

SUMMARY OF COUNCIL ACTIONS 2004

TABLE OF CONTENTS

Budget.....	3
Chamber of Commerce	3
Chinese New Year	3
City Attorney	4
City Auditor	4
Community Development	
Miscellaneous	4
Streets.....	4
Wastewater	5
Water	6
Council Appointments	6
Council Goals.....	8
Economic Development	9
Finance	9
Fire	9
Golf Course.....	10
Harbor Sanitary District.....	10
Liquor Licenses Applications	10
Minutes Approved/Accepted	10
Miscellaneous	12
Nature's Coastal Holiday.....	13
Ordinances.....	13
Parks and Recreation	14
Personnel.....	14
Planning	15
Police	18
Proclamations	18

SUMMARY OF COUNCIL ACTIONS 2004

TABLE OF CONTENTS (CONT.)

Resolutions	19
Swimming Pool	20
Urban Renewal Agency	20
Vietnam Vets.....	20
Volunteers in Police Service (VIPS).....	20
Vouchers Approved	20
Yard of the Month/Most Improved Property of the Month	21

BUDGET

Councilor Mickelson moved, a second followed, and the Council voted unanimously to adopt the Fiscal Year 2004-2005 Budget Calendar as presented and appoint Finance Director Hughes as Budget Officer. [1-12-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve Resolution No. 04-R727, adopting a supplemental budget for the 2003/2004 Fiscal Year. [6-14-04]

Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Resolution No. 04-R-731, declaring the City's election to receive state revenues. [6-14-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve Resolution No. 04-R-729, a Resolution to adopt the City of Brookings' budget, declare the tax levy, make appropriations and categorize the levy for fiscal year 2004-2005. [6-28-04]

Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Resolution No. 04-R-730, a Resolution to adopt the Brookings Urban Renewal Agency Budget, declaring tax increment funding as provided under Section 1c, Article IX of the Oregon Constitution and ORS Chapter 457, and making appropriations for the 2004-2005 fiscal year. [6-28-04]

CHAMBER OF COMMERCE

Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the requests made by the Chamber of Commerce for Azalea Festival weekend except for No. 5 (waiver of business license for Street and Crafts Fair vendors). [3-8-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve the Chamber of Commerce request to serve and consume alcohol in Azalea Park for its after hours mixer, May 28, 2004, between 5:00 and 8:00 p.m. [3-8-04]

CHINESE NEW YEAR

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to grant permission to George and Letty Lee to close a portion of Cottage Street on January 24, 2004, weather permitting, or alternate dates of January 31 or February 14 or 21, beginning at 11:30 a.m. and to allow them to set off a controlled line of firecrackers during the Chinese New Year Celebration. [1-12-04]

CITY ATTORNEY

Beginning at 6: 00 p.m., before the regularly scheduled meeting, City Attorney John Trew gave a review of the State of Oregon *Ethics Guide for Public Official* [4-12-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve a raise for the City Attorney from \$95 per hour to \$105 per hour beginning July 1. [4-12-04]

CITY AUDITOR

After brief discussion, Councilor Dentino moved, a second followed, and the Council voted unanimously to accept the contract from Wall & Wall Certified Public Accountants to provide audit services to the City of Brookings for fiscal years 2004 through 2006. [6-14-04]

COMMUNITY DEVELOPMENT—MISCELLANEOUS

Councilor Anderson moved, a second followed, and the Council voted unanimously to accept the storm drainage easement from the Brookings Church of Christ as described in the easement document dated February 24, 2004. [3-22-04]

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to accept water, sewer, and street improvements as presented for the Walton Subdivision that is served by Jasmine Court. [3-22-04]

Councilor Mickelson moved, a second followed, and the Council voted unanimously to declare a Ford flatbed truck, License No. E134763, and a Ford Ranger pickup truck, License No. E162007, as surplus equipment and that they are unsalvageable. [7-12-04]

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to authorize the purchase of a Chevrolet Silverado 2500 regular cab work truck for \$16,050.82 through the supplier to the State of Oregon purchasing program. [8-23-04]

COMMUNITY DEVELOPMENT—STREETS

Councilor Dentino moved, a second followed, and the Council voted unanimously to inform ODOT of the Council's positive feel about the Special Transportation Area and Urban Business Area designations for portions of Hwy 101 (Chetco Avenue). [1-26-04]

Councilor Mickelson moved, a second followed, and the Council voted unanimously to authorize HGE, Inc. to advertise for bids for the Fern Street and Elk Drive Intersection Reconstruction Project. [4-12-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to award the Fern Avenue/Elk Drive Intersection Improvements Project to John D. Rapraeger, Inc. in the amount of \$139,946.80. [5-24-04]

Councilor Dentino moved, a second followed, and the Council voted unanimously to award the Chetco Avenue Sewer and Water Main Improvements Project to John D. Rapraeger, Inc. in the amount of \$419,357. [5-24-04]

Councilor Dentino moved, a second followed, and the Council voted unanimously to authorize the change of project location for Surface Transportation Program Funds for 2004 to Fifth Street beginning 229 feet south of the Fifth and Easy streets intersection and continuing north of the intersection 150 feet. [7-12-04]

Councilor Dentino moved, a second followed, and the Council voted unanimously to authorize HGE, Inc. to advertise for bids for the Fern Street and Elk Drive Intersection Reconstruction Project. [8-9-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to award the Fifth and Elk Streets sidewalk and street improvement project to John D. Rapraeger, Inc. in the amount of \$51,246.25. [9-13-04]

Councilor Dentino moved, a second followed, and the Council voted unanimously to accept the dedication deed for right-of-way for a proposed new street located on the north side of Highway 101 (Chetco Avenue) at the west side of the Westward Motel and the Econo-Wash Laundromat. Grantors are Jerry and Janet Norman; Richard Wilson, George and Rebecca Watwood and Dorothy Deck. [9-13-04]

COMMUNITY DEVELOPMENT—WASTEWATER

Councilor Johns Kern moved, a second followed, and the Councilor voted unanimously to authorize HGE, Inc. to advertise for bids for Highway 101 water and sewer lines replacement and installation from near Chetco Lane to north of Arnold Lane. [4-12-04]

Commissioner Anderson moved, a second followed, and the Council voted unanimously to accept the Parkview offsite sewer main improvements as described in the staff report dated May 5, 2004. [5-10-04]

Councilor Dentino moved, a second followed, and the Council voted unanimously to purchase a used sludge truck from AG-GRESSOR 1 for \$77,750 and also authorized the shipping cost estimated at less than \$5,000. [8-9-04]

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to authorize HGE, Inc. to advertise for bids for the Highway 101 sewer line replacement and installation, Chetco Lane to Fifth Street and Crissey Circle to north of Parkview Drive; and waterline replacement and installation from Pacific Avenue to Fern Avenue. [8-9-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to accept the staff recommendation and award the contract for Highway 101 water and sewer line replacement and installation on sections from Chetco Lane to Fifth Street; Crissey Circle to north of Parkview Drive; and Arnold Lane to Rubio's

Restaurant to Crader Enterprises, Inc. in the amount of \$1,104,715 and to authorize the Mayor or City Manager to sign the contract. [10-11-04]

A motion to award the project to Sporthaven Excavating, Inc. in the amount of \$6,850 was made by Frances Johns Kern and seconded. The motion carried. (Project was for boring and placing conduit under Wharf Street and the parking lot at the Wastewater Treatment Plant.) (10-25-04)

A motion was made by Councilor Larry Anderson, and seconded, to accept staff's recommendation and authorize award of the contract for a multi-stage centrifugal sewage aeration compressor for mixing the two-million-gallon biosolids tank to Gardner Denver Blower Division for \$34,717. The motion carried. (10-25-04)

COMMUNITY DEVELOPMENT—WATER

Councilor Johns Kern moved, a second followed, and the Councilor voted unanimously to authorize HGE, Inc. to advertise for bids for Highway 101 water and sewer lines replacement and installation from near Chetco Lane to north of Arnold Lane. [4-12-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to accept the Hedenskog Waterline Extension on Old County Road. [7-12-04]

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to authorize HGE, Inc. to advertise for bids for the Highway 101 sewer line replacement and installation, Chetco Lane to Fifth Street and Crissey Circle to north of Parkview Drive; and waterline replacement and installation from Pacific Avenue to Fern Avenue. [8-9-04]

Councilor Dentino moved, a second followed, and the Council voted unanimously to award the Chetco Avenue Water Distribution Project, Schedule C to McLennan Contractors in the amount of \$158,109.35. [9-13-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to accept the staff recommendation and award the contract for Highway 101 water and sewer line replacement and installation on sections from Chetco Lane to Fifth Street; Crissey Circle to north of Parkview Drive; and Arnold Lane to Rubio's Restaurant to Crader Enterprises, Inc. in the amount of \$1,104,715 and to authorize the Mayor or City Manager to sign the contract. [10-11-04]

COUNCIL APPOINTMENTS

As a result of Larry Curry's resignation from the Council Councilor Dentino was appointed as the Brookings representative to the Oregon Coastal Zone Management Association. [1-12-04]

Mayor Hagbom reported Councilor Mickelson was appointed to Coos Curry Douglas Business Development Corporation by the Curry County Commissioners. [1-12-04]

Councilor Mickelson moved, a second followed, and the Council voted unanimously to reappoint Dave Gordon to Position #2 on the Parks and Recreation Commission, term expiring February 1, 2008. [1-26-04]

Councilor Dentino moved, a second followed, and the Council voted unanimously to reappoint Tony Parrish to Parks and Recreation Position No. 4 with a term expiring February 1, 2008. [1-26-04]

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to reappoint John Johnson, Stan Baron and Harold Thiesen to the Budget Committee with terms expiring February 1, 2007. [1-26-04]

After Council discussion, Councilor Mickelson moved, a second followed and the Council voted unanimously to appoint Larry Anderson, PO Box 1746, Brookings to Council Position No. 2, term ending December 31, 2004. [2-23-04]

Councilor Dentino moved, a second followed, and the Council voted unanimously to reappoint William Smith to Planning Commission Position No. 2 and William Dundom to Planning Commission Position No. 3. Both terms expire April 1, 2008. [3-8-04]

April Gothard was appointed to Position No. 1 on the Parks and Recreation Commission to finish the term of Nina Canfield who resigned as of March 1, 2004. [3-22-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to appoint Wes Enos as ex officio Councilor. [4-12-04]

Councilors Johns Kern moved, a second followed, and the Council voted unanimously to appoint Paul Cleary to the Parks and Recreation Commission as ex officio Commissioner. [4-26-04]

Councilor Mickelson moved, a second followed, and the Council voted unanimously to appoint Emily Parada as ex officio Commissioner to the Planning Commission. [5-10-04]

Councilor Dentino moved, a second followed, and the Council voted unanimously to appoint the following to the new Economic Development Committee:

Jay Patel—business/City of Brookings
Rick Bishop—business/City of Brookings
Don Mitchell—business/UGB
David Freeman—business/UGB
Jeremy McVeety—at-large/City of Brookings
Elizabeth Smith—at-large/City of Brookings
Altona (Toni) Mefford—at-large/UGB
Dorothy Garvin—at-large/UGB [5-24-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to appoint Councilor Johns Kern as the Council's representative to the Economic Development Committee. [5-24-04]

COUNCIL GOALS

Councilor Mickelson moved, a second followed, and the Council voted unanimously to adopt the Council Goals for FY 2004-2005 as presented.

1. Pedestrian Safety Program
 - Evaluate and improve safety at street crosswalks
2. Hassett Street Construction –5th to 7th streets connection
 - Complete engineering design
 - Obtain right-of-way
 - Begin construction
3. Create Economic Development Committee
 - Responsible for overall economic & urban development
 - This committee will replace Downtown Development Committee
 - Develop business recruitment, retention and expansion program
 - Review and update the Strategic Plan
4. Multi-purpose Events Center
 - Continue effort to develop an Events Center
 - Consider inclusion of a covered swimming pool
5. Hospital
 - Complete feasibility study
 - Obtain permits
 - Secure property and funding
6. City Hall
 - Complete final design
 - Secure funding
7. Street/Sidewalk Maintenance and Replacement Program
 - Development a program including schedules and funding for maintenance, installation and replacement of streets and sidewalks
8. Establish Beautification Program
 - Proactive litter control
 - Develop beautification projects
9. Youth Involvement Program
 - Police youth involvement program
 - Promote existing fire youth involvement program
 - Attempt to involve youth in various commissions and committees
 - Explore possibility of a Youth Advisory Committee (YAC)
10. Improve City Hall audio/video system
 - Replace or fix audio/video system in the Council Chambers
11. Water System Improvements
 - Consider shut down of water treatment plant
 - Install additional water storage
 - Improve water pumping capacity
 - Work with Borax to develop additional water source
12. Welcome Signs
 - Replace “Welcome” signs at north and south ends of City
13. Downtown Parking Plan

- Prepare a parking plan for downtown area to determine need for new parking lots and on-street parking requirements.

[2-9-04]

ECONOMIC DEVELOPMENT

Councilor Anderson moved, a second followed, and the Council voted unanimously to accept the recommendation to form an Economic Development Committee and call for applications from business and at-large representatives inside and outside the current city limits. A total of four business and four at-large individuals split evenly between inside the city limits and outside the city limits, but within the UGB. Request that the County, Port, Chamber of Commerce, and education community each designate one representative to the committee. The Council would also appoint one representative. [3-22-04]

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to endorse a sidewalk project for the Fern Avenue/School District 17-C campus area and agree that, if it is constructed, the City will maintain the improvements. [7-26-04]

FINANCE

Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Resolution No. 04-R-627 authorizing the issuance, sale and delivery of its Limited Tax Pension Pool bond, Series 2004, in an amount which is sufficient to produce net proceeds which do not exceed the most recent estimate of the City's unfunded pension liability to Oregon PERS, plus the costs of issuance. [3-22-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to accept the bid from Imagistics to lease a 55-page per minute digital copy machine in the amount of \$303.38 per month. [5-24-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to accept the proposal from Unicom of \$31,922 for a Networked ADIX-APS Digital Telephone System. [7-26-04]

Finance Director Hughes accepted a hardwood plaque recognizing the City of Brookings as recipient of the Certificate of Achievement for Excellence in Financial Reporting. This is the highest form of recognition in the area of governmental accounting and financial reporting. The City has earned this award nine out of the last eleven years. [9-27-04]

FIRE

Councilor Dentino moved, a second followed, and the council voted unanimously to abolish commercial open burns and construction burns within the city limits. The motion carried. (10-25-04)

Councilor Anderson made the motion and it was seconded that the State Park facility at Harris Beach be allowed to continue the current campsite burning policy;

however the exemption to the burning ban would not extend to include burning of brush generated by Park cleanup. [11-15-04]

FRANCHISES

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 04-O-555.A, an Ordinance amending Ordinance No. 04-O-555, an Ordinance granting Coos-Curry Electric a 20-year franchise for operation of an electric power distribution system in the City of Brookings, to update the Ordinance to the current level of street lights and population including the nine street lights added on the Dot Martin Bridge. [9-27-04]

GOLF COURSE

Councilor Johns Kern moved, a second followed, and the Council unanimously voted to approve the amended lease agreement with The Claveran Group, LLC. [12-13-04]

HARBOR SANITARY DISTRICT

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve a Memorandum of Understanding with Harbor Sanitary District setting the rate of \$2.97 per hundred cubic feet of wastewater received into the City's Wastewater Treatment Plant from HSD. [7-12-04]

LIQUOR LICENSE APPLICATIONS

Approved Liquor License for:

Cielito Lindo Fast Food & Mini-Mart [6-14-04]

Bella Italia Ristorante [6-14-04]

Hank's Tavern, LLC (dba Ken's Tavern) [6-14-04]

Taqueria Jalisco [7-12-04]

Brookings Elks Lodge request to serve alcoholic beverages at annual picnic- Azalea Park, October 3, 2004. [approved on consent calendar 8-23-04]

MINUTES APPROVED/ACCEPTED—COUNCIL

Minutes of December 22, 2003, regular Council meeting [1-1-2-04]

Minutes of January 12, 2004, regular Council meeting [1-26-04]

Minutes of January 26, 2004, regular Council meeting [2-9-04]

Minutes of February 9, 2004, regular Council meeting [2-23-04]

Minutes of February 23, 2004, regular Council meeting [3-8-04]

Minutes of March 8, 2004, regular Council meeting [3-22-04]

Minutes of March 22, 2004, regular Council meeting [4-12-04]

Minutes of March 29, 2004, special Council meeting [4-12-04]

Minutes of April 12, 2004, regular Council meeting [4-26-04]

Minutes of April 26, 2004, regular Council meeting [5-10-04]

Minutes of May 10, 2004, regular Council meeting [5-24-04]

Minutes of May 24, 2004, regular Council meeting [6-14-04]

Minutes of June 14, 2004, regular Council meeting [6-28-04]
Minutes of June 28, 2004, regular Council meeting [7-12-04]
Minutes of July 12, 2004, regular Council meeting [7-26-04]
Minutes of July 26, 2004, regular Council meeting [8-9-04]
Minutes of August 9, 2004, regular Council meeting [8-23-04]
Minutes of August 23, 2004, regular Council meeting [9-13-04]
Minutes of September 13, 2004, regular Council meeting [9-27-04]
Minutes of September 27, 2004, regular Council meeting [10-11-04]
Minutes of October 11, 2004, regular Council meeting [10-25-04]
Minutes of November 15, 2004, regular Council meeting [12-13-04]
Minutes of November 22, 2004, special Council meeting [12-13-04]
Minutes of November 30, 2004, special Council meeting [12-13-04]

MINUTES APPROVED/ACCEPTED—PARKS AND RECREATION COMMISSION

Minutes of October 23, 2003, regular Commission meeting [2-9-04]
Minutes of January 22, 2004, regular Commission meeting [3-8-04]
Minutes of February 26, 2004, regular Commission meeting [4-12-04]
Minutes of March 25, 2004, regular Commission meeting [5-10-04]
Minutes of April 22, 2004, regular Commission meeting [6-14-04]
Minutes of May 27, 2004, regular Commission meeting [7-26-04]
Minutes of June 24, 2004, regular Commission meeting [9-13-04]
Minutes of September 23, 2004, regular Commission meeting [11-15-04]

MINUTES APPROVED/ACCEPTED—PLANNING COMMISSION

Minutes of December 2, 2003, regular Commission meeting [1-26-04]
Minutes of January 6, 2004, regular Commission meeting [2-9-04]
Minutes of January 20, 2004, special work-study session [3-8-04]
Minutes of February 3, 2004, regular Commission meeting [3-8-04]
Minutes of March 2, 2004, regular Commission meeting [4-12-04]
Minutes of April 6, 2004, regular Commission meeting [5-10-04]
Minutes of May 4, 2004, regular Commission meeting [7-26-04]
Minutes of June 1, 2004, regular Commission meeting [7-26-04]
Minutes of July 6, 2004, regular Commission meeting [8-9-04]
Minutes of July 27, 2004, special Commission meeting [9-13-04]
Minutes of August 3, 2004, regular Commission meeting [9-13-04]
Minutes of September 7, 2004, regular Commission meeting [10-11-04]
Minutes of October 5, 2004, regular Commission meeting and October 19 Continuation [11-15-04]
Minutes of November 2, 2004, regular Commission meeting [12-13-04]

MINUTES APPROVED/ACCEPTED—BUDGET COMMITTEE

Minutes of Budget Committee meeting of February 23, 2004 [3-8-04]
Minutes of Budget Committee meeting of April 28, 2004 [5-10-04]

MISCELLANEOUS

Councilor Dentino moved, a second followed, and the Council unanimously voted to declare five vehicles as surplus and approve their disposal as recommended. [1-12-04]

Mayor Hagbom held a moment of silence for Don Kern, husband of Councilor Johns Kern, who passed away February 9 at approximately 7:30 a.m. [2-9-04]

Commissioner Johns Kern moved, a second followed, and the Council voted unanimously to approve a \$500 Silver sponsorship for the Wild Rivers Salmon Derby to be held September 3 through 6, 2004. [5-10-04]

Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the Needs and Issue List as submitted to the State of Oregon Economic and Community Development Department. [6-14-04]

Councilor Kern moved, a second followed, and the Council voted unanimously to co-sponsor the 6th annual community picnic with Kiwanis and other service organizations. [6-14-04]

Councilor Anderson moved, a second followed and the Council voted unanimously to deny the request by Joyce Tromblee to use three parking spaces for a farmers' market. The motion included allowing Tromblee to continue to work with staff on this issue. [6-14-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve Lynn Truman's request to hold Saturday markets on Frontage Road with the following conditions:

1. Access to business parking lots must be kept open at all times.
2. A 20-foot access on the frontage street must be kept open at all times.
3. Vendors may not use parking areas next to the adjacent businesses.
4. Portable restrooms must be provided during the events.
5. The area must be kept clean at all times and trash containers shall be provided by the event coordinators.
6. The area shall be cleared by 5:00 p.m. the day of the events.
7. The allowed use shall be July 17, 2004, through October 2, 2004.
8. A blanket business license which will cover all vendors shall be purchased from the City.
9. The event sponsor shall provide insurance to hold the City harmless of any action.
10. City shall have the right to require the event to cease if there is interference with other businesses or any condition of approval not followed.

[6-14-04]

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve sponsorship of the Saturday Markets with all other conditions remaining the same as approved June 14, 2004. (This action allows Saturday Market to be under city's liability insurance policy) [6-28-04]

Robin Sanders, 17704 Wimberley Lane, representing the Bruin Boosters Club, expressed thanks to the Council and City staff for support and labor for their "Bringin' Back the Track" project. [7-12-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to accept the quote from Diamond Communications in the amount of \$7,659 to upgrade the Council Chambers sound system. [9-27-04]

Councilor Johns Kern moved, a second followed, and the Council unanimously voted to appoint Mayor Hagbom as the voting delegate and Council President Dentino as the alternate voting delegate for the 2004 LOC Annual Business Meeting to be held in Portland November 6, 2004. [10-11-04]

Councilor Rick Dentino moved, and it was seconded, to approve staff recommendation to hold regular City Council meetings on November 15, 2004, and on December 13, 2004. The motion carried. [10-25-04]

Councilor Larry Anderson made a motion, and it was seconded, to schedule two additional City Council meetings, on November 22, 2004, and November 30, 2004, starting at 7 p.m. in this Chamber. The motion carried. [11-15-04]

Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve the application of the Bruce Bros. LLC, File No. PUD-2-04, with the conditions of approval as ordered by the Curry County Circuit Court in the Preemptory Writ of Mandamus, Case No. 04CV0769. [12-13-04]

NATURE'S COASTAL HOLIDAY

City Manager Blodgett reported Nature's Coastal Holidays had a successful season for 2003. The light festival ran from December 6 to 28 with over 8,000 visitors viewing the lights. Rain and wind forced closure for 1 ½ nights. There were two new displays, a "tunnel of lights" sponsored by "Two if by Sea", fabricated by the Brookings-Harbor High School metal shop and the second a collection of 7-foot tall toy soldiers and candy canes purchased by Nature's Coastal Holidays. Two couples held their weddings in the decorated gazebo during the light festival. [2-9-04]

ORDINANCES

Councilor Dentino moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 04-O-560 thereby amending the Comprehensive Plan of the City of Brookings by changing the designation of a parcel of land from Commercial to Residential and on a second parcel from Residential to Commercial and amending the zoning map by rezoning from C-4 (Tourist Commercial) to R-2 (Two Family Residential); R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to C-4 (Tourist Commercial) and from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to R-2 (Two Family Residential) on certain properties at the northerly end of East Harris Heights Road and the northerly end of Arch Lane. [2-9-04]

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 04-O-561, amending the Comprehensive Plan of the City of Brookings from an Industrial designation to a Commercial designation and the zoning map by rezoning from M-2 (General Manufacturing) to C-3 (General Commercial) on certain properties located in the southwest corner of Railroad and Center streets. [3-8-04]

Councilor Dentino moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 04-O-462, an Ordinance amending the Comprehensive Plan of the City of Brookings from a Residential and Industrial designation to an Open Space designation and the zoning map by rezoning from R-2 (Two-family Residential) and M-2 (General Manufacturing) to P/OS (Public Open Space) on a parcel identified as 41-13-7A, Tax Lots 402, 403, 407, 408, and 500 (known as Chetco Point City Park and the Brookings Wastewater Treatment Plant). [5-10-04]

Councilor Mickelson moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 04-O-563, an ordinance amending the Comprehensive Plan of the City of Brookings to incorporate the Harris Beach State Park Master Plan into Goal 8 as a separately bound document of the Comprehensive Plan. [6-28-04]

PARKS AND RECREATION

Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the application for a 306A grant from the Land Conservation and Development Department and to authorize City Manager Blodgett to sign on behalf of the City. [3-29-04]

Councilor Dentino moved, a second followed, and the Council voted unanimously to accept the 306 Grant Agreement for the Chetco Point Park Improvements and authorize Mayor Hagbom to sign the agreement. [8-23-04]

PERSONNEL

Mayor Hagbom presented Lightle with a framed certificate celebrating Lightle's twenty years employment at the City of Brookings. Hagbom remarked that Lightle had filled in as City Manager at least twice during that time. [2-9-04]

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve the position of Assistant Planner and the job description as printed. [3-8-04]

Mayor Hagbom presented a certificate of appreciation to Madglyn Yock for her tenth year employment anniversary. [3-22-04]

Mayor Hagbom presented Public Works Utility Services Technician Mike Batty with a framed certificate honoring Batty's 20 years work at the City of Brookings. [4-12-04]

Police Chief Wallace introduced Jess Oliver who recently was appointed Sergeant. Saying the Department now is fully staffed with patrolmen, two sergeants, a

lieutenant and himself, Wallace said promoting from within tells a lot about the department. Oliver introduced himself and thanked the Council for recognizing his promotion. [4-12-04]

City Manager Blodgett introduced Dianne Snow who recently joined the City staff as Assistant Planner. Snow said she had been with Curry County Planning Department for 16 years and she appreciates the opportunity to fill this new position. [4-26-04]

Mayor Hagbom presented Jeanne Nelson with a framed certificate and thanked her for her 25 years of employment with the City. Nelson said while she was the *longest-serving* employee she was **not** the oldest employee. [5-10-04]

Mayor Hagbom presented a certificate of appreciation to Thomas Moody, Water/Wastewater Treatment Plant Operator for five years of employment with the City of Brookings. [6-14-04]

Administrative Secretary Linda Barker introduced new employee Jan Krick. Krick started as Interdepartmental Aide June 21. Krick introduced husband Warren and said she is excited about working for the City. [6-28-04]

Mayor Hagbom presented Gray with flowers and a Certificate of Appreciation for five years employment with the City of Brookings. Gray agreed it had been a wonderful five years. [7-26-04]

Mayor Hagbom presented a certificate of appreciation to Lt. John Bishop who has been with the City of Brookings Police Department for ten years. Bishop's family was with him and helped him accept the certificate. Bishop thanked the Council for the honor and thanked members of law enforcement for attending the meeting. He said under the direction of City Manager Blodgett and Chief Wallace the Police Department has shown great strides in last three years. He said law enforcement is changing daily and he appreciates the support of the Council. [8-23-04]

Randy Mitchem accepted a certificate for 5 years of service to the City as Parks Maintenance/Public Works worker. [9-27-04]

Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve the job descriptions for a new position of Public Works Director and the position of Community Development Director. [12-13-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve a 5% salary increase for the City Manager and to do a salary review at a later date. [12-13-04]

PLANNING

Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve Planning Commission File No. CPZ-4-03, a request for a Comprehensive Plan and Zone change involving four tax lots as follows: a simple zone change from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to R-2 (Two Family Residential) on T/Ls 301, 400 and 401; a Comprehensive Plan

and Zone change from C-4 (Tourist Commercial) to R-2 on a portion of T/L 200 lot line adjusted into T/L 301; A Comprehensive Plan and Zone change from R-1-6 to C-4 on a portion of T/L 301 lot lined into T/L 200, and to direct staff to prepare a Final Order with Finding of Facts and an Ordinance. [2-9-04]

Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve the Final Order and Findings of Fact on Planning Commission File No. CPZ-4-03, an application for a Comprehensive Plan and change of Zone for 11.24 acres located at the northerly end of East Harris Heights Road and the northerly end of Arch Lane. [2-9-04]

Councilor Anderson moved, a second followed and the Council voted unanimously to approve File No. CPZ-1-04, a Comprehensive Plan change from Industrial to Commercial and a zone change from M-2 (General Manufacturing) to C-3 (General Commercial) on a 1.06 acre parcel of land located in the southwest corner of Railroad and Center streets; Richard Wilson Applicant. [3-8-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve Planning Commission File No. CPZ-2-04, a request for a Comprehensive Plan change from Residential and Industrial to Open Space and a zone change from R-2 (Two Family Residential) and M-2 (General Manufacturing) to POS (Public Open Space), on an 8± acre parcel and a 5.87 acre parcel respectively, totaling 14± acres that contain Chetco Point Park and the City's wastewater treatment plant; Assessor's Map 41-13-7 A, Tax Lots 407, and 500. City initiated. [5-10-04]

Councilor Dentino moved, a second followed and the Council voted unanimously to approve the Final Order and Findings of Fact for Planning Commission File No. CPZ-1-04, a Comprehensive Plan change and Zone Change on certain properties located in the southwest corner of Railroad and Center streets. [3-8-04]

Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the Final Order and Findings of Fact for CPZ-2-04, a Comprehensive Plan change and Zone change on that property known as Chetco Point City Park and the Brookings Wastewater Treatment Plant. [5-10-04]

Councilor Dentino moved, a second followed and the Council voted unanimously to approve Planning Commission File No. CPZ-3-04 and to direct staff to prepare a Final ORDER and Finding of Fact and an Ordinance to amend the Comprehensive Plan. [9-13-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve the Final ORDER and Findings of Fact for Planning Commission File No. CPZ-3-04, a zone change from I-P (Industrial) to C-3 (General Commercial), located at 340 Pacific Avenue, 769 and 777 Cottage Street; Assessor's Map 41-13-06 DB, Tax Lot 2700 and 41-13-06 DA, Tax Lots 1700, 1900, and 1901; William Sewell, George and Letty Lee, applicants; James Reynolds, representative. [9-13-04]

Councilor Mickelson moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 04-O-564, an Ordinance amending the

Comprehensive Plan Designation on four (4) parcels of land located on Pacific Avenue and Cottage Street from Industrial to Commercial and the zoning from I-P (Industrial Pak) to C-3 (General Commercial). [9-13-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to accept the Planning Commission's recommendation and approve the application for a Master Plan by the applicant (Borax, Inc.) with the additional three conditions requested by the applicant and condition #29, to set conditions for the developer or homeowners association to maintain the drainage swales in the road right-of-ways. [10-11-04]

Anderson moved, a second followed, and the Council voted 4-0 with one abstention (Mayor Hagbom) to reverse the order of the Planning Commission, denying the application of a Planned Unit Development to create 36 condominium units on a 9.09 acre parcel of land located at the northerly end of Timberline Drive (PUD-2-04), and supporting the appeal (APP-02-04). (10-25-04)

Councilor Dentino moved to deny the application for a variance, overturning the Planning Commission's decision. A second followed. Voting for the motion were Councilors Dentino and Johns Kern; voting against were Mickelson, Anderson, and Hagbom. Motion failed. (10-25-04)

Councilor Mickelson made a motion to accept the Planning Commission's recommendation to approve the variance, and it was seconded. Councilors Mickelson and Anderson, and Mayor Hagbom voted for the motion; Councilors Dentino and Johns Kern voted against. The motion carried. (10-25-04)

Councilor Larry Anderson made a motion, and it was seconded, to approve Findings of Fact with inclusions of modifications to Condition 23 and addition of Condition 30. The motion carried. (In the matter of Planning Commission File No. MPD-1-04, a request for a Master Plan of Development; U.S. Borax, applicant) [10-25-04]

Councilor Dentino moved, and it was seconded, that Ordinance 04-O-565 be adopted to amend the City of Brookings' Comprehensive Plan to include the Borax Master Plan. The motion carried. [10-25-04]

Mayor Hagbom announced with regret that Ted Freeman has resigned from the Planning Commission; he no longer lives within the parameters necessary for serving on the commission. [11-15-04]

Councilor Craig Mickelson made the motion, and it was seconded, to follow Staff's recommendation that the quitclaim deed be approved. The motion carried. {property located at the northeast corner of Seventh Street at Meadow Lane adjacent to the northerly City limits.}[11-15-04]

Councilor Craig Mickelson made a motion, and it was seconded, for City Attorney John Trew to instruct staff to attempt negotiations with Bruce Brothers LLC to settle the Writ of Mandamus. If negotiations are not successful, the City attorney is directed to prepare and file documents to defend the City against the Writ. [11-15-04]

Councilor Craig Mickelson moved to accept Staff Recommendation and approve the Final Orders on the Woosley Variance (VAR-3-04), and it was seconded. The motion carried. [11-15-04]

Councilor Johns Kern moved to adopt Ordinance No. 04-O-566, an ordinance concerning Real Property Compensation; Adopting Procedures for Processing Claims; Declaring an Emergency; and Providing an Immediate Effective Date; it was seconded and the Council voted unanimously to adopt the ordinance. (Measure 37) [11-30-04]

POLICE

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve the Collective Bargaining Agreement with Teamsters Local Union #223 for 2004-2007 as proposed. [4-12-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to allot the City's portion of the Juvenile Accountability Block Grant (\$1,500) to Curry County. [6-14-04]

Chief Wallace introduced two police officers who demonstrated a new tool for the Police Department. Officer John Appolonio and Sgt. Jess Oliver displayed an electric immobilization device, better known as a taser gun. [6-28-04]

Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the purchase during the 2004-2005 FY of the demonstration speed monitor unit from McCoy's Lawline for the purchase price of \$10,570. [6-28-04]

PROCLAMATIONS

Mayor Hagbom read a proclamation for Spring Cleanup and gave the dates for clean up events in April and May. [4-12-04]

Pauline Olsen, Brookings Tree Project Chair accepted a proclamation from Mayor Hagbom declaring April 30 as Arbor Day. Olsen said she was happy Brookings was joining in with the rest of Oregon in this celebration. A special event to be held in conjunction with Arbor Day is a walk in Azalea Park led by Jerry Holcomb to see, study and admire a rare weeping Brewer's spruce that is growing in the park, far from its usual 3,000-4,000 foot altitude range. The walk will begin at 2:00 p.m., Friday, April 30. [4-26-04]

Mayor Hagbom read a proclamation declaring May 1-8 as National Pet Week. In accepting the proclamation Michelle McDonald of Town and Country Animal Clinic told of activities that will be held during the week. The 4th Annual Paws and Prints Day will be held May 8 and is a cooperative effort between Town and Country Animal Clinic and the City of Brookings Police Department. [4-26-04]

Mayor Hagbom read a proclamation declaring May as Mental Health Awareness Month and the week of May 2—8 as Mental Health Counselors Week. [4-26-04]

Karen Dagenais and six members of the local Red Cross Chapter accepted a proclamation declaring May 2004 as Red Cross Month. [5-10-04]

Mayor Hagbom read a proclamation declaring June 13 through 19 as Supreme Emblem Club Americanism Week in Brookings. Seven members of the Supreme Club accepted the proclamation. [6-14-04]

Mayor Hagbom presented a proclamation to Sandy Harper and Dianne Cavaness. The proclamation declared July 9 and 10 to be Relay for Life Weekend in Brookings. [6-28-04]

Pete Smart accepted a proclamation declaring the months of September and October as Fall Clean Up Time in Brookings Harbor. [9-13-04]

Six members of the Emblem Club accepted a proclamation declaring the week of September 12 through 18 as National Emblem Club Week. [9-13-04]

Liz Prendergast, South Coast Independent Living, accepted a proclamation declaring October as Disability Employment Awareness Month. [9-27-04]

Fire Chief William Sharp accepted a proclamation declaring October 3 through 9 as Fire Prevention Week. [9-27-04]

Council President Dentino read a proclamation which he presented to School Superintendent Chris Nichols; Head Brookings-Harbor High School Custodian and Safety Committee member Pete Hernandez; Kalmiopsis School Principal Brian Hodge; and Azalea School Principal Mike Dillenburg, declaring the week of October 17 through 23 as America's Safe School Week. [10-11-04]

RESOLUTIONS

Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Resolution No. 04-R-724 authorizing the issuance, sale and delivery of its Limited Tax Pension Pool bond, Series 2004, in an amount which is sufficient to produce net proceeds which do not exceed the most recent estimate of the City's unfunded pension liability to Oregon PERS, plus the costs of issuance. [3-22-04]

Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve Resolution No. 04-O-728, a Resolution approving rates for sanitation services to be charged by Curry Transfer and Recycling to customers in the City of Brookings. [4-26-04]

Councilor Anderson moved, a second followed, and the Council voted unanimously to approve Resolution No. 04-R727, adopting a supplemental budget for the 2003/2004 Fiscal Year. [6-14-04]

Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Resolution No. 04-R-731, declaring the City's election to receive state revenues. [6-14-04]

Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve Resolution No. 04-R-732, extending the city of Brookings workers compensation coverage to volunteers of the City of Brookings. [6-14-04]

Councilor Craig Mickelson moved to adopt Resolution 04-R-733 and it was seconded. The motion carried. (Resolution to accept the Charter Communications proposal and authorize the City Manager to sign a contract for services to install a wireless connection between City Hall and the Wastewater Treatment Plant via fiber optics, for the cost and specifications in the service contract with Charter.) [10-25-04]

SWIMMING POOL

Councilor Mickelson moved, a second followed, and the Council voted unanimously to direct staff to obtain quotes from qualified companies for resurfacing the swimming pool for consideration at the next regular City Council meeting. [8-23-04]

Councilor Mickelson moved, a second followed, and the Council voted unanimously to award a contract to Emerald Swimming Pools of Oregon, Inc., for resurfacing and tile replacement for the Brookings Swimming Pool in the amount of \$98,100. [9-13-04]

URBAN RENEWAL AGENCY

Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Resolution No. 04-R-730, a Resolution to adopt the Brookings Urban Renewal Agency Budget, declaring tax increment funding as provided under Section 1c, Article IX of the Oregon Constitution and ORS Chapter 457, and making appropriations for the 2004-2005 fiscal year. [6-28-04]

VIETNAM VETS

Councilor Anderson moved, a second followed, and the Council voted unanimously to grant the requested \$1,000 donation to Chapter 757, Vietnam Veterans of American for the Fourth of July fireworks display. [4-26-04]

VOLUNTEERS IN POLICE SERVICE

Officer Marvin Parker announced that earlier today VIPs received the keys to a new Dodge Caravan, donated anonymously. [3-22-04]

VOUCHERS APPROVED

Approval of Vouchers for month of December, 2003 (\$200,786.22) [1-12-04]
Approval of Vouchers for month of January, 2004, (\$721,520.30) [2-9-04]
Approval of Vouchers for month of February, 2004 (\$186,023.18) [3-8-04]
Approval of Vouchers for month of March, 2004, (\$176,718.56) [4-12-04]
Approval of Vouchers for month of April, 2004 (\$245,372.62) [5-10-04]
Approval of Vouchers for month of May, 2004 (\$207,850.15) [6-14-04]
Approval of Vouchers for month of June, 2004 (\$208,713.30) [7-26-04]

Approval of Vouchers for month of July, 2004 (\$871,194.31) [8-9-04]
Approval of Vouchers for month of August, 2004, (\$639,459.92) [9-13-04]
Approval of Vouchers for month of September, 2004 (\$509,363.15) [10-11-04]
Approval of Vouchers for t he Month of October, 2004 (\$382,864.13) [11-15-04]
Approval of vouchers for the month of November, 2004, (\$182,756.70) [12-13-04]

YARD OF THE MONTH/MOST IMPROVED PROPERTY OF THE MONTH PROGRAM

Councilor Dentino moved, a second followed, and the Council voted unanimously to continue the Yard of the Month/Most Improved Yard Program for the year 2004. [3-22-04]

Winners for 2004 are as follows:

May: Most Improved Property, Ellen L. Nauretz;
Yard of the Month, Jim and Nina Bowman.
June: Most Improved Property, Fernando and Maria Lira, 405 Railroad Street
Yard of the Month, Karen McMahon, 96402 Oceanside East Drive
July: Most Improved Property, Dawna Nelson and Jay Hopkins, 817 Kevin Place
Yard of the Month, Ray and Janet Biagini, 937 Helen Lane
August: Most Improved Property, Michele Thomas, 1366 Chetco Avenue
Yard of the Month, Sally and Dana Merrill, 580 Velopa Court
September: Most Improved Property, .LaDonna and Dave Osburn, 530 Art Street
Yard of the Month, Cathleen and Robert Wollam, 317 Birch Street