

CITY OF BROOKINGS

**SUMMARY OF
COUNCIL ACTIONS
2007**



SUMMARY OF COUNCIL ACTIONS – 2007

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APPOINTMENTS

Mayor Sherman moved, a second followed and Council voted unanimously to **re-appoint Councilor Anderson as Council President**. [1-8-07]

Councilor Willms moved, a second followed and Council voted unanimously to accept Mayor Sherman's recommendation and **appoint Steve Bismarck to Planning Commission Position #5**. [1-8-07]

Councilor Gordon moved, a second followed and Council voted unanimously to approve Mayor Sherman's **liaison appointments** as follows:

Councilor Willms:

Curry County Recycling Committee
Urban Renewal Advisory Committee (URAC)
Parks and Recreation Commission

Councilor Anderson:

Brookings-Harbor School Board
Harbor Sanitary District
Chetco Watershed Council

Councilor Gordon:

Del Norte County Airport Advisory Committee
Southwest Area Committee for Transportation (SWACT)
Local Public Safety Coordinating Council (LPSCC)

Councilor Hedenskog:

Port or Brookings-Harbor
Coos Curry Douglas Business Development Corporation (CCDBC)

Mayor Sherman:

Curry County
Oregon Coastal Zone Management Association (OCZMA)
Planning Commission
[1-8-07]

Acceptance of Planning Commissioner **Jim Collis' resignation**. [1-8-07 Consent]

Councilor Willms moved, a second followed and Council voted unanimously to confirm Mayor Sherman's **liaison appointment** of Councilor Gordon for the **American Music Festival**. [1-22-07]

Acceptance of **Donald Gallian's resignation** from Parks and Recreation Commission Position #2. [1-22-07 Consent]

Mayor Sherman recommended to Council the re-appointment of **Stanley Baron and Harold Thiesen** to Budget Committee positions #2 and #3, respectively, and the appointments of **Victoria Nuss** to position #1 of the Budget Committee, **Patricia Brown** to position #3 of the Parks and Recreation Commission, and **Juliane Leighton** to position #4 of the Planning Commission. Councilor Anderson moved, a second followed and Council voted unanimously to **accept the Mayor's list of appointments** as recommended. [1-30-07]

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Planning Commissioner Bruce Nishioka presented an oral report as supplement to the [Commission's] written **annual report**. [2-26-07]

Councilor Gordon moved, a second followed and Council voted unanimously to approve the appointment of **Elizabeth Grodin** to position #2 of the Parks and Recreation Commission. [2-26-07]

Councilor Gordon moved, a second followed and Council voted unanimously to accept the Mayor's recommendation to re-appoint **Hedda Markham and Randy Gorman** to the **Planning Commission**. [3-26-07]

Mayor Sherman moved, a second followed and Council voted by voice vote to appoint Council Willms as **Council Liaison to Litter Be Gone**. [5-14-07]

Councilor Gordon moved, a second followed and Council voted unanimously to accept **Pirih's resignation** [from the Budget Committee] and direct staff to advertise the vacancy. [7-23-07]

Mayor Sherman announced the **resignation** of Parks and Recreation Commissioner, **Elizabeth Grodin**, Position No. 6. and directed staff to advertise the position. [9-10-07]

Council Gordon moved, a second followed and Council voted unanimously to **appoint Joyce Heffington as Interim City Recorder**. [9-10-07]

Councilor Gordon moved, a second followed and Council voted unanimously to appoint City Manager Gary Milliman to the **Southwest Area Commission on Transportation (SWACT)** and Public Works Director John Cowan to serve as alternate. [9-24-07]

Councilor Gordon moved, a second followed and Council voted unanimously to appoint City Manager Gary Milliman to serve as **alternate to Oregon Coastal Zone Management Association (OCZMA)**. [10-8-07]

Councilor Willms moved, a second followed and Council voted unanimously to accept **Hayley Farr's resignation** from Parks and Recreation Commission [Position #6 and direct staff to advertise the position]. [10-8-07]

Councilor Willms moved, a second followed and Council voted unanimously to accept **Werner Buehler's resignation** from the Urban Renewal Advisory Committee and direct staff to advertise the vacant position. [11-13-07]

Councilor Anderson moved, a second followed and Council voted unanimously to accept the Mayor's recommendation and **appoint Rick Bishop** to Urban Renewal Advisory Committee, Position 7. [12-10-07]

Councilor Willms moved, a second followed and Council voted unanimously to accept the Mayor's recommendation and **appoint Ken Barkema** to Parks and Recreation Commission Position 2. [12-10-07]

Councilor Willms moved, a second followed and Council voted unanimously to accept **Richard Yock's resignation** from Planning Commission Position 2. [12-10-07]

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CHAMBER OF COMMERCE

Councilor Gordon moved, a second followed and Council voted unanimously to approve the **revised agreement between the City and Brookings Harbor Chamber of Commerce**. [1-8-07]

Les Cohen, Chamber of Commerce, applauded the Council's decision to continue to support the Derby and presented highlights from his **annual report**, a copy of which was included in the agenda packet. [2-12-07]

CONTRACTS & AGREEMENTS

Councilor Anderson moved, a second followed, and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Gemmell, to **enter into an agreement** with the **Coos Curry Electric Coop** for **streetlight maintenance**. [3-12-07]

Councilor Gordon moved, a second followed, and Council voted unanimously to retain Land Use Attorney James Spickerman to represent the City at **LUBA** in the matter of the **Pacific Terrace Appeal**. [3-14-07]

Councilor Anderson moved, a second followed and Council voted unanimously to **reject all offers** submitted for installation of a new **roofing system** on City Hall. [4-23-07]

Councilor Gordon moved, a second followed and Council voted unanimously to award the contract to **McMurray & Sons, Inc.** in the amount of \$128,016 to install a **new roofing system** on City Hall and authorize the Interim City Manager to sign the contract. [4-23-07]

Councilor Anderson moved, a second followed and Council voted unanimously to approve the Oregon Department of Transportation Agreement No. 24109, **Fifth Street Improvements**. [5-14-07]

Councilor Gordon moved, a second followed and Council voted unanimously to ratify the **Personal Services Agreement for City Manager** with **Gary Milliman** with a starting date of July 9, 2007. [5-22-07]

Councilor Gordon moved, a second followed and Council voted unanimously to award the **computer network service contract to PRN Data** with the stipulation that the contract be for a term of three years. [5-29-07]

Councilor Anderson moved, a second followed, and Council voted unanimously to accept the amendment to the **Interim City Manager's contract to continue through June 27th, 2007** at the rate stated in the staff report and that Hobson be available for consultation past that point at the stated consultation rate. [5-29-07]

Councilor Gordon moved, a second followed and Council voted unanimously to accept the **audit services proposal** from Wall & Wall CPA's and authorize the City Manager to execute a three year contract for service. [6-25-07]

Anderson moved, a second followed and Council voted unanimously to **reject all bids [for sidewalk replacement at Azalea Park]** and direct staff to develop specifications and re-bid the project. [7-23-07]

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Councilor Hedenskog moved, a second followed and Council voted unanimously to accept the bid and **award the contract to Woudstra Concrete for sidewalk replacement at Azalea Park** in the amount not to exceed \$31,500. [8-13-07]

Councilor Hedenskog moved, a second followed and Council voted, with a nay vote from Councilor Anderson, to authorize City Manager to execute a **retention agreement with Beery, Elsner and Hammond, LLP**, for legal services in connection with the City's exploration of the possible formation of a municipal electric utility, with a cost not to exceed \$3,600. [8-13-07]

Mayor Sherman moved, a second followed and Council voted unanimously to direct staff to write a letter to County Commissioners requesting they put the process on hold for adopting ordinances under consideration and the City and County move forward on amending the **Joint Management Agreement** and [then] move forward on the ordinances. [9-10-07]

Councilor Willms moved, a second followed and Council voted unanimously to authorize the City Manager to execute **Sudden Oak Death (SOD) Program** Consent Form with the Oregon Department of Forestry (ODF); authorize ODF to remove Tan Oak trees and other infected vegetation from the area of Azalea Park where SOD disease has been found to exist; and authorize ODF to remove Tan Oak trees from areas of Azalea Park that may become infected with SOD as a protective measure. [9-10-07]

Councilor Willms moved, a second followed and Council voted unanimously to authorize City Manager to contract for preparation of a **sewer rate study** in an amount not to exceed \$25,000; to contract for an update in the project cost; and to take all necessary actions to seek and to secure funding for the Biosolids Treatment System project through the Oregon Economic and Community Development Department (OECDD) Special Public Works Fund. [9-24-07]

Councilor Gordon moved, a second followed and Council voted unanimously to approve the **Intergovernmental Agreement and Memorandum of Understanding with the Harbor Sanitary District** and authorize the Mayor to sign the agreements on behalf of City. [10-8-07]

Councilor Willms moved a second followed and Council voted unanimously to authorize Mayor to execute Master Agreement for Consultant Services with **Oscar Larson Associates** for services associated with construction of a 2.0 million gallon **water storage tank**. [11-13-07]

Councilor Anderson moved, a second followed and Council voted unanimously to have the Parks and Recreation Commission review the proposal [made by Coos Curry Electric Coop to **remove eight trees from areas around Stout and Azalea Parks**] and make a recommendation to Council. [11-13-07]

Mayor Sherman moved, a second followed and Council voted unanimously to authorize the City Manager to enter into a four year loan agreement with Chetco Federal Credit Union in the amount of \$205,000 for the original loan plus a \$3,000 initial loan fee for the **purchase of a Vector Truck**. [11-13-07]

Councilor Anderson moved, a second followed and Council voted unanimously to authorize the Mayor to execute an **operating agreement with the Brookings Harbor Soccer League** for items discussed in the [Council Agenda Report] dated December 10. [12-10-07]

Councilor Anderson moved, a second followed and Council voted unanimously to authorize the Mayor to execute a consulting services agreement with **WILLDAN** for the preparation of a

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Pavement Management System with a condition to the motion that the project be completed ninety days after May 1st. [12-10-07]

CONTRIBUTIONS

Councilor Gordon moved, a second followed, and Council voted, with a “nay” vote from Mayor Pat Sherman, to **donate \$500.00 to the [Slam’n Salmon] Derby** for 2007. [2-12-07]

Councilor Gordon moved, a second followed and Council voted unanimously to approve the donation [of **\$750.00**] and 2 port-a-potties for the four day **fireworks** event. [3-26-07]

Councilor Anderson moved, a second followed and Council voted unanimously to approve **funding to community based organizations** as listed in the Council Agenda Report [\$50 to Girl Scout Troop 581 for food collection program, \$250 to His Haven of Hope Thanksgiving Dinner Program, \$250 to Friends of Trees “Remarkable Trees” brochure, \$500 to Oasis Shelter’s domestic violence counseling program, and \$950 to Vietnam Veterans of America for the 4th of July Firework Event]. [9-24-07]

Mayor Sherman moved, a second followed and Council voted to have a subcommittee, comprised of the Mayor, Councilor Hedenskog and the City Manager, sit down and discuss with members [of the **Coos Curry Electric Cooperative**] some of the points [made in the outline of draft amendments to the **franchise agreement**] which were not intended to be hostile, even though they were taken so, and conclude the discussion about the formation of a municipal utility with the decision not to go forward with it. [12-10-07]

Councilor Gordon moved, a second followed and Council voted unanimously to approve in concept the City’s participation in the **Border Coast Airport Authority Joint Powers Agreement**. [12-10-07]

DEEDS & EASEMENTS

Acceptance of **storm drainage easement** from Thomas R. and Jane A. Van Woerden located at the corner of **Memory Lane and Del Norte**. [6-11-07 Consent]

FINANCE

Approval of **budget calendar and budget officer**. [1-8-07 Consent]

Acceptance of FY 2006 **Audit** [1-22-07 Consent Calendar]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the request from **Curry Transfer and Recycling for a rate increase** of 2.827. [5-14-07]

LETTERS OF SUPPORT

Approval of Community Development Block Grant (**CDBG**) application support letter for Southern Oregon Coast Housing Opportunities Provider (**SOC-HOP**). [2-12-07 Consent]

Approval of support letter to be sent to Senator Wyden, Senator Smith and Congressman DeFazio for Port of **Brookings Harbor Dock Repair**. [2-26-07 Consent]

Approval of letter to Umpqua Community Development Corporation in support of its Oregon Housing (**OHCS**) **application** for the creation of affordable workforce housing. [2-26-07 Consent]

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Councilor Gordon moved, a second followed and Council voted unanimously to write a letter in support of the **School Based Health Clinic**. [9-24-07]

Councilor Willms moved, a second followed and Council voted unanimously to authorize a letter supporting the County’s grant application [for funding to support a **federally qualified health center**]. [12-10-07]

Councilor Hedenskog moved, a second followed and Council voted unanimously in favor of a letter supporting the [Oregon Department of Transportation project for the] realignment and signalization at the Constitution Way intersection and the removal of the **weigh station** with some wording being added to mention that Highway 101 is a designated bikeway. [12-10-07]

LIQUOR LICENSE APPLICATIONS

Business	Approved
Bella Italia Ristorante, 1025 Chetco Avenue, #A&B.	4-9-07
Torero’s Family Mexican Restaurant.	5-14-07

MINUTES APPROVED - COUNCIL

Meeting	Approved	Meeting	Approved
November 29, 2006	1-8-07	April 23, 2007	5-29-07
December 7, 2006	1-8-07	May 14, 2007	5-29-07
December 11, 2006	1-8-07	May 22, 2007	6-11-07
December 18, 2006	1-8-07	May 29, 2007	6-11-07
January 3, 2006	1-8-07	June 11, 2007	6-25-07
December 19, 2006	1-22-07	June 25, 2007	7-9-07
January 8, 2007	1-22-07	July 9, 2007	7-23-07
January 22, 2007	2-12-07	July 23, 2007	8-13-07
January 30, 2007	2-26-07	August 13, 2007	8-27-07
February 12, 2007	3-12-07	August 27, 2007	9-24-07
February 26, 2007	3-26-07	September 10, 2007	9-24-07
March 12, 2007	3-26-07	September 24, 2007	10-8-07
March 14, 2007	3-26-07	October 8, 2007	10-22-07
March 26, 2007	4-9-07	October 22, 2007	12-10-07
April 9, 2007	4-23-07	November 13, 2007	12-10-07

MINUTES ACCEPTED—PARKS AND RECREATION COMMISSION

Meeting	Approved	Meeting	Approved
February 22, 2007	3-12-07	July 26, 2007	9-10-07
March 22, 2007	6-11-07	July 26, 2007	9-10-07
April 26, 2007	6-11-07	August 23, 2007	10-22-07
May 24, 2007	7-9-07	September 27, 2007	11-13-07
June 28, 2007	8-27-07	October 25, 2007	12-10-07

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MINUTES ACCEPTED—PLANNING COMMISSION

Meeting	Approved	Meeting	Approved
December 5, 2006	1-22-07	June 5, 2007	8-13-07
January 25, 2007	2-12-07	August 7, 2007	9-10-07
January 9, 2007	2-26-07	August 7, 2007	9-10-07
February 6, 2007	2-26-07	September 4, 2007	10-8-07
February 20, 2007	3-12-07	September 18, 2007	10-8-07
March 6, 2007	5-14-07	October 2, 2007	11-13-07
April 3, 2007	5-14-07	November 6, 2007	12-10-07
May 1, 2007	6-11-07		

MISCELLANEOUS

Re-elected Mayor, Pat Sherman, and newly elected Councilors Ron Hedenskog and Jan Willms, were **sworn in** by Judge Richard Harper. [1-8-07 Consent]

Approval to **reschedule 2007 meetings** for May 28 to May 29, and November 12 to November 13, due to holiday conflicts, and cancel 2007 meetings for November 26 and December 24. [1-8-07 Consent]

County Juvenile Department Director Ken Dukek presented a proposal from Curry County regarding Brookings Municipal Court handling of **juvenile helmet, curfew, and skate park** violations with the exception that the County Juvenile Department be notified if the juvenile is under the age of 15. After some discussion, including input from Police Lt. John Bishop, Council directed staff to move forward to coordinate with the Municipal Court Judge and City Attorney to draft an ordinance and/or resolution, as appropriate, to incorporate these violations into the Municipal Court. [2-26-07]

Pat Russell, Action Chair League of Women Voters, presented an **update on the Water Conservation Education project, sharing with Council pertinent information including an event schedule** and samples of conservation “tools” to be handed out at several of the scheduled events. [3-12-07]

Mayor Sherman announced that Council would meet in the City Manager’s office for an **executive session** under the authority of ORS 192.660(2)(f), to consider information or records that are exempt by law from public inspection and under ORS 192.660 (2)(h), to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed pertaining to LUBA and the **Pacific Terrace Appeal**, and under ORS 192.660(2)(d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations. Mayor Sherman called the regular session back to order at 12:48pm noting that Councilor Willms had joined Council. [3-14-07]

Approval of **street closure request** from Evergreen Federal Bank of Frontage Road from Ross Road to the northern edge of the Evergreen’s parking lot on Saturday, April 21st, 2007 from 9am to 3pm for “**Community Shred Day.**” [4-9-07 Consent Calendar]

Approval of **street closures and related requests** from Brooking-Harbor Chamber of Commerce for **Azalea Festival** to be held May 25-May 28, 2007. [4-9-07 Consent]

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Councilor Anderson moved, a second followed and Council voted unanimously to endorse and encourage the citizens of Brookings to vote for the **County ballot measure** [local tax option]. [4-23-07]

Council met at **5:30pm**, on July 23, before the regularly scheduled Council Meeting, for a **work session** discussion regarding the methodology to be used for funding donation requests from community organizations. [7-23-07]

Councilor Gordon moved, a second followed, and Council voted unanimously by voice vote to adjourn into **Executive Session** [under ORS 192.660 (2) (h), “To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.”] [9-10-07]

Councilor Willms moved, a second followed, and Council voted unanimously to **move Agenda item IX-A** [the adoption of Ordinance 07-O-594] to V-C [to follow immediately after the public hearings]. [10-8-07]

Councilor Anderson moved, a second followed and Council voted unanimously to direct Councilor Willms to write a strong letter stating the concerns expressed [at the meeting regarding **Ocean Marine Reserves**] to be sent to the Governor and **OPAC**. [10-8-07]

Mayor Sherman moved, a second followed and Council voted unanimously to designate the City’s Site Plan Review Committee as the **System Development Review Board**. [11-13-07]

ORDINANCES

Ordinances - General

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance **07-0-580**, an ordinance repealing Section 2.15.060, **Severance**, Chapter 2.15, “**City Manager**,” of Brookings Municipal Code (BMC). [1-8-07]

Councilor Willms moved, a second followed and Council voted unanimously to **adopt Ordinance 07-0-581**, amending Section 3.10.150(A), Use of **Transient Room Tax**, of Chapter 3.10, “Transient Occupancy Tax,” of the Brookings Municipal Code (BMC). [1-8-07]

Mayor Sherman directed staff to bring the **Skate Park ordinance** back to Council at the next meeting for adoption. [2-26-07]

Councilor Gordon moved, a second followed, and Council voted unanimously, with an advisory “No” vote from Ex Officio Gemmell, to **adopt ordinance 07-O-583** [an ordinance **adding Chapter 12.30 “Skate Park Guidelines and Rules”** to Title 12 “Streets, Sidewalks and Public Places” of the Brookings Municipal Code (BMC)]. [3-12-07]

Councilor Willms moved, a second followed and Council voted unanimously to adopt Ordinance No. **07-O-586**, amending **Section 9.10.140 of Chapter 9.10 “Offenses”** of the Brookings Municipal Code (BMC). [5-14-07]

Council President Anderson moved, a second followed and Council voted unanimously to adopt **ordinance 07-O-588**, an Ordinance amending **Title 15, Buildings and Construction**, of the Brookings Municipal Code. [8-13-07]

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Council President Anderson moved, a second followed and Council voted unanimously to adopt **ordinance 07-O-589** an Ordinance amending **Section 10.05.030**, Duties of Police Department – Trees and Fences, of the Brookings Municipal Code. [8-13-07]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt **ordinance 07-O-590**, an Ordinance amending **Title 13**, Public Services, of the Brookings Municipal Code. [8-13-07]

Council President Anderson moved, a second followed and Council voted unanimously to adopt **ordinance 07-O-591**, an Ordinance amending Brookings Municipal Code, **Title 8**, Health and Safety, in its entirety.[8-13-07]

Council President Anderson moved, a second followed and Council voted unanimously to adopt ordinance **07-O-592**, an Ordinance amending **Title 1**, General Provisions of the Brookings Municipal Code. [8-13-07]

Councilor Willms moved, a second followed and Council voted unanimously to adopt Ordinance **07-O-599**, an ordinance adding **Chapter 2.30**, Authority of the Police Department to Perform Criminal History Records Checks, to Title 2, Administration and Personnel, of the Brookings Municipal Code; and declaring an emergency. [12-10-07]

Councilor Anderson moved, a second followed and Council voted unanimously to adopt Ordinance **07-O-598**, an ordinance adding **Chapter 1.10**, “Fees and Charges” to Title 1, General Provisions, of the Brookings Municipal Code. [12-10-07]

Ordinances - Land Development Code

Councilor Gordon moved, a second followed and Council voted unanimously to **adopt** ordinance 07-O-582, in the matter of an ordinance amending **ordinance 06-O-572**, an ordinance creating the City of Brookings Municipal Code, to amend **Chapter 17.100**, Hazardous Building Site Protection, Hillside Development Standards, in its entirety. [2-26-07]

Councilor Willms moved, a second followed, and Council voted unanimously, with an advisory “Yes” vote from Ex Officio Gemmell, to **adopt ordinance 07-O-582** [an ordinance amending ordinance 06-O-572, an ordinance creating the City of Brookings Municipal Code, to amend **Chapter 17.100**, Hazardous Building Site Protection, Hillside Development Standards, in its entirety]. [3-12-07]

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Ordinance No., **06-O-572**, an ordinance creating the City of Brookings Municipal Code, to **amend Chapter 17.160, Violations**, in its entirety. [4-23-07]

Councilor Willms moved, a second followed, and council voted unanimously to adopt **Ordinance 07-O-587**, an ordinance of the City of Brookings amending **Chapter 17.172**, Land Divisions, of the Brookings Municipal Code, and repealing **Chapter 17.112**, Rear Lot Development, of the Brookings Municipal Code. [6-25-07]

Council President Anderson moved, a second followed and Council voted unanimously to adopt Ordinance **07-O-594**, an ordinance amending **Chapter 17.92**, Off-Street Parking and Loading Regulations of the Brookings Municipal Code. [10-8-07]

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Councilor Gordon moved, a second followed and Council voted unanimously to adopt Ordinance **07-O-585**, an ordinance **adding Chapter 17.171**, Neighborhood Circulation Plans, to the Brookings Municipal Code. [10-22-07]

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Ordinance **07-O-593**, an ordinance **amending Section 17.80.040**, Site Plan Approval, Improvement Standards, of the Brookings Municipal Code. [10-22-07]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance **07-O-595**, an ordinance **adding Chapter 17.170**, Street Standards, to the Brookings Municipal Code. [10-22-07]

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Ordinance **07-O-596**, an ordinance **amending Chapter 17.168**, Public Facilities Improvement Standards and Criteria for Utilities, of the Brookings Municipal Code, in its entirety. [10-22-07]

PARKS AND RECREATION

Parks and Recreation Commission Chair, Frances Hartmann, presented the Commission's **annual report**. A copy of this report is on file with the agenda packet. [2-12-07]

Council President Anderson moved, a second followed and council voted unanimously to tentatively approve the installation [of **Stout Mountain Railroad** at Stout Park] pending Councilor completion of an agreement between the involved parties. [7-9-07]

Council President Anderson moved, a second followed and Council voted unanimously to deny the [**Parks and Recreation Commission's**] recommendation as proposed [to change the code regarding **absences** from two consecutive unexcused absences to three in a calendar year]. [10-8-07]

PERSONNEL

Councilor Mickelson moved, a second followed and Council voted unanimously to authorize Mayor Sherman to sign the **City Manager Pro Tem employment agreement with Kenneth Hobson** as included in the Agenda packet. [1-3-07]

Mayor Sherman **introduced Interim City Manager Ken Hobson** and awarded Certificates of Appreciation to **Director Hughes** for **five years** of service to the City, and **Chief Sharp** for **twenty five years** of service to the City. Chief Sharp was also presented with a gift certificate and commemorative desk clock. **Detective Plaster**, who was not present, was also recognized for **fifteen years** of service to the City. [1-8-07]

Chief Sharp announced and presented numerous **Department of Public Safety Standards and Training** (DPSST) certifications to the City's volunteer firefighters. [1-8-07]

Treatment Plant Chief Operator Joe Ingwerson introduced **new employee, Treatment Plant Operator Assistant, David Pitts**. [1-22-07]

Councilor Anderson moved, a second followed and Council voted unanimously to follow staff's recommendation to **extend the Teamster contract** for the Police Department for one year. [3-26-07]

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Public Works Director Cowan introduced **new employee, Clancy Oliver**, who will fill the position of **Public Works Equipment Operator/Utility Worker**. [6-11-07]

Mayor Sherman presented Municipal Court **Judge Richard Harper** with a certificate for his **10 years** of service to the City. [7-9-07]

Public Works Director John Cowan introduced the City's new **Water/Wastewater Treatment Plant Operator Assistant, Keith Higgins**. [7-9-07]

Mayor Sherman awarded **Certificates of Appreciation** to Brookings **Swimming Pool Lifeguards** Kyle Botnen, Diana Hall and Andrew Deraita for their successful rescue of a drowning victim at the City pool. Pool Supervisor Jeannie Nelson described the rescue. Both Botnen and Hall were present to receive their awards. [8-27-07]

Mayor Sherman introduced **new Public Work's Employees**, Utility Workers **Joe Holmes** and **Joshua Higgs** and presented a **ten year employee anniversary** certificate to Lead Plant Operator, **Mark Haglund**. [10-22-07]

Mayor Sherman introduced **new Police Department employee, Officer Terry Murray**, and recognized Police Department employee, Officer **Donny Dotson**, for his **ten years of service** to the City. [10-08-08]

Councilor Anderson moved, a second followed and Council voted unanimously to authorize the Mayor to execute a Letter of Agreement with the General Employees Unit modifying **sick leave transfer policy** as requested by the Teamsters Local 223. [10-22-07]

Mayor Sherman recognized **Public Works Utility Worker/Mechanic Chuck Gage for ten years** of service. [12-10-07]

Councilor Willms moved, a second followed and Council voted unanimously to authorize the City Manager to negotiate final terms and execute **Separation Agreement and Release of Claims** with **Joe Ingwerson**. [12-10-07]

PLANNING

Planning – Appeals & Final Orders

[In the matter of the continuation of the December 19, 2006, Public Hearing; File no. **APP-5-06**, and file no. **APP-6-06**, appeals of the Planning Commission's approval (File No. PUD-1-04/MC-2-06), and request for a minor change to **PUD-1-04, Pacific Terrace**] Councilor Hedenskog moved, a second followed, and Council voted unanimously to exclude the new evidence [submitted on behalf of Bruce Bros]. [1-30-07]

Councilor Willms moved, a second followed and Council voted unanimously to direct staff to prepare the **Final Order** [in the matter of **APP-6-06**] and have it available for Council at the February 12th Council Meeting. [1-30-07]

Councilor Gordon moved, a second followed and Council voted unanimously to **uphold** the Planning Commission's decision on file number **APP-5-06**, of the Planning Commission's approval (File No. PUD-1-04/MC-2-06), a request for a minor change to **PUD-1-04, Pacific Terrace**, to change the emergency exit from Izaiha Drive to Pacific Terrace Drive, to approve the water tank as presently located by authorization for a variation from height and setback

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requirements; and plat a 175 foot spur road, named Sage Lane, for access to Tax Lots 1527 and 1528; located at Old County Road and Marina Heights; Assessor's Map 40-13-32CC, Tax Lots 1501, 1527, 1528 and 1535; and to amend the Conditions of Approval having to do with landscaping so that it requires a landscape contractor instead of landscape architect, and add the language suggested by Spickerman on page 10 [as numbered in the agenda packet] of the most recent memo and delete the Condition of Approval having to do with the reimbursement agreement. [1-30-07]

Councilor Gordon moved, a second followed, and Council voted unanimously to **uphold** the Planning Commission's decision on file number **APP-6-06**, of the Planning Commission's approval (File No. PUD-1-04/MC-2-06), the motion to include the rest of the language so as to be consistent with the language in the previous motion. [1-30-07]

Councilor Gordon moved, a second followed and Council voted unanimously to approve the **Final Order** and inclusions of law and Conditions of Approval as stated in the matter of Planning Commission File No. **PUD-1-04/MC-2-06**; request for a minor change to PUD-1-04, Pacific Terrace. [2-12-07]

Planning – General

Councilor Hedenskog moved, a second followed, and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Gemmell, to **accept** Planning Director Morris's request to **temporarily suspend parking violations** in the downtown area. [3-12-07]

Councilor Gordon moved, a second followed, and Council voted unanimously, with an advisory "Yes" vote from Ex Officio Gemmell, to direct staff to **pursue the DLCD grant** to accomplish the **updating of the City's Comprehensive Plan**, Goal 9, Economic Development element with the understanding that there will be no financial impact to the city. [3-12-07]

Councilor Willms moved, a second followed, and Council voted unanimously to deny the **measure 37 claim, file no. M37-3-06, [Nora Stanhurst-Olson]** because the claim does not meet the requirements of Measure 37 and staff is directed to prepare for Council's approval a resolution with findings in support of that denial. [4-9-07]

Councilor Willms moved, a second followed, and Council voted unanimously to grant the **Measure 37 claim, file no. M37-2-06, [Eldon Gossett]** and staff is directed to prepare a resolution and findings in support of the decision to grant a waiver. [4-9-07]

Councilor Anderson moved, a second followed and Council voted unanimously to have the Planning Commission review the proposal [to have staff administratively review **County referrals**] and make a recommendation to Council. [11-13-07]

Councilor Willms moved, a second followed and Council voted unanimously to accept the Committee for **Citizen Involvement Annual Report** for 2007, and forward to the County Planning Coordinator and State's Citizen Involvement Advisory Committee as required by Resolution 399. [12-10-07]

Planning – Land Development Code Revisions

Councilor Gordon moved, a second followed, and Council voted to **extend the time to render a decision on Chapters 17.164, 17.170, 17.171, 17.172, and 17.176** of the Brookings Municipal

SUMMARY OF COUNCIL ACTIONS – 2007

Code (BMC), with hearings to be held and decisions rendered no later than June 12th, 2007. [4-9-07]

Mayor Sherman moved, a second followed and Council voted unanimously to approve the request to **extend the time to render a decision on revisions to Chapters 17.170, 17.171, 17.172 and 17.176 BMC** with public hearing to be held and decisions rendered no later than October 8, 2007. [6-11-07]

Council met at 6:00pm, August 13, before the regularly scheduled Common Council Meeting, for a **work session** to discuss **changes to the Land Development Code regarding street standards**. [8-13-07]

Councilor Gordon moved, a second followed and Council voted unanimously to approve and **adopt the draft revisions [of Section 100, Hazardous Building Site Protection, Hillside Development Standards]** into the **Land Development Code**, as written. [2-26-07]

Councilor Hedenskog moved, a second followed and Council voted unanimously, with an advisory “Yes” vote from Ex Officio Gemmell, to **accept the changes to Section 164** [of the Land Development Code] and have staff bring back an ordinance. [3-12-07]

Councilor Gordon moved, a second followed and Council voted unanimously, with an advisory “Yes” vote from Ex Officio Ashley Gemmell, to **accept the changes to Section 171** [of the Land Development Code] with the correction of the repetitious language, and direct staff to bring back the ordinance to the next meeting. [3-12-07]

Councilor Gordon moved, a second followed, and Council voted unanimously, with an advisory “Yes” vote from Ex Officio Ashley Gemmell, to **send this section [176** of the Land Development Code] back to the Planning Commission for further review. [3-12-07]

Councilor Anderson moved, a second followed and Council voted to **approve the deletion of language in chapter 17.80.40(C)** with Councilor Gordon abstaining as he was not present at the original hearing. [9-10-07]

Councilor Willms moved, a second followed and Council voted to **approve the language in Chapter 17.168.020, Off-site development standards and requirements**, Sections 1 and 6, as just read [by Director Morris] with Councilor Gordon abstaining as he was not present at the original hearing. [9-10-07]

The public hearing on **Chapter 17.170, Street Standards**, was **continued** to the October 8th Council Meeting. [9-10-07]

Councilor Anderson moved, a second followed and Council voted to **approve the deletion of language in chapter 17.80.40(C)** with Councilor Gordon abstaining as he was not present at the original hearing. [9-10-07]

Councilor Willms moved, a second followed and Council voted to **approve the language in Chapter 17.168.020, Off-site development standards and requirements**, Sections 1 and 6, as just read [by Director Morris] with Councilor Gordon abstaining as he was not present at the original hearing. [9-10-07]

SUMMARY OF COUNCIL ACTIONS – 2007

Mayor Sherman moved, a second followed, and Council voted unanimously to **adopt Section 17.170, Street Standards, Brookings Municipal Code, Table 17.170.060**, the section having to do with Standard Minimum Right-of-Way and Roadway Width, describing “Access Road Turnaround” (cul-de-sac) and Appendix D of the Fire Apparatus Access Roads. [10-8-07]

PROCLAMATIONS

Proclamations were presented by the Mayor to Bob Gardiner, Exalted Ruler, B.P.O.E. Elks for National Patriotism Week and to Phil Cox, President, Crime Stoppers, declaring February as **Crime Stoppers Appreciation Month**. [2-12-07]

Mayor Sherman proclaimed March 3rd, 2007, “**Community Baby Shower Day**.” Accepting were Soroptomist Co-Chairs, Jean Gordon and Betty Sherbourne. [2-26-07]

Mayor Sherman proclaimed, in celebration of the 95th anniversary of Girl Scouts of America, March 11 through March 17, 2007, “**Girl Scouts Make the World A Better Place**,” week. Accepting was Troop Leader Lauri Ziemer on behalf of two local troops. [3-12-07]

Mayor Sherman proclaimed April 5th, 2007 **Arbor Day**. Accepting the proclamation on behalf of the Friends of Trees, was Pauline Olson, Chair. Councilor Dave Gordon accepted proclamations for “**Those Who Host Lose The Most: Don’t Be A Party To Underage Drinking**,” and April as **Alcohol Awareness Month** from the Mayor on behalf of the Curry County Commission for Children and Families. [3-26-07]

Mayor Sherman proclaimed the month of April as **Spring Clean-Up Month**. Accepting were Councilor Jan Willms and Pete Smart, Curry Transfer and Recycling. [4-9-07]

National Library Week was proclaimed by Mayor Sherman to be the week of April 15 through April 21. Accepting were Friends of the Library Secretary, Shirley Hyatt, and Secretary and Treasurer, Joe Donahue. [4-9-07]

Court Appointed Special Advocate (CASA) Director, Nancy McMahon, accepted a proclamation from Mayor Sherman for April as **Child Abuse Prevention Month**. Director McMahon provided a hand-out on Child Abuse, a copy of which is on file. [4-9-07]

Mayor Sherman proclaimed the first week of May as **Youth Week** and Brookings Elks Lodge Exalted Ruler Butch Heron accepted. League of Women Voters representative, Mary Lu Milstone accepted a proclamation from the Mayor for **Drinking Water Week** to be observed May 6th through May 12th. [4-23-07]

Councilor Dave Gordon introduced volunteer **Shirley Ardagna** and announced that a special proclamation would be made in her honor at the Azalea Festival Pageant. [4-23-07]

Mayor Sherman proclaimed the week of June 10 – June 16 as **Americanism Week**. Accepting on behalf of the Supreme Emblem Club was Americanism Chair Terry Clawson. [6-11-07]

Mayor Sherman proclaimed July 13th and July 14th to be **Relay for Life Weekend**. [6-25-07]

Mayor Sherman proclaimed September 17th through September 23rd **National Emblem Club Week**. [9-10-07]

Mayor Anderson proclaimed May as **Respite Awareness Month**. [12-10-07]

SUMMARY OF COUNCIL ACTIONS – 2007

PUBLIC WORKS

Public Works – General

Councilor Gordon moved, a second followed and Council voted unanimously to apply for Oregon Coastal Management Program grant funds to complete the **Chetco Point Park Improvement Project**. [2-12-07]

Councilor Anderson moved, a second followed and Council voted with “nay” votes from Councilor Willms and Councilor Gordon, to remove existing pipe [drain culvert] in front of the driveway [at **760 Old County Road**] and replace with current product, pave the driveway only and leave the rest in open ditch. [11-13-07]

Councilor Anderson moved, a second followed and Council voted to authorize the City to contribute \$5000 for the [drainage] project [at **St. Timothy’s Church** on Old County Road] but not be involved in the installation [with the project to] be privately maintained. [11-13-07]

Public Works – Streets

Councilor Willms moved, a second followed, and Council voted unanimously to accept the **ODOT speed investigation** results and drop the rate [of speed] from 45 to 35 at the designated segment of the highway. [2-26-07]

Councilor Hedenskog moved, a second followed, and Council voted, with a nay vote from Councilor Anderson, to **purchase two spare [streetlight] arms**. [3-14-07]

Mayor Sherman moved, a second followed and Council voted unanimously to approve the **Traffic Safety Committee’s recommendations** to re-configure the crosswalk and approach/ramps at Pacific and Oak Street, and add “No Truck Parking” signs on Railroad. [Amended 7-9-07 to include the word, “Truck,” to “No Parking.”] [6-25-07]

Councilor Gordon moved, a second followed and Council voted unanimously to award the bid for the **vector truck** to the lowest responsible bidder, EnviroClean Equipment & Supplies, in the amount of \$204,044.28. [10-22-07]

Public Works – Water/Wastewater

Councilor Anderson moved, and a second followed to have the City keep in touch with DEQ and have staff advise Council of their recommendation to handle the [overflow] situation and put the **Westside Interceptor** project on hold until some time in the future. The motion and second were later withdrawn by Councilor Anderson and Councilor Hedenskog, respectively. [2-12-07]

Councilor Willms moved, a second followed and Council voted unanimously to budget \$15,000 for the installation of an **alarm system** for the upcoming 2007-2008 budget. [4-23-07]

Councilor Anderson moved, a second followed and Council voted unanimously to accept staff’s recommendation to change the strategy to correct the **overflow problem** [with the installation of an 8” overflow line from **Rowland to Collis Lane**]. [8-27-07]

Councilor Hedenskog moved, a second followed and Council voted unanimously to **award the contract** for the **2.0 Million Gallon Steel Reservoir** [and Transmission Main] Improvement Project, #04.84, to **Aquastore** [at a cost not to exceed \$2,359,800.] [9-24-07]

SUMMARY OF COUNCIL ACTIONS – 2007

Councilor Anderson moved, a second followed and Council voted unanimously to reject all bids for Base Level Booster and Transmission Main Improvements [Project, #06-105, and direct staff to develop alternate project design]. [9-24-07]

Councilor Hedenskog moved, a second followed and Council voted unanimously to **award the contract for Project, #06-101, [North Bank Road] Water Line Improvement to Tidewater [Contractors, Inc. with the alternative for PVC pipe, for a cost not to exceed \$601,300.60].** [9-24-07]

Councilor Gordon moved, a second followed, and Council voted unanimously to approve the Intergovernmental Agreement and **Memorandum of Understanding with the Harbor Sanitary District** and authorize the Mayor to sign the agreements on behalf of the City. [10-8-07]

Councilor Willms moved, a second followed and Council voted unanimously to adopt the October 2007, **Water System Master Plan Update** and Water Conservation Management Plan for the City of Brookings. [11-13-07]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the **Water Conservation** Demonstration Project [as outlined in the Council Agenda Report]. [12-10-07]

Councilor Anderson moved, a second followed and Council voted unanimously to approve the **Storm and Surface Water Facilities Plan** for the Brookings-Harbor Area, dated October, 2007. [12-10-07]

RESOLUTIONS

Councilor Hedenskog moved, a second followed, and Council voted unanimously to adopt **Resolution 07-R-762**, a resolution of the City of Brookings authorizing a loan from the **Special Public Works Fund** by entering into an **interim loan contract and a permanent loan contract** with the Oregon Economic and Community Development Department (OECD). [2-26-07]

Councilor Anderson moved, a second followed and Council voted unanimously to adopt Resolution No. **07-R-763 granting the Measure 37 claim** as the regulations that restrict the claimant's, **Eldon Gossett**, desired use do the property were adopted after he purchased the property. [4-23-07]

Councilor Anderson moved, a second followed, and Council voted unanimously to adopt Resolution No. **07-R-764 denying the Measure 37 claim** as the regulations that restrict the claimant's, **Nora Stanhurst-Olson**, desired use of the property are exempt under ORS 197.352(3)(B). [4-23-07]

Councilor Gordon moved, a second followed and Council voted unanimously to adopt the language presented in Resolution No. **07-R-765** [revising the **filing fee for re-approval of preliminary subdivision plat and final subdivision plat** through a combined hearing process when original preliminary plat approval has expired] with addition of language as stated [to include a two year limit beyond expiration of the original approval]. [4-23-07]

Mayor Sherman moved, a second followed and Council voted unanimously to approve Resolution **07-R-774**, a resolution **appropriating donated funds** into the fiscal year 2006/2007 adopted budget. [6-11-07]

SUMMARY OF COUNCIL ACTIONS – 2007

Mayor Sherman moved, a second followed and Council voted unanimously to approve Resolution **07-R-771** to adopt the City of Brookings **budget**, declare **tax levied**, make **appropriations** for the 2007/2008 fiscal year and **categorize the levy** as provided in ORS 294.435. [6-25-07]

Councilor Willms moved, a second followed and Council voted unanimously to adopt Resolution **07-R-773, Supplemental Budget** of the City of Brookings for Fiscal Year 2006/2007. [6-25-07]

Councilor Anderson moved, a second followed and Council voted unanimously to adopt Resolution **07-R-767**, a resolution adopting **rates, fees and charges** to users of the City of Brookings **water supply** services; and repealing Resolution 06-R-761. [6-25-07]

Councilor Anderson moved, a second followed, and Council voted unanimously to adopt Resolution **07-R-768**, a resolution adopting **rates, fees and charges** to users of the City of Brookings **sewer services**; and repealing Resolution 06-R-755. [6-25-07]

Councilor Willms moved, a second followed and Council voted unanimously to adopt Resolution **07-R-770**, a resolution **amending Resolution 06-R-748** of the City of Brookings establishing **methodologies for system development charges** for water, wastewater, storm, transportation and parks systems. [6-25-07]

Councilor Hedenskog moved, a second followed, and Council voted unanimously to adopt Resolution **07-R-769** declaring the **City's election to receive State Shared Revenues**. [6-25-07]

Councilor Gordon moved, a second followed, and Council voted unanimously to adopt Resolution **07-R-766** extending the City of Brookings **workers compensation coverage to volunteers** of the City of Brookings. [6-25-07]

Councilor Willms moved, a second followed, and Council voted unanimously to adopt Resolution **07-R-775**, a resolution **exempting from competitive bidding and declaring a sole source exemption**. [6-25-07]

Councilor Hedenskog moved, a second followed, and Council voted unanimously to adopt Resolution **07-R-776** declaring certain **city property as surplus** and authorizing the **disposal** of such property. [7-23-07]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution **07-R-778**, guidelines to be used for the **Community Relations Fund**. [9-10-07]

Councilor Willms moved, a second followed and Council voted unanimously to adopt Resolution **07-R-777**, a resolution adopting **Rules and Regulations for City parks**. [10-8-07]

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Resolution **07-R-881**, a resolution amending Resolution 06-R-760, establishing fees for the performance of the actions and reviews required by the Brookings Municipal Code, **repealing the County Referral Fee**. [12-10-07]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution **07-R-880**, the **Joint Resolution of the Cities of Port Orford and Brookings**, calling for improved coordination between the Cities and Curry County with respect to

SUMMARY OF COUNCIL ACTIONS – 2007

urbanization planning within the Cities' urban growth areas and authorize continued collaboration with the City of Port Orford on this issue with the removal of the words after Urban Growth Boundary in item #1. [12-10-07]

URBAN RENEWAL

Urban Renewal - Façade Projects

Director Anderson moved, a second followed and the Agency voted unanimously to accept the recommendations and approve the **changes to the [Façade Improvement Program] guidelines** as suggested to include additional language to read [under item number one, under the heading, "General Guidelines," on page one] "...other than design consultant fees as described above." [4-23-07]

Director Anderson moved, a second followed and the Agency voted unanimously to accept the **change** in the **Babin** [Façade Improvement]project [located at **517 Chetco Avenue**] as described in the agenda packet. [5-29-07]

Director Hedenskog moved, a second followed and the Agency voted unanimously to approve the **Façade Improvement Project** matching grant for **549 Chetco Avenue** [in the amount of \$19,100]. [7-23-07]

Director Anderson moved, a second followed and the Agency voted unanimously to approve the Urban Renewal [**Façade Improvement Project** matching grant in the amount of \$17,500] request at **604 Railroad**. [7-23-07]

Director Gordon moved, a second followed and the Agency voted unanimously to approve the **Façade Improvement Project** [matching grant in the amount] of \$17,910.50 for the **620 Hemlock** Street building. [7-23-07]

Director Anderson moved, a second followed and the Agency voted unanimously to approve the **Façade Improvement Project for 509 Chetco Avenue** in the amount of \$3750. [8-13-07]

Director Anderson moved, a second followed and the Agency voted unanimously to approve the [**Façade Improvement**] project for the Redwood Theatre at **621 Chetco Avenue** for \$20,000. [9-27-07]

Director Anderson moved, a second followed and the Agency voted unanimously to approve the [**Façade Improvement**] **project at 609 Chetco Avenue** [for \$7025] with any electrical code violations and the past 2007 completion date to be corrected. [9-27-07]

Director Anderson moved, a second followed and the Agency voted unanimously to approve the **Façade Improvement Project for 654 Chetco Avenue** for \$800. [9-27-07]

Director Hedenskog moved, a second followed and the Agency voted unanimously to approve **Façade Improvements [for the Project at 519 Chetco Avenue]** for \$20,000. [9-27-07]

Director Gordon moved, a second followed and the Agency voted, with Chair Sherman and Director Willms voting "Nay," to follow the recommendation of the [Urban Renewal Advisory] Committee and approve the funding [for the **façade project at 604 Railroad**]. [9-27-07]

SUMMARY OF COUNCIL ACTIONS – 2007

Director Anderson moved, a second followed and the Agency voted unanimously to approve [the **Façade Improvement Project** matching grant as recommended by the Urban Renewal Advisory Committee] for property located at **520 & 522 Hemlock** in the amount of \$10,287.00. [10-8-07]

Director Gordon moved, a second followed and the Agency voted unanimously to approve a **Façade Improvement** Program application in the amount of \$20,000 [as recommended by the Urban Renewal Advisory Committee for **702 Chetco Avenue**, His Haven of Hope]. [10-22-07]

Urban Renewal – General Chair Sherman moved, a second followed, and the Agency voted unanimously to give the Interim City Manager authority to **explore options for acquisition** or long term lease of the [parking lot] property [easterly of **Rush Surgery Center**]. [4-23-07]

Chair Sherman opened the **public hearing** to discuss the **Urban Renewal Budget for FY 2007/2008** at 8:00pm. Administrative Services Director Hughes reviewed the staff report. There were no public comments and the hearing was closed at 8:10pm. [6-11-07]

Director Gordon moved, a second followed, and Council voted unanimously to approve Resolution **07-R-772** adopting the Brookings **Urban Renewal Agency budget**, declaring tax increment funding as provided under section 1c, Article IX of the Oregon Constitution and ORS Chapter 457, and making appropriations to the 2007/2008 fiscal year. [6-25-07]

Director Anderson moved, a second followed and the Agency voted unanimously to authorize the [Executive Director] or [Chair] to execute the Promissory Note [and all other related documents] for renewing the [Umpqua Bank] **Line of Credit** [in the amount of \$500,000]. [9-27-07]

Director Anderson moved, a second followed and the Agency voted unanimously to approve, in concept, the **project list** for the Agency’s first long-term department issuance as recommended by the Urban Renewal Advisory Committee. [10-8-07]

Urban Renewal Agency Minutes

Meeting	Approved	Meeting	Approved
October 23, 2006	4-23-07	July 25, 2007	8-13-07
April 23, 2007	5-29-07	August 13, 2007	9-27-07
May 29, 2007	6-11-07	September 24, 2007	10-8-07
June 11, 2007	6-25-07	October 8, 2007	10-22-07
June 25, 2007	7-23-07	October 22, 2007	12-10-07

Urban Renewal Advisory Committee Minutes

Meeting	Accepted	Meeting	Accepted
January 11, 2007	4-23-07	June 14, 2007	7-23-07
January 25, 2007	4-23-07	July 12, 2007	9-27-07
February 8, 2007	4-23-07	August 9, 2007	9-27-07
March 8, 2007	4-23-07	September 20, 2007	12-10-07
April 12, 2007	5-29-07	October 11, 2007	12-10-07
May 10, 2007	6-25-07		

SUMMARY OF COUNCIL ACTIONS – 2007

VOUCHERS APPROVED

Month/Year	Amount	Approved	Month/Year	Amount	Approved
December, 2006	\$206,225.69	1-8-07	June, 2007	\$274,178.02	7-9-07
January, 2007	\$342,476.15	2-12-07	July, 2007	\$374,643.22	8-13-07
February, 2007	\$799,134.06	3-12-07	August, 2007	\$1,075,186.97	9-10-07
March, 2007	\$311,280.90	4-9-07	September, 2007	\$332,839.46	10-8-07
April, 2007	\$262,589.21	5-14-07	October, 2007	\$304,045.60	11-13-07
May, 2007	\$345,440.78	6-11-07	November, 2007	\$258,224.39	12-10-07

YARD OF THE MONTH OF THE MONTH PROGRAM

Reinstatement of Yard of the Month program [3-26-07 Consent Calendar]

Month	Category	Name and Address
May	Yard of the Month	Julie Blackhurst, 886 Joshua Court
	Most Improved	Dawn Catalina, 1362 Chetco Avenue
	Commercial	Loring's Lighthouse Sporting Goods
June	Yard of the Month	Pat Widmer, 543 Linda Lane
	Most Improved	Joann Vanderschaaf, 1201 Hub Street
	Commercial	Brookings Chiropractic, 555 Chetco Avenue
July	Yard of the Month	Bill & Patricia Shears, 113 Tanbark
	Most Improved	Linda & Charles Grix, 310 Mulberry
	Commercial	704 Chetco Building
August	Yard of the Month	Mark and Linda St. James, 942 Timberline, owners,
	Most Improved	Paul Moore, 301 & 303 Alder
	Commercial	Brookings Hearth and Home
September	Yard of the Month	Dale York, 314 Birch
	Most Improved	Dorothy Mote, 828 Limbaugh
	Commercial	The Center, #2 Ross Road