

MINUTES
BROOKINGS PLANNING COMMISSION

August 7, 2007

The regular meeting of the Brookings Planning Commission was called to order by Chair Markham at 7:00 in the Council Chambers at the Brookings City Hall on the above date with the following Commission members and staff in attendance.

Commissioners Present:

Steve Bismarck	Juliane Leighton
Bill Dundom	Hedda Markham
Randy Gorman	Richard Yock

Commissioners Absent: Bruce Nishioka

Staff Present: Dianne Morris, Planning Director, Donna Colby-Hanks, Senior Planner, and Cathie Mahon, Secretary.

Other: Approximately 3 participants in the audience and *Coastal Pilot* reporter, Tom Hubka

CHAIR ANNOUNCEMENTS

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

1. By a 6-0 vote (Commissioner Bismarck) the Planning Commission approved the request for a one-year extension of File No. **CUP-7-06**, a Conditional Use Permit for a dwelling group to divide a .82 acre parcel of land; located at 19 Tanbark Road; Assessor's Map 41-13-08BB, Tax Lot 2000; R-1 (Single-family Residential) zone; Zoltan Istuan Gyurko, applicant.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

Before the public hearing was opened, Planning Director Morris introduced the new city manager, Gary Milliman, to the commission members.

Chair Markham opened the public hearing at 7:05 p.m. for File No. **LDC-1-07**, an amendment to Chapter 17.92: Off Street Parking and Loading Regulations, of the Brookings Municipal Code. City initiated.

1. By a 6-0 vote (Motion: Commissioner Markham), the Planning Commission voted to forward to City Council a favorable recommendation to approve Chapter 17.92- Off Street Parking and Loading Regulations.

There was no challenge from the audience as to the jurisdiction of the Commission to hear the request.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

None.

MINUTES

By a 5-0-1 (motion: Commissioner Markham, Commissioner Yock abstained due to absence) the Planning Commission approved the minutes of June 5, 2007.

COMMENTS by the PLANNING STAFF-Director Morris

- Planning Director Morris circulated copies of the Downtown Master Plan and The Master Plan Appendix: Implementation References and Exhibits, for the commissioners to review before the September 4th public hearing. The purpose of Chapter 17.54-Downtown Business District (DBD) is to create design standards for the creation of a town center along the areas of Chetco Avenue (Hwy.101) to Center Street to Oak Street, the north side of Railroad from Center Street west to Alder Street.
- A worksheet was distributed along with a request to review the public meetings they participated and the hours spent attending meetings and reviewing the material.
- Updated the Bruce Brothers *Pacific Terrace* appeal. Condition #43 regarding landscaping around the water tower was resolved, agreed to by both parties (Bruce Brothers and the neighbors), and consequently pulled from a LUBA review.
- A review of Ordinance 10-483.1-Section 5, states “when a member is absent two consecutive meetings...the position may be considered vacant.” Contacting staff is appreciated to be assured of having a quorum. (Four voting commissioners constitute a quorum.)
- Distributed a copy of “2007 Erosion Control” workshop” to be held September 29, 2007, at the Best Western Beachfront (Brookings) from 8:30 a.m. to 4:30 p.m. Prior registration is required and a \$15.00 fee.
- Second meeting for the month is cancelled with the next public hearing scheduled for September 4, 2007.

COMMISSIONERS COMMENTS

Commissioner Dundom asked about the status of the Brytus variance. Director Morris responded that the item was resolved by a lot line adjustment.

ADJOURNMENT:

With no further business before the Planning Commission, the meeting closed 7:51 p.m.

Respectfully submitted,

Hedda Markham, Chair
(approved at _____ meeting)