

BROOKINGS PLANNING COMMISSION MINUTES

February 4, 2020

CALL TO ORDER

The regular meeting of the Brookings Planning Commission was called to order by Chair Wulkowicz at 7:01 pm in the Council Chambers at Brookings City Hall followed by the Pledge of Allegiance.

ROLL CALL - Commission welcomed new Planning Commissioner Michelle Morosky

Commissioners Present: Tim Hartzell, Skip Hunter, Clayton Malmberg, Michelle Morosky, Gerald Wulkowicz

Commissioners Absent: Cody Coons, Bill Dundom

Staff Present: PWDS Director Tony Baron and Planning Tech Lauri Ziemer

Audience Present: None

PLANNING COMMISSION CHAIR PERSON ANNOUNCEMENTS

3.1 Annual Report – 2019

Chair Wulkowicz reviewed the annual report, and suggested adding the Planning Commission participated in two joint City Council/Planning Commission workshops discussing the riparian ordinance and future urban renewal district projects. **Motion made by Chair Wulkowicz to approve the Planning Commission Annual Report for 2019 with the addition that the Commission participated in two Joint City Council/ Planning Commission workshops to add the Riparian Ordinance and in discussing future urban renewal district projects and forward the report to the City Council; motion seconded by Commissioner Hunter. By a 5-0 vote the motion carried.**

3.2 Election: Chair and Vice Chair

Motion made by Commissioner Malmberg to nominate Jerry Wulkowicz as City of Brookings Planning Commission Chairperson for all proceedings in 2020; motion seconded by Commissioner Hunter. By a 5-0 vote the motion carried.

Motion made by Commissioner Hartzell to nominate Clayton Malmberg as City of Brookings Planning Commission Vice Chairperson for all proceedings in 2020; motion seconded by Chair Wulkowicz. By a 5-0 vote the motion carried.

PUBLIC HEARINGS

4.1 In the matter of File No. LDC-1-20, revisions to Chapter 17.52 General Commercial (C-3) District, Section 17.52.020. City initiated.

There was no ex parte contact, bias, personal interest, or conflicts of interest declared and no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:06 pm. PWDS Director Tony Baron reviewed the staff report. The public hearing was closed at 7:10 pm.

The Commission reviewed the revisions to Chapter 17.52. **Motion made by Chair Wulkowicz to recommend to City Council approval of File No. LDC-1-20; an addition of a proposal to add a provision under permitted uses in a C-3 district to allow any outright permitted use in the C-2 District based on the Staff Report recommendation; motion seconded by Commissioner Hartzell. By a 5-0 vote the motion carried.**

4.2 In the matter of File No. LDC-2-20, revisions to Chapter 17.180 Workforce Housing, Section 17-180.040. City initiated.

There was no ex parte contact, bias, personal interest, or conflicts of interest declared and no objection to the jurisdiction of the Planning Commission to hear the matter. The public hearing was opened at 7:11 pm, PWDS Director Tony Baron reviewed the staff report. The public hearing was closed at 7:23 pm.

The Commission reviewed the revisions to Chapter 17.180. Commissioners questioned if the first sentence of paragraph C was intended to be deleted as they did not believe it should be and that it should remain so that only property owners may apply for an ADU. PWDS Director Baron agreed that it should remain also. **Motion made by Chair Wulkowicz to recommend to City Council approval of File No. LDC-2-20 with the retention of the first sentence in paragraph C stating "Only the property owner may apply for an ADU" and the deletion of remaining paragraph C and paragraph F from Chapter 17.180 Workforce Housing, Section 17.180.040 of the Brookings Municipal Code based on the Staff Report recommendation; motion seconded by Commissioner Malmberg. By a 5-0 vote the motion carried.**

MINUTES FOR APPROVAL

5.1 Minutes of regular Planning Commission meeting of November 5, 2019. **Motion made by Chair Wulkowicz to approve the minutes of November 5, 2019; motion seconded by Commissioner Hartzell. By a 5-0 vote the motion carried.**

5.2 Minutes of regular Planning Commission meeting of December 3, 2019. **Motion made by Chair Wulkowicz to approve the minutes of December 5, 2019; motion seconded by Commissioner Malmberg. By a 5-0 vote the motion carried.**

UNSCHEDULED PUBLIC APPEARANCE - None

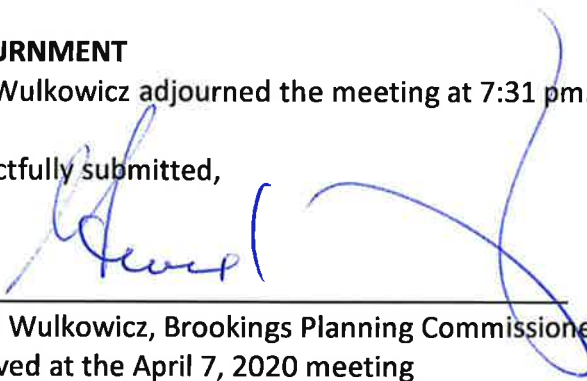
REPORT FROM THE PLANNING STAFF – Tony Baron advised the Parkview annexation is moving along and LCOG is continuing the process of obtaining consent from the property owners interested in annexing.

COMMISSION FINAL COMMENTS – Commissioner Malmberg questioned if the new street in the Alderwood subdivision will eventually connect with Clair Lane on Easy Street. PWDS Baron advised that the street will not be opened until the property on Clair Lane is further developed and brought up to street standards.

ADJOURNMENT

Chair Wulkowicz adjourned the meeting at 7:31 pm.

Respectfully submitted,



Gerald Wulkowicz, Brookings Planning Commissioner
Approved at the April 7, 2020 meeting