

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
September 25, 2008

**CALL TO ORDER**

Chair Benoit called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

**ROLL CALL**

*Present:* Commissioners Ken Barkema, Patricia Brown, Frances Hartmann, Tony Parrish, Don Villele and Chair Michelle Benoit.

*Others present:* John Cowan, Public Works Director

**APPROVAL OF MINUTES**

A. **Motion made by Commissioner Barkema to approve the minutes of August 28, 2008 as written; motion seconded and Commission voted, the motion carried unanimously.**

**PUBLIC APPEARANCES**

None

**REGULAR AGENDA**

None

**INFORMATION UPDATES/DISCUSSION ITEMS**

- A. *Encore Azaleas* – John Cowan advised that the Encore Azalea plants would be shipped later this Fall and preparation for placement of the plants and a new irrigation system at Bankus Park is in the process. Existing azalea plants could be relocated to Stout Park for rehabilitation and replanted in appropriate park locations. Lions Club has budgeted \$250 to assist in the cost of landscaping around the Cans for Kids collection box at Bankus Park, they need a written plan with plant list proposal, which Chair Benoit will draw up.
- B. *Capella* – Commissioner Barkema advised that the Capella committee met and addressed concerns for security. Security camera issue needs to be resolved. Open House planned for mid-October, grand opening around Thanksgiving, preliminary planning with businesses and Chamber of Commerce to promote Capella needs to be pursued.
- C. *Lower Stout Park* – Commissioner Parrish advised that engineering study funds have been procured. Pete Chasar working on bids for materials and manufacturing of fountain structure. Once estimates on in can start writing grants for funds.

**COMMISSIONER REPORTS/COMMENTS**

Commissioner Hartmann – spoke with different individuals recently who expressed interest in keeping the swimming pool open for a longer season and for a dog park in Brookings.

Commissioner Parrish – making plans for Chetco Point Horseshoe Championship on October 11<sup>th</sup> and obtaining sponsorships. Stout Railroad planning a Sponsor Recognition Day to run trains on September 26<sup>th</sup>. Article on the railroad did appear in Oregon Coast Magazine.

Commissioner Brown – Thanks to PW crew for cleaning up Chetco Point Trail area.

Chair Benoit – Easy Manor Park Grant meeting October 8<sup>th</sup> at 1 pm with Patti Dunn, Jan Willms, and John Cowan.

**ADJOURNMENT**

With no further business before the Commission, the meeting adjourned at 7:31 pm. Next meeting scheduled for October 23<sup>rd</sup>.

Respectfully submitted,

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Michelle Benoit, Chair

(approved at October 23, 2008 meeting)