

Summary of Council Actions 2003

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Cable Franchise

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to adopt Ordinance 03-O-539.A, an ordinance amending Ordinance No. 00-O-539, an Ordinance granting to Falcon Cable TV, DBA Charter Communications, a non-exclusive ten year franchise, amending Section 7.7.A.1 Customer Service and Telephone Responsiveness. [7-28-03]

Chamber of Commerce

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to allow the Chamber of Commerce to place two sandwich board signs, one at each end of Brookings, to advertise the Beachcombers Festival during the period of March 18 through March 23. [1-13-03]

▶ Peter Spratt, Chamber President, has been nominated for the Outstanding Presidents Award by Southern Oregon Visitors Association for his work in regional tourism promotion. [1-27-03]

▶ Cohen presented the 2002 Annual Report for the Chamber of Commerce. Cohen reported a 17% increase in the number of visitors served over 2001. Transient room tax revenues increased by 11% over 2001. Marketing and promotion efforts in 2002 continued to result in major increases of written, telephone, e-mail and website activity for information about the Brookings-Harbor area. The Chamber provided a total of 250,195 information contacts in calendar year 2002. Cohen stated the Chamber of Commerce is optimistic about the tourism forecast for 2003. [1-27-03]

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to approve requests by the Chamber of Commerce for this year's Azalea Festival. [3-24-03]

Chinese New Year

▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to close a portion of Cottage Street on February 8 and allow setting off a single line of firecrackers during the Chinese New Year celebration and to allow the street closure for the alternate dates of February 15 and 22, and March 1 if necessary. [1-13-03]

City Attorney

▶ City Attorney John Trew presented a review of the Oregon Ethics Guide for Public Officials as required in Section 17.A of City Ordinance 00-O-535. Attending this review were Mayor Bob Hagbom, Council President Rick Dentino, Councilors Larry Curry, Frances Johns Kern, and Craig Mickelson; Planning Commissioners Ted Freeman, Jr., Bill Smith, Jim Collis, Ernest Cofrances, and Bruce Nishioka; City Manager Leroy Blodgett, Finance Director Paul Hughes, Fire Chief Bill Sharp, Police Chief Chris Wallace, Administrative Secretary Linda Barker, and citizens John Johnson and Sally Laasch. [4-14-03]

Community/Performing Arts Center

▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to make application for a Community Incentive Fund grant in the amount of \$700,000 of which \$350,000 would be a grant and \$350,000 would be a short term loan. Funds would be used for a Community/Performing Arts Center. The loan portion of the funding would be paid with Urban Renewal Funds. [2-10-03]

Councilor Dentino moved, a second followed, and the Council voted unanimously to appoint the following to the Community/Performing Arts Center Oversight Committee:

Chetco Pelican Players—Cliff Robison, Leanne McCurley
Brookings-Harbor Rotary—Peggy Goergen, Tom Broderick
Brookings Urban Renewal Advisory Committee—Brian Scott
Brookings-Harbor Chamber of Commerce-Les Cohen
Brookings City Council-Frances Johns Kern [2-24-03]

Community Development—Miscellaneous

▶ On January 15, 2003, the Oregon Transportation Commission approved \$400,000 for the bridge lighting and ADA sidewalks on the bridge and approaches. Cooperation from Senator Gordon Smith and the Port of Brookings Harbor made this project possible.. City Manager Blodgett added the City and Port will be responsible for electricity for the lights, approximately \$700 a year. [1-27-03]

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to award the East Harris Heights Retention Pond Fencing Project to West Coast Fencing in the amount of \$11,887. [5-12-03]

▶ Councilor Mickelson moved, a second followed and the Council voted unanimously to approve the Cooperative Improvement Agreement, Chetco River Bridge Lighting, City of Brookings/Port of Brookings Harbor and to direct Mayor Hagbom to sign the agreement. [5-28-03]

Community Development—Streets

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to award the Mill Beach Road Street Improvements Project to John D. Rapraeger, Inc. in the amount of \$50,303.50. [5-28-03]

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to change the projection location for Surface Transportation Program Funds project for 2002 from the intersection of Railroad and Oak Streets to the intersection of Elk Drive and Fern Avenue. [12-22-03]

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to authorize the Mayor to sign the Local Fund Exchange Agreement and to enter into an intergovernmental agreement with the League of Oregon Cities for distribution of those funds (\$30,521) subject to terms specified in the agreement. [12-22-03]

Community Development—Wastewater

- ▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to appoint Councilors Dentino and Mickelson to the Sewer Rate Committee. [1-13-03]
- ▶ Councilor Mickelson will be out of town during the month of February and Mayor Hagbom will sit in his place on the Sewer Rate Committee. [1-27-03]
- ▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to hold a public meeting April 3, 2003, beginning at 7:00 p.m. at the Chetco Community Library to take public input on sewer rates. [3-10-03]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to direct staff to prepare a final report and ordinances to be presented at a public hearing supporting a single rate for both Single-family and Multi-family residences. [4-28-03]
- ▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve the Settlement Agreement and Mutual Release between the City of Brookings and Harbor Sanitary District. [8-25-03]

Contracts Approved

- ▶ Councilor Mickelson moved, a second followed, and the Council voted unanimously to award the System Development Charge review and development of a capital improvement plan contract to the Dryer Partnership for \$25,640. [12-22-03]
- ▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve the proposal developed by Crow/Clay & Associates, Inc. and move forward to preliminary design of a new or remodeled city hall. [12-22-03]

Council Appointments

- ▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to elect Councilor Dentino as Council President for calendar years 2003 and 2004. [1-13-03]
- ▶ Councilor Dentino moved, a second followed and the Council voted unanimously to appoint the following members to the Traffic Safety Committee: Don Tilton, representing the Chamber of Commerce; Chris McKay, representing School District 17-C; Members-at-Large Phil Abbott, Jim Watson and Hope Hansen. [1-13-03]
- ▶ Councilor Johns Kern moved, a second followed and the Council voted unanimously to dissolve the Downtown Development Committee and create the Urban Renewal Advisory Committee consisting of members Jay Patel, Linda Kelley, Tim Patterson, Bryan Scott and Tom Kerr. [1-13-03]

Council Appointments (Cont.)

- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to appoint Finance Director Paul Hughes as Budget Officer and approve the Budget Calendar with the change of date for the Council Goals Session to January 24. [1-13-03]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to appoint Daryn Farmer to Position No. 3, Parks and Recreation Commission. [2-10-03]
Recognition of Lorraine Williams-Parks and Recreation Commission—Williams was not present and will be honored at the next Council meeting. [2-24-03]
- ▶ Mayor Hagbom presented a certificate to Williams, thanking her for her dedication to the Parks and Recreation Commission. [3-10-03]
- ▶ Councilor Mickelson moved, a second followed, and the Council voted unanimously to reappoint Ted Freeman, Jr. to Position No. 1 on the Planning Commission, term expiring April 1, 2007. [3-10-03]
- ▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to reappoint Randy Gorman to Position No. 7 on the Planning Commission, term expiring April 1, 2007. [3-10-03]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to appoint John Johnson to Budget Committee Position No. 1 with a term expiration date of February 1, 2004. [4-14-03]
- ▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to appoint Sally Laasch to Budget Committee Position No. 5 with a term expiration date of February 1, 2005. [4-14-03]
- ▶ Council Dentino moved, a second followed, and the Council voted unanimously to appoint the Brookings Budget Committee to act as the Urban Renewal Agency Budget Committee. [4-14-03]
- ▶ Councilor Curry moved, a second followed, and the Council voted unanimously to appoint Bob Gilmore to Planning Commission Position No. 5 with a term expiring April 1, 2006. [7-28-03]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to appoint Mayor Bob Hagbom as the delegate to Oregon Coastal Zone Management Association. [7-28-03]
- ▶ Mayor Hagbom presented Councilor Curry with a certificate of appreciation from Oregon Coastal Zone Management Association. Curry's last meeting with OCZMA was to have been October 30 however Curry was unable to attend. Curry accepted the certificate saying it was a pleasure to be recognized for some of the things we do. [11-10-03]

Council Appointments (Cont.)

▶ Mayor Hagbom read a letter of resignation from Councilor Curry effective December 31, 2003. Hagbom then announced an open house December 30 between 11:30 a.m. to 1:00 p.m. in Council Chambers in Curry's honor and invited the public to attend. Councilor Dentino moved, a second followed, and the Council voted unanimously to accept the resignation of Larry Curry and to declare a Council vacancy. [12-22-03]

Council Goals

▶ City General Services

- Develop a master plan for City Hall and Public Safety Facilities
- Acquire a site for a new City Hall
- Create a staff position of Urban Development Director
- Install equipment & GIS software for infrastructure mapping

Urban Renewal/ Downtown Development

- Construct a Community/Performing Arts Center in the downtown area

Street Improvements

- Construct Hassett Street connection from 5th to 7th Street
- Develop a program to repair, replace and/or install sidewalks

Parks Development & Improvement

- Decide future of the swimming pool facility
- Create a Park District
- Upgrade play equipment in Easy Manor Park
- Improve park security

Councilor Johns Kern moved, a second followed, and the Council voted unanimously to adopt the recommended goals for Fiscal Year 2003/2004 as listed above. [1-27-03]

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to set January 31, 2004, as the date for a goal setting session for 2004-2005 goals. [12-22-03]

Downtown Development

▶ Councilor Johns Kern moved, a second followed and the Council voted unanimously to dissolve the Downtown Development Committee and create the Urban Renewal Advisory Committee consisting of members Jay Patel, Linda Kelley, Tim Patterson, Bryan Scott and Tom Kerr. [1-13-03]

▶ Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve the Brookings Downtown Master Plan and Master Plan Appendix. [1-13-03]

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to purchase two Santa Clara Series trash cans from QuickCrete Products to be placed in the downtown area and to direct City staff to collect the trash from the cans. [3-24-03]

Downtown Development (Cont.)

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to change the name of the Urban Renewal Advisory Committee back to the Downtown Development Committee. [3-24-03]

Finance

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to appoint Finance Director Paul Hughes as Budget Officer and approve the Budget Calendar with the change of date for the Council Goals Session to January 24. [1-13-03]

Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the modifications to the budget calendar to reflect April 16 and 23 as the new dates for budget committee meeting publication notices and April 30, 2003, for the budget committee meeting. [4-14-03]

▶ Finance Director/Recorder Paul Hughes accepted a plaque recognizing the City of Brookings for Excellence in Financial Reporting for the year 2002. This is the highest form of recognition in government accounting and is given by the Government Financial Officers Association. [6-23-03]

▶ Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve Resolution No. 03-R-718, a resolution adopting the City of Brookings budget, declaring tax levied, making appropriations for the 2003-2004 Fiscal Year and to categorize the Levy as provided in ORS 294.435. [6-23-03]

▶ Councilor Johns Kern moved, a second followed and the Council voted unanimously to approve Resolution No. 03.R-719, a resolution adopting a supplemental budget for the 2002-2003 Fiscal Year. [6-23-03]

▶ Councilor Mickelson moved, a second followed and the Council voted unanimously to approve Resolution 03-R-724, A Resolution authorizing the Issuance, Negotiated Sale and Delivery of General Obligation Refunding Bonds, Series 2003, Designating an Authorizing Representative and Delegating the Approval and Distribution of the Preliminary and Final Official Statements; Authorizing Execution of a Bond Purchase Agreement; and Related Matters. [9-22-03]

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the issuance of a RFP for System Development Charge review. [10-27-03]

▶ Councilor Mickelson moved, a second followed, and the Council voted unanimously to accept the 2002-2003 Comprehensive Audit Report as written. [11-24-03]

Fire

- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to accept the Federal Fire Act Grant award in the amount of \$100,170 and allow use of monies budgeted for turnouts to cover the City's share of the project. [8-11-03]
- ▶ Councilor Dentino moved, a second followed, and Council voted unanimously to approve \$11,823.95 for radio equipment purchased from Day Wireless Systems.[9-22-03]
- ▶ Council Dentino moved, a second followed, and the Council voted unanimously to award the bid for the purchase of Fire Department SCBA apparatus to Cascade Fire Equipment for \$90,419. [10-27-03]

Hospital

- ▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to continue to work with Asante to secure a hospital for Brookings. [11-10-03]
- ▶ Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve and authorize Mayor Hagbom to sign the Letter of Intent provided by Asante Health System. [12-22-03]

Liquor License applications

- ▶ Approval for "The Snug" [1-13-03]
- ▶ Approval for Local Market—new owner, Jean Falco [1-27-03]
- ▶ Approval for change of ownership for Brookings Market-new owners, Rocky and Adrienne Gothard [2-10-03]
- ▶ Approval to add Oregon wines and microbrew beer sales to existing license—Brookings Liquor Store [10-27-03]
- ▶ Approval for Flying Gull-adding corporate partner [12-22-03]

Minutes Approved/Accepted—Council

- ▶ Minutes of December 16, 2002, regular Council meeting [1-13-03]
- ▶ Minutes of January 13, 2003, regular Council Meeting [1-27-03]
- ▶ Minutes of January 27, 2003, regular Council Meeting [2-10-03]
- ▶ Minutes of February 10, 2003, regular Council Meeting [2-24-03]
- ▶ Minutes of February 24, 2003, regular Council Meeting [3-10-03]
- ▶ Minutes of March 10, 2003, regular Council Meeting [3-24-03]
- ▶ Minutes of March 24, 2003, regular Council Meeting [4-14-03]
- ▶ Minutes of April 3, 2003, special Council Meeting [4-14-03]
- ▶ Minutes of April 7, 2003, joint work session with Planning Commission [4-14-03]
- ▶ Minutes of April 14, 2003, regular Council Meeting [4-28-03]
- ▶ Minutes of April 28, 2003, regular Council Meeting [5-12-03]
- ▶ Minutes of May 12, 2003, regular Council Meeting [6-9-03]

Minutes Approved/Accepted—Council (Cont.)

- ▶ Minutes of May 28, 2003, regular Council Meeting [6-9-03]
- ▶ Minutes of June 9, 2003 regular Council meeting [6-23-03]
- ▶ Minutes of June 23, 2003 regular Council meeting [7-14-03]
- ▶ Minutes of July 14, 2003 regular Council meeting [7-28-03]
- ▶ Minutes of July 28, 2003, regular Council meeting [8-11-03]
- ▶ Minutes of August 14, 2003 regular Council meeting [8-25-03]
- ▶ Minutes of August 25, 2003, regular Council meeting [9-8-03]
- ▶ Minutes of September 8, 2003, regular Council meeting [9-22-03]
- ▶ Minutes of October 13, 2003, regular Council meeting [10-27-03]
- ▶ Minutes of October 27, 2003, regular Council meeting [11-10-03]
- ▶ Minutes of November 10, 2003, regular Council meeting [11-24-03]
- ▶ Minutes of November 24, 2003, regular Council meeting [12-8-03]
- ▶ Minutes of December 8, 2003, regular Council meeting [12-22-03]

Minutes Approved/Accepted—Parks and Recreation Commission

- ▶ Minutes of November 21, 2002, regular Commission Meeting [2-10-03]
- ▶ Minutes of January 23, 2003, regular Commission Meeting [3-10-03]
- ▶ Minutes of February 27, 2003, Regular Commission Meeting [5-12-03]
- ▶ Minutes of April 24, 2003, Regular Commission Meeting [6-09-03]
- ▶ Minutes of May 22, 2003 regular Commission meeting [7-14-03]
- ▶ Minutes of June 26, 2003, regular Commission meeting [8-11-03]
- ▶ Minutes of July 24, 2003, regular Commission meeting [9-8-03]
- ▶ Minutes of August 28, 2003, regular Commission meeting [11-10-03]

Minutes Approved/Accepted—Planning Commission

- ▶ Minutes of December 3, 2002, regular Commission meeting [1-13-03]
- ▶ Minutes of January 7, 2003, regular Commission Meeting [2-10-03]
- ▶ Minutes of January 13, 2003, special Commission Meeting [2-10-03]
- ▶ Minutes of February 4, 2003, regular Commission Meeting [3-10-03]
- ▶ Minutes of March 4, 2003, regular Commission Meeting [4-14-03]
- ▶ Minutes of April 1, 2003, regular Commission Meeting [5-12-03]
- ▶ Minutes of May 6, 2003, regular Commission Meeting [6-09-03]
- ▶ Minutes of May 21, 2003, special Commission meeting [7-14-03]
- ▶ Minutes of June 3, 2003, regular Commission meeting [7-14-03]
- ▶ Minutes of July 1, 2003, regular Commission meeting [8-11-03]
- ▶ Minutes of August 5, 2003, regular Commission meeting [9-8-03]
- ▶ Minutes of August 12, 2003, work-study session [9-8-03]
- ▶ Minutes of October 7, 2003, regular Commission meeting [11-10-03]
- ▶ Minutes of November 4, 2003, regular Commission meeting [12-8-03]

Minutes Approved/Accepted—Budget Committee

- ▶ Minutes of April 30, 2003 [5-12-03]
- ▶ Minutes of October 27, 2003 [11-10-03]

Minutes Approved/Accepted—Urban Renewal Agency

- ▶ Minutes of March 24, 2003, Meeting [4-14-03]

Miscellaneous

- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to adopt the simplified round logo as the official city logo. [1-27-03]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to proceed with the property transaction as discussed in the Executive Session. [1-27-03]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to join with the Port of Brookings-Harbor as founding members of the National Harbor Association. [2-10-03]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the signing of the Memorandum of Understanding between Southern Oregon Coast Housing Opportunities Provider and the City of Brookings. [3-10-03]
- ▶ Councilor Mickelson moved, a second followed, and the Council voted unanimously to continue membership in Oregon Coastal Zone Management Association for Fiscal Year 2003/2004. [4-14-03]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to waive to Curry County Juvenile Department the Juvenile Accountability Incentive Block Grant funds of \$1,864. [4-14-03]
- ▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve the Temporary Water Right Transfer between Salmon Run and Freeman Rock. [6-9-03]
- ▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve holding a farmer's market in the downtown parking lot beginning Wednesday, July 9 through October 29 between the hours of 10:00 a.m. and 2:00 p.m. and waiving city fees and business license requirements. The Downtown Development Committee is to report to the Council each month on the activities at the farmer's market. [6-09-03]
- ▶ Mayor Hagbom read a letter from the Brookings-Harbor School District thanking the City for continuing the School Resource Officer program. The School District terminated the program because of funding constraints. [7-28-03]

Miscellaneous (Cont.)

▶ Councilor Mickelson moved, a second followed, and City Council voted unanimously for closure of the Farmer's Market on October 1, 2003. [9-22-03]

▶ Councilor Dentino moved, a second followed, and Council voted unanimously to approve payment of \$17,500 to Shapiro & Associates. [9-22-03]

Municipal Court

▶ Judge Harper gave the 2002 Annual Report for the Brookings Municipal Court stating a total of \$20,123 had been collected by the Court: \$18,086 of that from state fines and \$2,037 from 2002 City ordinance violations and accounts receivable. [1-27-03]

Nature's Coastal Holiday

▶ In Olivia Abbot's absence City Manager Blodgett reviewed the 2002 report of Nature's Coastal Holiday where approximately 7,000 guests viewed the over 150,000-light event. The display was closed for two full evenings and a part of one evening due to inclement weather. [2-10-03]

Ordinances

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 03-O-446.NN, an amendment to Section 52.020, General Commercial (C-3) District of Ordinance 89-O-446, an ordinance creating the Land Development Code, to read "The following uses are permitted: B. One or more dwellings not on a ground floor, motels, hotels." [1-27-03]

▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to adopt Ordinance 03-O-556, an Ordinance amending the Comprehensive Plan designation on 5 parcels of land located within Harris Beach State Park adjacent to the northerly boundary from Residential to Open Space and the zoning from R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) to P/OS (Public Open Space). [3-10-03]

▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to adopt 03-O-474.F to allow appointees to be appointed to two boards or committees at a time or one commission and one board or committee, but not to be on more than one commission at a time. [5-12-03]

▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 03-O-446.OO, an ordinance amending Section 56, Tourist Commercial (C-4) District of the Land Development Code, to allow one or more dwellings not on a ground floor as a permitted use. [6-09-03]

Ordinances (Cont.)

- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 03-O-477.A, amending Ordinance No. 91-O-477. (This amendment changes duties of System Development Charges Review Board) [6-09-03]

- ▶ Councilor Dentino moved, a second followed and the Council voted unanimously to adopt Ordinance No. 03-O-446.PP, an Ordinance amending Ordinance 89-O-446, an Ordinance creating the Land Development Code, to add Section 70 titled Master Plan Development (MPD) District with changes from the draft ordinance as made by the Council. [7-14-03]

- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 03-O-557, an Ordinance amending Goal 14, Urbanization, of the Comprehensive Plan to provide for a new land use designation of Master Plan Area. [7-14-03]

- ▶ Councilor Dentino moved, a second followed and the Council voted unanimously to adopt Ordinance No. 03-O-558, an Ordinance amending the comprehensive plan designation on a 553± acre parcel of land and the adjoining Highway 101 frontage including 1600± feet of Highway 101 and rezoning the parcel MPD (Master Plan Development). [7-14-03]

- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 03-O-559, amending the zoning map of the City of Brookings by rezoning from R-2 (Two Family Residential) to R-3 (Multiple Family Residential) 2.6 acres located on the north side of Highway 101. Assessor's Map 41-13-6 BD, Tax Lots 2300 and 2302 with typographical errors corrected as noted. [11-24-03]

- ▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 03-O-446. RR, amending Ordinance No. 89-O-446, an ordinance creating the Land Development Code, to amend various sections to improve clarity and change certain requirements regulating RV parking in residential areas incorporating the changes proposed by City Manager Blodgett into the ordinance. [12-22-03]

- ▶ Councilor Mickelson moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 03-O-446.SS, an ordinance amending Ordinance No. 03-O-446, an ordinance creating the Land Development Code, to amend Sections 8, 20, 24, 28, and 32, to clarify residential yard setback requirements. [12-22-03]

Parks and Recreation

- ▶ Parks and Recreation Chairman Bill Boynton, 959 Timberline Drive, Brookings, presented the 2002 Annual Report of the Parks and Recreation Commission stating it had been a busy and productive year for the Commission. He reported on actions taken in various parks and facilities throughout the City. [1-27-03]

Parks and Recreation (Cont.)

▶ Councilor Johns Kern moved, a second followed and the Council voted unanimously to approve Rotary's request to serve liquor at its annual picnic to be held in Azalea Park July 12. [6-23-03]

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to accept the changes to the Harris Beach State Park Master Plan as recommended by the Planning Commission and requested by the State Parks Department and to send a letter of recommendation to the State Department of Parks and Recreation. [7-14-03]

Personnel

▶ Lt. Bishop introduced new police officers: Michael Lane and Keith Rebman. Both officers are from the Portland area and have served police departments there. Lane is from Forest Grove and moved to Brookings with his wife and three children. Rebman is also from Forest Grove. [1-13-03]

▶ Community Development Director Lightle introduced Britt Bolerjack who commented he was glad to be in this beautiful area. Britt comes to us from the Lake Tahoe area and has 18 years experience in the wastewater field. [1-27-03]

▶ Councilor Dentino moved, a second followed and the Council voted unanimously to retain City Manager Leroy Blodgett for one year and increase his salary by 5%. [1-27-03]

▶ Councilor Mickelson moved, a second followed, and the Council voted unanimously to create the position of Urban Development Director with the job description as developed and presented, a salary grade of 19, and to fill that position shortly after the beginning of FY 2003/2004. [3-24-03]

▶ Police Officer Sam Dotson will retire after 33 years with the City. An open house will be held in the Council Chambers on April 4 between 1:00 and 4:00 p.m. and all are invited to stop by and wish Dotson well. [3-24-03]

▶ Mayor presented Police Officer Jess Oliver a certificate commending his five years of employment with the City of Brookings and thanked him for his service. [4-14-03]

▶ Police Chief Wallace introduced Sterling Snowden who started work as a dispatcher in the Police Department on March 17, 2003. He currently is working the graveyard shift, training with Susan Frisch. Snowden said he moved to Brookings in August 2000. [4-14-03]

▶ Public Works Supervisor Dennis Barlow will be retiring as of April 30. [4-28-03]

▶ Mayor Hagbom read a memorandum to Chief Wallace from City Manager Blodgett regarding Wallace's acceptance to the FBI National Academy, June 29 to Sept. 5, in Quantico Virginia. Wallace thanked the Council and assured them the Police Department will be in capable hands during his absence. [5-28-03]

Personnel (Cont.)

- ▶ Introduction of new Police Department personnel: John Appolonio, Curt Lunsford, Kelby McCrae, and Tamara Townsend [7-14-03]
- ▶ Joe Ingwerson, Chief Treatment Plants Operator, introduced Frank Dunn, Treatments Plants Operator Assistant. [7-28-03]
- ▶ The new Economic and Urban Development Director position has been filled. Ed Wait will start Monday August 18. [8-11-03]
- ▶ City Manager Blodgett introduced Ed Wait who started work Monday, August 18 as Economic and Urban Development Director. He was formerly with the State of Oregon. [8-25-03]
- ▶ Community Development Director Lightle introduced Tim Rettke, new public works equipment operator, who is a graduate of Brookings-Harbor High School, saying he is a capable street and utility worker and equipment operator. [10-27-03]
- ▶ Councilor Curry moved, a second followed, and the Council voted unanimously to increase the salary of City Manager Blodgett by 5%. [12-22-03]

Planning

- ▶ Randy Gorman, PO Box 7931, Brookings, Chair of the Planning Commission, presented the 2002 Annual Report for the Planning Commission. He related the Planning Commission heard 43 actions at 12 regular meetings during the year. [1-27-03]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 03-O-446.NN, an amendment to Section 52.020, General Commercial (C-3) District of Ordinance 89-O-446, an ordinance creating the Land Development Code, to read “The following uses are permitted: B. One or more dwellings not on a ground floor, motels, hotels.” [1-27-03]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to approved the Final Order and Finding of Facts for CZP-1-03, an application for a Comprehensive Plan and Zone Change on 5 parcel of land located within Harris Beach State Park adjacent to the northerly boundary; Oregon Parks and Recreation Department, applicant. [3-10-03]
- ▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to direct staff to process the lot line adjustment request as requested by the Presbyterian Church. [4-14-03]
- ▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 03-O-446.OO, an ordinance amending Section 56, Tourist Commercial (C-4) District of the Land Development Code, to allow one or more dwellings not on a ground floor as a permitted use. [6-09-03]

Planning (Cont.)

- ▶ Councilor Dentino moved, a second followed and the Council voted unanimously to adopt Ordinance No. 03-O-446.PP, an Ordinance amending Ordinance 89-O-446, an Ordinance creating the Land Development Code, to add Section 70 titled Master Plan Development (MPD) District with changes from the draft ordinance as made by the Council. [7-14-03]

- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 03-O-557, an Ordinance amending Goal 14, Urbanization, of the Comprehensive Plan to provide for a new land use designation of Master Plan Area. [7-14-03]

- ▶ Councilor Dentino moved, a second followed and the Council voted unanimously to adopt Ordinance No. 03-O-558, an Ordinance amending the comprehensive plan designation on a 553± acre parcel of land and the adjoining Highway 101 frontage including 1600± feet of Highway 101 and rezoning the parcel MPD (Master Plan Development). [7-14-03]

- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to accept the changes to the Harris Beach State Park Master Plan as recommended by the Planning Commission and requested by the State Parks Department and to send a letter of recommendation to the State Department of Parks and Recreation. [7-14-03]

- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to appoint William Dundom to Planning Commission Position No. 3 with a term expiring April 1, 2004. [10-27-03]

- ▶ Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve the Final Order and Findings of Fact for APP-3-03. [10-27-03]

- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to remand File No. CPZ-3-02 back to the Planning Commission. [11-10-03]

- ▶ Councilor Mickelson moved, a second followed, and the Council voted 4-1 (For: Councilors Mickelson, Curry, Johns Kern and Mayor Hagbom; Against: Councilor Dentino) to approve a zone change from R-2 (Two-family Residential) to R-3 (Multiple-family Residential) on 2.6 acres located at 1038 Chetco Avenue; Assessor's Map No. 41-13-06 BD, Tax Lots 2300 and 2302; Jerry Norman, applicant, and to direct staff to prepare the FINAL Order and Findings of Fact. [11-10-03]

- ▶ Councilor Dentino moved, a second followed, and the Council voted 4-0 (Councilor Johns Kern had declared personal bias at the initial Hearing and did not participate) to direct staff to prepare findings and a final order reversing the decision of the Planning Commission which denied an application for a minor change to the conditions of approval and grant the application for a minor change with the following requirement: Any encroachment or modification to the "berm" shall first be designed by a certified engineer and include an opinion of an expert in air flow that concludes that the encroachment or modification shall not degrade existing odor control or visual impact of the WWTP. Engineered design of any proposed encroachment or modification to the "berm" shall be reviewed by the City Engineer and a recommendation made

Planning (Cont.)

to the Site Plan Committee for consideration. The engineers and developers of the encroachment or modification of the berm shall be liable for any degradation of any existing odor or visual barriers. [11-10-03]

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to approve an Intergovernmental Agreement with ODOT adopting that portion of the Access Management Plan that is located within the City of Brookings and its Urban Growth Boundary. [11-24-03]

▶ Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve the Final Order and Findings of Fact for File No. CZ-1-03, an application for a zone change from R-2 (Two Family Residential) to R-3 (Multiple Family Residential) on 2.6 acres located on the north side of Highway 101. Assessor's Map 41-13-6 BD, Tax Lots 2300 and 2302; Jerry Norman applicant. [11-24-03]

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the Final Order and Findings of Fact for File No. SUB-6-02/MC-1. [11-24-03]

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to adopt the recommendation of the Planning Commission and approve LDC-6-03 and to direct staff to prepare an ordinance adopting the new setbacks. [12-8-03]

▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 03-O-446. RR, amending Ordinance No. 89-O-446, an ordinance creating the Land Development Code, to amend various sections to improve clarity and change certain requirements regulating RV parking in residential areas incorporating the changes proposed by City Manager Blodgett into the ordinance. [12-22-03]

▶ Councilor Mickelson moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 03-O-446.SS, an ordinance amending Ordinance No. 03-O-446, an ordinance creating the Land Development Code, to amend Sections 8, 20, 24, 28, and 32, to clarify residential yard setback requirements. [12-22-03]

Police

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to approve a 60-month copier lease with Xerox for \$70.73 per month plus \$.0129 a copy. [3-24-03]

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to award the bid for a closed circuit video recording system for the Police Department to Diamond Communications in the amount of \$5,395.38. [6-9-03]

Police (Cont.)

- ▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to support the Police Department and direct staff to continue with efforts to purchase the CMI system with Curry County. [8-11-03]
- ▶ Councilor Dentino moved, it was seconded, and the Council voted unanimously to award \$54,852 for the purchase of new law enforcement information system. [9-22-03]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to enter into a loan agreement with Chetco Federal Credit Union to purchase five police vehicles from Auto Additions, Inc. in the amount of \$153,437.95. [9-29-03]

Proclamations

- ▶ Mayor Hagbom read a proclamation proclaiming April and May to be “Spring Clean-up Time in Brookings-Harbor” and recapped activities that will be taking place in the area during those months. [3-24-03]
- ▶ Kalmiopsis School Principal Chris McKay accepted a proclamation declaring April 28 through May 2 as Back-to-school Week in Brookings.[4-28-03]
- ▶ Trish Gowman from Town and Country Animal Clinic accepted a proclamation declaring May 4 through 10 as National Pet Week in Brookings. [4-28-03]
Approximately eight members of the Emblem Club received an Americanism Week proclamation from Mayor Hagbom. [6-09-03]
- ▶ Diane Cavaness and Sandy Harper accepted a proclamation declaring July 11 and 12 Relay for Life Weekend in Brookings. [6-23-03]
- ▶ Mayor Hagbom introduced and thanked Charlie Fuller for being a very special neighbor. He read a proclamation highlighting Fuller’s volunteer work with the VFW and other military service organizations. [8-11-03]
- ▶ Eight members of the Brookings Emblem Club accepted a proclamation from Mayor Hagbom declaring September 14 through September 20 as National Emblem Club Week. [9-8-03]
- ▶ National Domestic Violence Awareness Month - Alice Maybee from the Oasis House Shelter accepted the proclamation from Mayor Hagbom thanking the City for continuing to recognize and support them. [9-22-03]
- ▶ Disability Employment Awareness Month - Dayle Niemie accepted a proclamation from Mayor Hagbom. Mr. Niemie discussed several programs he has been involved with: federally funded new program “Ticket to Work”, helped forty (40) participants with jobs; program for youngsters disabled as a result of car accidents; statewide system for home care for seniors; several trips to Salem to support advocacy work programs, and sponsoring a car show. [9-22-03]

Proclamations (Cont.)

- ▶ Fire Prevention Week—October 5-11- Fire Chief Sharp accepted the proclamation from Mayor Hagbom. He emphasized the importance of checking fire alarms. [9-22-03]
- ▶ Community Pride Clean-up Campaign - Carla and Pete Smart accepted the proclamation stating the clean-up program has been successful for a number of years. [9-22-03]

Resolutions

- ▶ Councilor Mickelson moved, a second followed, and the Council voted unanimously to approve Resolution 03-R-711, a resolution approving a grant submittal for an Oregon Department of Transportation (ODOT) Transportation Enhancement Program grant. [1-27-03]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Resolution 03-R-712, authorizing the League of Oregon Cities to coordinate the filing of an appeal on the City of Brookings' behalf, through outside Counsel, from the rate increase received from PERS. [3-24-03]
- ▶ Mayor Hagbom congratulated Cohen and Peter Spratt on the award recently presented by the Tourism Industry Council of Oregon to America's Wild Rivers Coast marketing program. [4-28-03]
- ▶ Councilor Mickelson moved, a second followed, and the Council voted unanimously to adopt Resolution No. 03-R-713 granting CTR a 0.8% increase in rates charged to customers in the City of Brookings beginning July 1, 2003. [5-12-03]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Resolution No. 03-R-714, a Resolution amending Resolution No. 92-R-534 of the City of Brookings adopting rates, fees and charges to the users of the City of Brookings water Supply, to delete a Capital Investment Charge (water bond) of \$5.25 from rates, fees and charges presently being charged to the users of the City's water system. [6-09-03]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Resolution No. 03-R-715 a Resolution adopting rates, fees and charges to the users of the City of Brookings sewer services and repealing Resolution No. 97-R-630. [6-09-03]
- ▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve Resolution No. 03-R-717, declaring the City's election to receive state revenues. [6-09-03]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Resolution No. 03-R-720, a Resolution extending the City of Brookings' workers' compensation coverage to volunteers of the City of Brookings. [6-09-03]

Resolutions (Cont.)

- ▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve Resolution No. 03-R-722, establishing traffic controls (parking limits) along Chetco Avenue and in City-owned parking lots on Chetco Avenue. [6-09-03]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Resolution No. 03-O-723, a Resolution amending Resolution 92-R-534 adopting rates, fees and charges to the users of the City of Brookings water supply services and rescinding Resolution No. 03-R-714. [7-14-03] [This Resolution changes date of deletion of Water Bond fee from April 1, 2003 to July 1, 2003]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to approved Resolution 03-R-716, a Resolution revising the Wastewater System Development charges and repealing Resolution 97-R-619. [7-14-03] [This Resolution sets SDCs for Wastewater at \$6,700 per EDU]
- ▶ Councilor Mickelson moved, a second followed and the Council voted unanimously to approve Resolution 03-R-724, A Resolution authorizing the Issuance, Negotiated Sale and Delivery of General Obligation Refunding Bonds, Series 2003, Designating an Authorizing Representative and Delegating the Approval and Distribution of the Preliminary and Final Official Statements; Authorizing Execution of a Bond Purchase Agreement; and Related Matters. [9-22-03]

Traffic Safety Committee

- ▶ Councilor Dentino moved, a second followed and the Council voted unanimously to appoint the following members to the Traffic Safety Committee: Don Tilton, representing the Chamber of Commerce; Chris McKay, representing School District 17-C; Members-at-Large Phil Abbott, Jim Watson and Hope Hansen. [1-13-03]

Urban Renewal Advisory Committee

- ▶ Councilor Johns Kern moved, a second followed and the Council voted unanimously to dissolve the Downtown Development Committee and create the Urban Renewal Advisory Committee consisting of members Jay Patel, Linda Kelley, Tim Patterson, Bryan Scott and Tom Kerr. [1-13-03] (*See Downtown Development Committee*)

Urban Renewal Agency

- ▶ Councilor Johns Kern moved, a second followed, and the Council voted unanimously to approve Resolution No. 03-R-721, a resolution adopting the Brookings Urban Renewal Agency budget, declaring tax increment funding as provided under Section 1c, Article IX of the Oregon Constitution and ORS Chapter 457, and making appropriations for the 2003-2004 Fiscal Year. [6-23-03]

Vietnam Vets

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the request from Chapter 757, Vietnam Veterans of America for \$750 sponsorship of the 2003 4th of July fireworks display at the Port of Brookings Harbor. [3-24-03]

▶ Jerry Hartzell, President of Vietnam Veterans of America Chapter No. 557 presented the City with a framed certificate of appreciating thanking the City for its support of veteran projects in past year. Mayor read the certificate aloud stating he is very proud of the relationship of the two entities. [9-8-03]

Vouchers Approved

- ▶ December, 2002 (\$297,672.26) [1-13-03]
- ▶ January, 2003 (\$478,283.67) [2-10-03]
- ▶ February, 2003 (\$190,285.55) [3-10-03]
- ▶ March, 2003 (\$172,830.44) [4-14-03]
- ▶ April, 2003 (\$263,660.26) [5-12-03]
- ▶ May, 2003 (\$177,152.09) [6-09-03]
- ▶ June, 2003 (\$157,096.24) [7-14-03]
- ▶ July, 2003 (\$ 963,813.36) [8-11-03]
- ▶ August, 2003 (\$206,201.15) [9-8-03]
- ▶ October, 2003 (\$218,225.09) [11-10-03]
- ▶ November, 2003 (\$165,533.41) [12-8-03]
- ▶ (December, 2003 vouchers approved 1-12-04)

Yard of the Month/Most Improved Property of the Month Program

▶ Councilor Mickelson moved, a second followed, and the Council voted unanimously to continue the Yard of the Month/Most Improved Property of the Month during 2003. [3-10-03] Due to scheduling and the amount of rainfall we have received this month, the Yard of the Month/Most Improved Property Program will not start until May. [4-14-03]

▶ Lawn signs were placed on property owned by Andy and Bev Rose, 620 Memory Lane for Yard of the Month, and Heidi English, 404 Alder Street, for Most Improved Property. [5-12-03]

▶ Mayor Hagbom announced winners for June: Katherine King Higgins, 876 Jodee Lane, Yard of the Month; and the Kalina Family Trust, Brookings Village, Most Improved Property. [6-9-03]

▶ Blodgett reported the Yard of Month sign had been stolen from June's Yard of the Month, 876 Jodee Lane. [6-23-03]

▶ Mayor Hagbom presented the winner for Yard of Month, Toni Mefford of 420 Buena Vista Loop. Most Improved Property honors went to Cindi Bennett and Dean Zimmerman of 719 Second Street. [7-14-03]

Yard of the Month/Most Improved Property of the Month Program (Cont.)

▶ Mayor Hagbom announced that Jerry Saylor, 310 Oxford Street, was the winner of the Yard of the Month and Lynette and Kelly Kemp won the Most Improved Property for August. [8-11-03]

▶ Mayor Hagbom announced winners for Most Improved Property and Yard of Month for September. Signs will be placed in the yard of the Most Improved Property, Ed Oar and Peggy Sullivan, 204 Cedar Street. Yard of Month goes to Dolor and Alvina Almeida at 862 Jodee Lane. [9-8-03]