

PLEASE PRINT

Date _____

City of Brookings
Parks and Recreation Department

Request for Site Development

Fill out form completely and submit to the City of Brookings for Parks and Recreation Commission review and City Council approval. Parks and Recreation Commission meets every fourth Wednesday at 7:00 p.m. in city hall. Approval from both the Parks and Recreation Commission and the City Council is required prior to any site development project commencement.

1. Organization/individual(s) name: _____

Address: _____

Contact person and telephone: _____

2. Park selected for site development:

Bud Cross

Azalea

Richard Street

Stout

Easy Manor

Other _____

3. Identify specific area within selected park: _____

4. Development Proposal: _____

5. Use back of form for sketch of development design

6. Parking space required: _____

7. Development resources (i.e. funding, manpower, materials, etc.): _____

8. Development supervisor: _____

Contact Person and telephone: _____

9. Approximate annual maintenance cost: _____

10. LIABILITY INSURANCE CARRIER:

Insurance Agency: _____

Agency Address: _____

Agency Contact Person and Telephone: _____

Insurance Company: _____

FOR OFFICIAL USE ONLY

Parks & Rec Recommendation to Council... CONCEPTUAL Approved Disapproved DATE: _____

FINAL Approved Disapproved DATE: _____

Reason: _____

City Council Decision..... CONCEPTUAL Approved Disapproved DATE: _____

FINAL Approved Disapproved DATE: _____

Reason: _____