and no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:03 pm. PWDS Director Tony Baron reviewed the staff report.

The applicant Lie Tan was present and available for questions. No members of the public spoke in opposition and no participant requested additional time to submit materials. The public hearing was closed at 7:09 pm.

The Commission deliberated on the matter. **Motion made by Chair Wulkowicz to authorize a Conditional Use Permit to operate a Short Term Rental facility at 16947 Parkview Drive, a .26 acre parcel located on Assessor's Map No. 40-13-31CB; Tax Lot 01403, zoned R-1-6, based on the findings and conclusions stated in the staff report and subject to the Conditions of Approval; motion seconded by Commissioner Hartzell. By a 5-0 vote the motion carried.**

**Motion made Chair Wulkowicz to approve the Final Order as presented; motion seconded by Commissioner McMahan. By a 5-0 vote the motion carried.**

### MINUTES FOR APPROVAL

5.1 Minutes of regular Planning Commission meeting of February 5, 2019. **Motion made by Commissioner McMahan to approve the minutes as presented; motion seconded by Commissioner Hartzell. By a 5-0 vote the motion carried.**

### UNSCHEDULED PUBLIC APPEARANCES - None

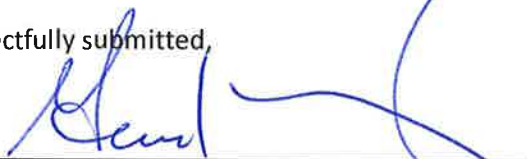
**REPORT FROM THE PLANNING STAFF** – Tony Baron advised that the Riparian Ordinance will be going to City Council on March 25, 2019.

### COMMISSION FINAL COMMENTS - None

### ADJOURNMENT

Chair Wulkowicz adjourned the meeting at 7:12 pm.

Respectfully submitted,



Gerald Wulkowicz, Brookings Planning Commissioner

Approved at the May 7, 2019 meeting