

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
June 25, 2009

CALL TO ORDER

Chair Vilelle called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Ken Barkema, Patricia Brown, Frances Hartmann, and Chair Don Vilelle. *Absent:* Commissioners Tony Baron, Tony Parrish

Also present: Gary Milliman, City Manager and John Cowan, Public Works Director

APPROVAL OF MINUTES

A. **Motion made to approve the minutes of May 28, 2009 as written; motion seconded and Commission voted, the motion carried unanimously.**

PUBLIC APPEARANCES

Richard Hayashi presented further information he had obtained on the tennis backboard from the manufacturer regarding design and installation.

REGULAR AGENDA

A. *Review/Update Capital Projects List* – Gary Milliman presented updated Capital Projects List for the Parks. Reviewed and discussed the Park and Recreation 2009-10 Budget and went over each parks detailed proposed capital projects. Chair Vilelle suggested Commissioners meet Saturday, July 25th at 9 am at Kidtown parking lot to tour the parks and rate by priority the Capital Improvement Project list.

INFORMATION UPDATES/DISCUSSION ITEMS

A. *Easy Manor Park* – Commissioner Brown advised that the park is now closed to the public and old playground structures have been removed. Some engineering for establishing grades and slopes for handicapped accessibility still needs to be done. Summer youth employment crews scheduled to start work in July. A playground representative from Wildwood Playground Equipment to supervise equipment construction also needs scheduled. Date in grant contract possibly is 9-10-09 to be compliant with the state.

COMMISSIONER REPORTS/COMMENTS

Commissioner Parrish – Chair Vilelle advised on behalf of Commissioner Parrish that at Bankus Fountain Park he is getting plants and volunteers together to plant the other corner, date and time to be announced. He expressed desire to have Easy Manor Park transformation put on the City website. Advised that the KBSC TV show on Brookings Parks is still in the works. The Stout Mountain Railway will run on July 3rd a mini fireworks show. He thought the windows at the Capella were very dirty and wondered if there is a bid process set up to clean them and if not a process be set up to do them ala carte, i.e. each window/inside/outside/skylights/ledge area all separate.

Commissioner Brown – Thanked John Cowan for his work and presentation to the City Council on the tennis backboard. The Garden Club annual picnic scheduled at Stout Park on July 20th, a work party is scheduled for July 17th to shape it up.

Commissioner Hartmann – Shirley Hyatt, coordinator of the Azalea Park Foundation advised her

that a work party is scheduled for June 27th, and was wondering if a citywide work clean-up of Azalea Park was going to be scheduled this year. Last year park was quarantined because of SOD. John Cowan advised that as long as in the clean up is in the developed areas would not be a problem, but the SOD area is still under quarantine. No citywide clean-up planned at this time.

Chair Vilelle – Concerning bike complaints at the Skate Park, wondered what happened to bicyclist who violated the “no bike” rule, read police report that indicated that bicyclist were told not to return that day. Commissioners do not believe this stops the bicyclist from using the Skate Park and enforcement is needed.

Staff – City Manager Gary Milliman advised that two Summer Youth Employment groups will be starting approximately the second week of July for six weeks and will be doing some projects at Azalea Park for the City.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:05 pm. Next meeting scheduled for July 23, 2009.

Respectfully submitted,

Don Vilelle, Chair
(approved at July 23, 2009 meeting)