

MINUTES  
BROOKINGS PARKS AND RECREATION COMMISSION  
City of Brookings 898 Elk Drive, Brookings  
January 25, 2007

**I. & II. CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Chair Frances Hartmann called the meeting to order at 7:05 pm followed by the pledge of allegiance.

**III. ROLL CALL**

*Commissioners present:* Tony Parrish, Don Vilelle, Haley Farr and Chair Frances Hartmann  
*Commissioners absent:* Michelle Benoit  
*Staff Present:* John Cowan, Director of Public Works; Jan Willms, City Councilor  
*Public present:* Tom Hubka, Pilot Reporter

**IV. APPROVAL OF MINUTES**

A motion was made to approve the minutes of October 26, 2006 and by a voice vote, they were approved as written. A motion was made to approve the minutes of December 14, 2006 and by a voice vote, they were approved as written.

**V. PUBLIC APPEARANCES**

**VI. REGULAR AGENDA**

- A. *Veterans application for use of Bankus Fountain Park for sale of items.*  
Discussion by board members. **Motion was made to approve the Veterans Services application that they be allowed the use of Bankus Fountain Park the first weekend of each month for sale of veteran items with the exception of the weekend of the Azalea Festival. Motion carried unanimously.**
- B. *In the matter of the Brookings Skatepark proposed ordinance regarding rules for the Skatepark.* **Motion was made to send the proposed Skatepark Guidelines and Rules to the City Council. Motion carried unanimously.**

**VII. INFORMATION UPDATES:**

- A. *2006 Parks and Recreation Annual Report* – Frances Hartmann to submit to City Council on February 12, 2007.
- B. *Distribution of the ordinance establishing the Parks and Recreation Commission and conducting a preliminary discussion of the Commission's mission/assignment/meeting schedule/etc.* **Motion was made to table this matter until the next meeting. Motion carried unanimously.**

**VIII. COMMISSIONER REPORTS/COMMENTS**

Election of officers scheduled for the February meeting.

**IX. ADJOURNMENT**

With no further business before the Commission, the meeting adjourned at @8:45 pm

Respectfully submitted,

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Frances Hartmann, Chair

(approved at February 22, 2007 meeting)