

MINUTES
BROOKINGS PARKS AND RECREATION COMMISSION
January 24, 2008

CALL TO ORDER

Chair Tony Parrish called the meeting to order at 7:00 pm followed by the Pledge of Allegiance.

ROLL CALL

Commissioners present: Ken Barkema, Michelle Benoit, Patricia Brown, Frances Hartmann, Don Vilelle & Chair Tony Parrish.

Others present: City Manager, Gary Milliman, City Councilor Jan Willms, Public Works Director John Cowan

APPROVAL OF MINUTES

A. Motion made by Commissioner Benoit to approve the minutes of December 20, 2007 as written; motion was seconded and Commission voted, the motion carried unanimously.

PUBLIC APPEARANCES

None

REGULAR AGENDA

- A. *Lower Stout Park* – presentation of concept plan by Mike Woudstra. Presented a design proposal with a water feature, pond, bridge and rotunda. Many projects, decisions, issues to decide. Suggestion made to form a non-profit Lower Stout Park subcommittee to start process for the beautification of the park. **A motion was made by Commissioner Brown to form a Lower Stout Park subcommittee non-profit organization. The motion was seconded and the Commission voted, the motion carried unanimously.**
- B. *Review Azalea Park Master Plan General Outline of Findings and Proposed Projects.* Gary Milliman presented a summary of the Azalea Park Master Plan General Outline of Findings and Proposed Projects. Discussed park projects, maintenance, needs and the possible creation of a Brookings-Harbor Park & Recreation District.
- C. *Summer Recreation Program* – Carolyn Milliman presented a summary of the Kids After School Program of Education and Recreation (KASPER) program, a program to revitalize the summer recreation program and to eventually offer year round after school care. **A motion was made by Commissioner Hartmann to endorse the KASPER program for the summer recreation program and possibly year round after school care, the motion was seconded and the Commission voted, the motion carried unanimously.**

INFORMATION UPDATES/DISCUSSION ITEMS

- A. *Parks & Recreation Annual Report* – Chair Parrish to present next month.
- B. *Vandalism at Azalea Park* – Public Works Director John Cowan advised that approximately \$2600 worth of damage occurred during the Festival of Lights. The cameras are being adjusted so they can be used effectively.
- C. *Easy Manor Park Update* – Commissioner Brown presented minutes of the January 18, 2008 subcommittee meeting.
- D. *Stout Mountain Railway* – Chair Parrish presented a progress report.

COMMISSIONER REPORTS/COMMENTS

Commissioner Vilelle requested clarification on the cutting down, selling and replanting of the trees by CCEC in Stout and Azalea Park.

Commissioner Benoit is excited about the summer KASPER program and the prospects of it eventually turning into an after school program.

ADJOURNMENT

With no further business before the Commission, the meeting adjourned at 8:20 p.m.

Respectfully submitted,

Tony Parrish, Chair

(approved at February 28, 2008 meeting)