

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
January 26, 2017

**CALL TO ORDER**

Chair Tom Bozack called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

**ROLL CALL**

*Present:* Commissioners Trace Kather, Don Vilelle, Patt Brown, Jay Trost and Chair Tom Bozack

*Also present:* Parks/Tech Services Supervisor Tony Baron

**APPROVAL OF MINUTES**

**A. Motion made by Commissioner Kather to approve the minutes of November 17, 2016; motion seconded by Commissioner Vilelle and Commission voted; the motion carried unanimously.**

**PUBLIC APPEARANCES – None**

**REGULAR AGENDA**

**A. Azalea Park Foundation (APF) – Board Member Seat –** Tony Baron presented the agenda report and advised that the original intent was for a Park and Rec Commissioner to be a liaison between the Azalea Park Foundation and the Park and Rec Commission for communication information. The APF group now has two members and meets infrequently. Committee discussed the need for the APF to regroup if they intend to continue. **Motion made by Commissioner Vilelle to not appoint a member of the Parks and Rec Commission to sit on the APF Board of Directors until the final seat is left to fill and the APF resumes regularly scheduled meetings; motion seconded by Commissioner Brown and Commission voted; the motion carried unanimously.** Tony to prepare a letter to APF informing them of the Commission's decision.

**INFORMATION UPDATES/DISCUSSION ITEMS**

**A. Updates on items from last meetings**

- **Memorial Bench Update** - Tony advised that the Christie family who requested a memorial bench at Mill Beach has found a bench, that will have a small plaque installed on it and have agreed to maintain, clean and paint the bench. Tony is in the process of finding a location to install the bench at Mill Beach.
- **Bird Houses in Park** - Tony advised bird houses have been installed and he has seen birds moving in.
- **Lions Club Drinking Fountain** – Tony advised plans are mapped out and his staff will be able to start working with the Lions Club on this in February.
- **KidTown – Swing Replacement** – Tony advised that swings have been ordered, and anticipates beginning new swing installation in February.
- **Lions Club Adoption of Oasis Park** – Tony advised he is ordering an Oasis Park sign and the sign will be a place to identify the Lions Club as adopters of the Park. Lions Club is developing plans to submit to the Park & Rec Commission indicating what their plans are for plantings and maintaining the park.
- **Azalea Park Hazard Tree Removal** – Tony advised the hazard trees have been removed and more alder trees will need to be removed in the future.

**B. Upcoming City Council Workshop and scheduling of a February meeting** – Tony advised that a joint Parks and Rec Commission and City Council workshop is being planned for Monday, February 6<sup>th</sup>, at 4pm to discuss upcoming park projects submitted to the City including the rebuilding of Bankus Park fountain and expansion of access to Chetco Point Park. Because of required funding source agreements needing to be in place Commission will need to have a meeting in February to discuss and forward a recommendation to City Council. Commission members are encouraged to attend the workshop. Tony to work on the yearly Parks Capital Improvement Plan for the commission to review in February, so the March meeting can be skipped.

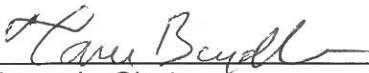
#### **COMMISSIONER REPORTS/COMMENTS**

**A.** Commissioner Villele commented that Salmon Run Golf Course has been improved greatly since the Early's took over management and encouraged Commissioners to visit the golf course. Tony clarified how he understood their contract agreement with the City and advised that many more improvement projects are on the list for the golf course for the upcoming budget year.

#### **ADJOURNMENT**

Workshop scheduled for February 6, 2017 at 4pm and next meeting scheduled for February 23, 2017. With no further business before the Commission, the meeting adjourned at 7:45 pm.

Respectfully submitted,



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Tom Bozack, Chair

(Approved at February 23, 2017 meeting)