

AGENDA
CITY OF BROOKINGS
PARKS AND RECREATION COMMISSION MEETING
Council Chamber - 898 Elk Drive
March 28, 2019 - 7:00 pm

- I. CALL TO ORDER – PLEDGE OF ALLEGIANCE**
- II. ROLL CALL**
- III. APPROVAL OF MINUTES**
Minutes of January 24, 2019
- IV. COMMISSION BUSINESS**
Election: Chair and Vice-Chair
- V. PUBLIC APPEARANCES**
- VI. REGULAR AGENDA**
A. None
- VII. INFORMATION UPDATES/DISCUSSION ITEMS**
A. Parks Update
B. Park Master Plan Update
- VIII. COMMISSIONER REPORTS/COMMENTS**
- IX. ADJOURNMENT**

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
January 24, 2019

CALL TO ORDER

Chair Tom Bozack called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Patt Brown, Holly Beyer, Tom Bozack and Chair Trace Kather

Also present: Deputy PWDS Director Jay Trost

APPROVAL OF MINUTES

Motion made by Commissioner Bozack to approve the minutes of November 29, 2018; motion seconded by Commissioner Brown and Commission voted; the motion carried unanimously.

PUBLIC APPEARANCES – None

REGULAR AGENDA

- A. Azalea Park Foundation (APF) Budget Funding Request** – Jay Trost presented PARC. He suggested the current MOU be updated and revised to include more specifics, details and clarity as to both parties responsibilities and obligations which could include a dedicated yearly stipend. APF member Teresa Lawson agreed that a new MOU was in order but was concerned about the timing of completing one and being able to obtain funding for FY2019-20. She stated APF has not received City funding for the past several years and has been spending their own funds with no reimbursement from the City. **Motion made by Commissioner Beyer to direct staff to prepare a new MOU between the City and APF; motion seconded by Commissioner Kather and Commission voted; the motion carried unanimously.**
- B. City Funded Recreation Program Budget Funding Request** - Jay Trost presented PARC and advised he has experience with recreation programs. With the fields recently completed and to encourage their use a rec program, starting with a kickball league, could be the next step. Fees would be structured by teams paying to play for a season and a budget is needed to start up the program. **Motion made by Commissioner Brown to recommend the Budget Commission consider funding recreation programs in the 2019/20 fiscal year; motion seconded by Commissioner Bozack and Commission voted; the motion carried unanimously.**

INFORMATION UPDATES/DISCUSSION ITEMS

- A. Chetco Point Trail Update** – Jay advised that February 6th will be the trail dedication ceremony, three benches are being set around the trail edge and the plaque will be at the base of the trail. Future development suggestions for the park include a dog park, connecting Mill Beach and Chetco Point beaches with a trail and informational kiosks.
- B. Parks Master Plan** – Jay Trost advised another open house, a visit to the Senior Center and capturing users of the parks are still planned to assist in the Parks Master Plan update.

COMMISSIONER REPORTS/COMMENTS

Commissioner Kather questioned how the homeless situation is progressing. Jay advised the situation has decreased and the areas have been cleared. Jay advised he is currently recruiting for the volunteer Park Ranger program in the parks to assist with park surveyance. He advised that the Mill Beach restrooms were reopened for four days before they had to be closed due to vandalism.

Commissioner Bozack announced that after four years on the commission he will be resigning his position after this meeting.

ADJOURNMENT

Next meeting scheduled for March 28, 2019. With no further business, meeting adjourned at 7:05 pm.

Respectfully submitted,

Trace Kather, Chair - Approved at March 28, 2019 meeting