

ADMINISTRATIVE - GENERAL

	<u>FEE</u>
<u>Business Licenses</u>	
Annual fee based on total number of employees reported on Form 132	
0-10	\$60.00
11-25	\$100.00
26-50	\$150.00
51-75	\$300.00
76-100	\$600.00
101-200	\$1000.00
> 200	\$1500.00
Annual fee for businesses located outside City limits	\$75.00
Carnival and circus/per day	\$35.00
Temporary 90-Day	\$25.00 or ¼ annual fee (whichever is greater)
Copying of City Records < 200 pages (per side)	\$0.25
Copying City Records using off-site services (when necessary)	Actual costs + staff time
<u>Certified copies of City records</u>	
First page – (per side)	\$1.00
Each additional page (per side)	\$.50
Driver’s License Sanctions	\$15.00
<u>Duplication of City audio/visual recordings</u>	
Personal Copy	\$32.00
Certified Copy	\$40.00
Fax - per page (single sided)	\$1.00
GIS Maps – Regular	\$12.00
GIS Maps – Ortho Background	\$25.00
GIS Mapping Research/Reports	\$475.00
Legal review of public records for exempt determination (2)	Actual legal costs
Lien Search	\$25.00
Liquor License Application – New/Annual Renewal	\$25.00
Monitoring of public review of City files	\$35/hour
Notary Services – each signature	\$5.00
<u>Payment Agreement- Set-up</u>	
Set-Up Fee	\$100.00
Late Fee	\$35/mth
Loan Rate	9%
Annual Maintenance Fee	\$50.00
Records Search	\$35/hour
Returned (NSF) Check	\$35.00
Taxicab Driver’s Permit/ Bi-Annual	\$30.00
Taxicab License/ Per Vehicle, Annual	\$65.00
Taxicab Photo Update	\$10.00

CAPELLA USE FEES

	<u>FEE</u>
Basic Use Fee	\$100.00/hour w/2 hour min
Security Deposit	\$200.00/event

FIRE

	<u>FEE</u>
Insurance Company Report	\$100.00
Roadway Washdown	\$100.00

PARKS/DAILY USE FEE (3)(4)

	<u>FEE</u>
Resolution O9-R-910	

BROOKINGS MASTER FEE SCHEDULE

Bandshell/Stage Use/City Resident: <i>non-resident add 50%, non-profit subtract 50%</i>	\$40.00
Concession Stand w/restrooms	\$75.00
Concession Restrooms Only	\$25.00
Folding Picnic Table / each, per event (8)	\$20.00
Key replacement	\$25.00
Park Use/Commercial	
City Resident	
1-100	\$40.00
>Each additional 100	\$40.00
Non-City Resident	
1-5	\$100.00
6-30	\$150.00
31-60	\$300.00
61-100	\$400.00
>Each additional 100	\$50.00
Park Use/Standard	
City Residents; <i>non-resident add 50%, non-profit subtract 50%</i>	
0-200	\$40.00
201-400	\$75.00
401-600	\$150.00
601-1000	\$250.00
> Each additional 100	\$40.00

PLANNING

	<u>FEE</u>
Annexation (5)	\$5000
Appeal to City Council (9)	Equal to Application Fee
Appeal to Planning Commission	\$150
Combined Preliminary/Final Plat Approval	\$800
Comprehensive Plan Amendment (5)	\$3590
Conditional Use Permit	\$2545
Detailed Development Plan (5)	\$7128
Extension of Time SUB/CUP	\$245
Final Map Approval	\$515
Lot Line Adjustment	\$140
LU Compatibility Statements	\$40
Master Plan Development (5)	\$8400
Minor Change	\$980
Partition	\$1960
Mural Application	\$130
Permit Clearance Review	\$165
Planned Unit Development (5)	\$4200
Pre-Application Services (6)	\$515
Re-Notification	\$135
Sign Approval	\$130
Subdivision (5)	\$3000
Variance	\$2385
Vacation	\$2410
Workforce Housing Accessory Dwelling Registration Fee	\$50.00
Zone Change (without Comp. Plan Amendment)	\$2690

POLICE

	<u>FEE</u>
Fingerprinting – per card	\$10.00
Intoxilizer	\$5.00
Police Reports/per report	\$10.00
Urinalysis	\$5.00

PUBLIC WORKS

	<u>FEE</u>
Inspection (7)	3% of project value
Public Works Plan Review	2% of project value

SWIMMING POOL USE

Established annually by City Manager or designee.

- (1) Large copying projects (>200 single sided pages or >100 double sided) will be charged a minimum \$25.00 fee, plus standard per side copy charges, or actual copying and labor costs, whichever is greater, with prior notification to, and acknowledgement of, the requestor.
- (2) Determination of need for legal review must be made by the City Manager.
- (3) A refundable deposit will be charged equaling the total daily use fee, per application.
- (4) Non-profit groups holding events in City Parks during City wide events fully supported by Public Works staff and or considered a City sponsored event, such as the Azalea Festival, American Music Festival and Natures Coastal Holiday, will have the standard park use, concession stand, and bandshell fees waived.
- (5) Base fee. If the City cost for processing the application exceeds the base fee, the applicant will be liable for, and billed monthly, for staff and/or consultant’s time and other associated costs incurred with processing the application (including but not limited to planning, public works, engineering, City administration, legal and inspection services).
- (6) Fee for the first meeting is applied to the application fee. Each pre-application meeting increases the application fee by \$515.00.
- (7) Fee is collected at time of permit issuance.
- (8) Tables may be rented at a reduced 50% rate with a minimum of 5 tables when both pick-up and delivery are handled by the applicant.
- (9) Appeal fee will be equal to the applicable application fee and adjusted, up or down, based on final cost recovery.