

MINUTES
BROOKINGS PLANNING COMMISSION

July 7, 2009

The regular meeting of the Brookings Planning Commission was called to order by Chair Markham at 7:00 in the Council Chambers at the Brookings City Hall on the above date with the following Commission members and staff in attendance.

Commissioners Present:

Steve Bismarck	Hedda Markham
Ken Bryan	Cheryl McMahan
Randy Gorman	Jerry Wulkowicz
Kelly McClain	

Staff Present:

Planning Director Dianne Morris, Senior Planner Donna Colby-Hanks and Secretary Alex Carr-Frederick

Other: no press

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

The Chair announced at 7:02pm that the public hearing regarding File No. **LDC-9-09**, a proposed amendment to Chapter 17.136, Conditional Use Permits, City initiated was open. No ex parte contact, personal bias, personal interest, conflicts or objections were declared by the Commission. There was no challenge from the audience as to the jurisdiction of the Commission to hear these requests

Director Morris reviewed the staff report. The purpose section is to be changed to a list of two items, the number of days allowed for an appeal (15) is to be more concisely worded, and uniform verb usage is to be implemented for the list of possible conditions of approval in Section 17.136.050 item D. It was decided that Planning Director Morris and Commissioner Bismarck would collaborate after the meeting to incorporate the precise language modifications before presentation to the City Council. Commissioner McClain wanted to know why ‘mapping’ had been taken out of Section 17.136.140. Planning Director Morris explained that with the recent changes to the GIS mapping system, that any CUP can be found without having to use any ‘mapped’ information. The public portion of the hearing closed at 7:17 pm. With minimal discussion, Commissioner Bismarck moved that the PC make a recommendation to City Council for approval of File No. **LDC-9-09**, with the exact wording changes to be decided before presentation to City Council. Commissioner Bryan seconded and the motion carried unanimously.

The Chair opened the public legislative hearing regarding File No. **LDC-10-09**, Specific Standards for Conditional Use’s, a proposed amendment to Chapter 17.124, Specific Standards Applying to Conditional Uses, of the BMC, City initiated. The criteria used to decide this matter is found in Chapter 17.140 Amendments, of the BMC. No ex parte contact, personal bias, personal interest, conflicts or objections were declared by the Commission. There was no challenge from the audience as to the jurisdiction of the Commission to hear these requests.

Sr. Planner Colby-Hanks reviewed the staff report. Commissioner Gorman noted that the major change to this Chapter is the removal of the 30 foot setback requirement. Chair Markham made

a motion and Commissioner McMahan seconded that the PC make a recommendation to City Council for approval of File No. **LDC-10-09**. Motion passed unanimously.

APPROVAL of MINUTES

By a 7-0 vote (motion: Commissioner McMahan Second: Commissioner Bismarck) the PC approved the minutes of the June 2, 2009 PC meeting.

COMMENTS by the PLANNING STAFF

Director Morris reminded the PC that they had received street layout, street standards and code revisions for the HATSRP plan. She hoped all would have a chance to review the information before the joint workshop with County planners on July 14, 2009. She also gave a preview of the agenda for the August meeting, including SWOCC's request for final approval of their Plat Map for the campus on the Borax property north of town, and their request for a minor change to that Plat. The LCDC will be in Brookings at the end of the month, Planning Director Morris encouraged all of the Commissioners to participate during the 3 day visit to the best of their availability.

ADJOURNMENT:

With no further business before the Planning Commission, the meeting closed at 7:38 pm.

Respectfully submitted,

Hedda Markham, Chair
(approved at 8/4/2009 meeting)