

# Summary of Council Actions—2002

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## **BID ITEMS**

► Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to approve the Downtown Development Committee's recommendation to contract with RBF Consultant's Urban Design Studio for a cost not to exceed \$70,000 and authorize the City Manager to sign all necessary related documents for accepting a contract approved by the City Attorney and City Manager. [01-28-02]

► Councilor Kuhn moved, it was seconded, and the Council voted unanimously to award the purchase of a ¾ ton pickup truck to Butler Ford in the amount of \$16,150. [10-14-02]

## **CABLE FRANCHISE**

► Councilor Dentino moved, Councilor Johns seconded, and council voted by majority, Councilor Kuhn having voted no, to accept the Fiber Network business plan and authorize expenditure not to exceed \$7,500 to the City for the next step in providing cable TV and high-speed internet service with the condition the Port of Brookings-Harbor Board of Commissioners approve an equal amount. [02-25-02]

► Councilor Johns moved, a second followed, and the Council voted 4-1 (voting for: Councilors Johns, Dentino, Curry and Hagbom; voting against: Councilor Kuhn) to appoint Mayor Hagbom and Councilor Dentino as Pelican Bay Telecommunications Board of Directors. [4-08-02]

► Mayor Hagbom report the Pelican Bay Telecommunications Board met and the direction of the non-profit corporation is not towards the process of putting in cable TV line which could be considered at later date if necessary. The direction is geared more toward telecommunications. [12-16-02]

## **CHAMBER OF COMMERCE**

► Chamber Executive Director Les elaborated on the presented Chamber of Commerce Program Report for Calendar Year 2001 in the areas of performance accomplishments, tourism forecast for calendar year 2002, which is optimistic, and made suggestions for this next year. [01-28-02]

► Chamber member Genie Gilliam and Beachcomber's Festival Committee member asked for Council's support of their festival being held March 23-24<sup>th</sup> at Azalea Middle School, and requested the use of sandwich "A" framed signs to advertise the event. City Manager Blodgett explained staff had researched the City's ordinance regarding signs and found that these "sandwich" signs are an allowed use when they are a community event. Gilliam thanked Blodgett and announced the festival needed more vendors and encouraged everyone to get involve. Motion not necessary, however one was made. Councilor Johns moved, Councilor Dentino seconded, and the Council voted unanimously to approve requested "sandwich" signs to advertise the community's Beachcomber Festival for March 23~24, 2002. [02-25-02]

► Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the Chamber of Commerce's application to possess and consume alcoholic beverages on city property at the Azalea Festival After Hours Business Mixer on May 24, 2002, in Azalea Park. [3-25-02]

► Councilor Johns moved, a second followed, and the Council voted unanimously to approve Chamber of Commerce's park use applications for use of Azalea Park during the Azalea Festival as in previous years, with two provisions: 1) Brookings-Harbor Chamber of Commerce should obtain a City Business License in its name to cover all event participants; 2) Brookings-Harbor

Chamber of Commerce should contact Ray's and other effected businesses as to when streets will be closed and parking areas used. [3-25-02]

▶ Chamber of Commerce Executive Director Les Cohen introduced the *America's Wild Rivers Coast* logo. This logo is being used to promote the Curry and Del Norte area and is being featured on websites around the area. The May-June issue of Oregon Coast magazine will contain an advertisement promoting the Wild Rivers Coast. Buttons to be worn by front-line service staff saying *Welcome to America's Wild Rivers Coast* will be available to purchase with the proceeds being used for more regional advertising. [4-8-02]

▶ Executive Director Les Cohen reported the Azalea Festival hosted larger crowds than in the past and the parade was particularly well received. Most advertising this year was focused outside the area, in the Rogue Valley and northern California area. [6-10-02]

▶ The Chamber Board voted to support the Rural Resources Alliance. Because of the Biscuit Fire the Chamber has postponed its September 8 golf tournament. Instead Salmon Run Golf Course will host a customer appreciation day with donations going to the firefighters. The Chamber has commissioned banners to hang across Highway 101 thanking the firefighters. Visitors have not been frightened away from the area by the fire news. [8-26-02]

▶ Councilor Kuhn moved, a second followed, and the Council voted unanimously to accept the audit performed by Finance Director Hughes of the Chamber of Commerce Promotions Ledger. [11-25-02]

▶ The 6<sup>th</sup> annual Business Outlook Conference will be held at the Elks Lodge Tuesday, January 28, with Dr. John Mitchell, US Bank, returning as the keynote speaker. The Industry Showcase will feature Tom Kerr who recently opened an expanded business in a new building and celebrated 50 years of successful business in Brookings. [12-16-02]

▶ The Chamber has placed some Holiday lighting along Chetco Avenue but is waiting for ODOT to finalize plans for downtown revitalization before purchasing additional displays. Judging for the Festival of Lights will be Tuesday, weather permitting. [12-16-02]

▶ Cohen stated he is working with Representative Wayne Krieger and Port Director Russ Crabtree to secure outside funding for the Elk River Fish Hatchery. He added the hatchery generates several million dollars in revenue to the area but is in danger with state funding being cut. [12-16-02]

## **CHINESE NEW YEAR**

▶ Councilor Johns moved, Councilor Dentino seconded, and the Council voted unanimously to approve the closure of Cottage Street from the direct corner of the Dragon Gate Restaurant at Pacific and Cottage to the end of the Dragon Gate parking lot where it joins the Chetco Federal Credit Union driveway on Cottage Street, during the time of 11:30 a.m. to 2:00 p.m. and permission granted for owner George Lee to set off a controlled line of firecrackers in a safe area with appropriate fire protection immediately available. [01-28-02]

## **CITY ATTORNEY**

▶ City Manager Blodgett reported he had discovered the City's ordinance regarding evaluations for the City Attorney and Municipal Court Judge actually charges the City to evaluate the City Manager in January, and the City Attorney and Judge in March. Therefore, the later two will be rescheduled for one of the March meetings. [1-14-02]

► Councilor Johns moved, Councilor Kuhn seconded and the Council voted unanimously to approve the fee agreement proposed by the City Attorney, effective July 1, 2002. [2-11-02]

► Briefly, City Attorney John Trew presented an annual report, whereby he discussed his routine obligations, but stated “Brookings is never boring.” Blodgett stated he appreciated Trew’s responsiveness and the relationship has been good and productive. [03-11-02]

► City Attorney Trew reviewed ORS Chapter 244, Government Standards and Practices with elected and appointed city officials. [4-08-02]

## **COMMUNITY DEVELOPMENT-MISC.**

► Council Johns Kern moved, it was seconded, and the Council voted unanimously to authorize the Mayor to sign Amendment No. 7 to the Agreement for Engineering Services between the City of Brookings and Brown and Caldwell for Wastewater System Engineering. [7-22-02]

## **COMMUNITY DEVELOPMENT-STREETS**

### **Closures**

► Councilor Johns moved, Councilor Dentino seconded, and the Council voted unanimously to approve the closure of Cottage Street from the direct corner of the Dragon Gate Restaurant at Pacific and Cottage to the end of the Dragon Gate parking lot where it joins the Chetco Federal Credit Union driveway on Cottage Street, during the time of 11:30 a.m. to 2:00 p.m. and permission granted for owner George Lee to set off a controlled line of firecrackers in a safe area with appropriate fire protection immediately available. [01-28-02]

► Councilor Kuhn moved, a second followed, and the Council voted unanimously to authorize the closing of Old County Road May 24 and 28, 2002, from approximately 8:20 a.m. to approximately 11:00 a.m. on each day for an Azalea Middle School Class to complete their downhill racing project. [4-22-02]

► Councilor Dentino moved, a second followed, and the Council voted unanimously to approve and adopt the Final Order and Findings of Fact in the matter of Planning Commission File No. VAC-1-02; application for approval of a right-of-way vacation for the southerly most 55 ± feet of Truman Lane, Paul Sherman, applicant, as written. [4-22-02]

► Councilor Dentino moved, a second followed, and the Council voted unanimously, after Kuhn abstained, to close vehicle access to Bud Cross Park via Second Street and sign the street as a “dead end.” [4-22-02]

### **Contracts Awarded**

► Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to award the contract for construction of the Public Parking Lot to Freeman Rock Enterprises, Inc. in the amount of \$70,000. [7-29-02]

► Councilor Kuhn moved, it was seconded, and the Council voted unanimously to award the contract for Pioneer Road improvements to Freeman Rock Enterprises, Inc. in the amount of \$249,936. [7-29-02]

► Councilor Dentino moved, it was seconded and the Council voted unanimously to authorize the City Manager to continue negotiations with Dr. Rush and enter into the lease agreement for the parking lot as long as there are no significant changes from the proposed draft. The motion included the condition that if Dr. Rush proposes conditions radically different from those in the draft lease, the City Manager will contact the Councilors before the lease is signed. [7-29-02]

### **Easements**

► Councilor Johns moved, Councilor Dentino seconded, and the Council voted unanimously to authorize the easements to Coos Curry Electric Cooperative per the presented map for installing two junction boxes similar to box already placed on Azalea Park property, but on Old County Road. [01-28-02]

## **COMMUNITY DEVELOPMENT-WATER**

► Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the extension of a water main to serve Coho Drive, including the installation of a fire hydrant at the intersection of Coho Drive and North Bank Chetco River Road. [11-25-02]

► Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to award the bid for the Mill Beach Road Water Improvements to John D. Rapraeger, Inc. in the amount of \$22, 208.00 [12-16-02]

## **COMMUNITY DEVELOPMENT-WASTEWATER**

► Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to award the contract for the Year 2002 Sewerline Cleaning and Televising Project to TSR Corporation in the amount of \$20,400. [10-14-02]

► Councilor Johns Kern moved, a second followed, and the Council voted unanimously to accept the easement across property belonging to the Brookings Elks Lodge. [11-25-02]

► Councilor Kuhn moved, a second followed, and the Councilor voted unanimously to award the contract for the Elks Lodge Sewerline Relocation to B & B Excavation in the amount of \$85,859.64 and to allow 120 days for completion of the project. [11-25-02]

## **COUNCIL APPOINTMENTS**

► Mayor Hagbom thanked retired Planning Commissioner Victoria Nuss for her two years and 10 months of service to the citizens of Brookings by presenting her with a Certificate of Appreciation. [01-28-02]

► Councilor Johns moved, Councilor Curry seconded, and the Council voted unanimously to approve the Mayor's appointments effective February 1, 2002, as follows:

- Virginia Byrtus re-appointed to Budget Committee Position #4, Term Expiration of February 01, 2005
- Lee Rodgers re-appointed to Budget Committee Position #5, Term Expiration of February 01, 2005
- Nina Canfield re-appointed to Parks and Recreation Commission Position #1, Term Expiration of February 01, 2006
- Craig Mickelson re-appointed to Parks and Recreation Commission Position #7, Term Expiration of February 01, 2006 [01-28-02]

► Mayor Hagbom announced with regrets the acceptance of Planning Commission Member Jim Collis' resignation. [02-11-02]

▶ Councilor Dentino moved, Councilor Kuhn seconded and the Council voted unanimously to appoint Tom Davis to the Planning Commission/Position No. 4 to complete a four year term expiring April 1, 2004, effective February 11, 2002. [02-11-02]

▶ Councilor Johns moved, Councilor Dentino seconded, and the Council voted unanimously to approve Larry Curry as Council President. [02-11-02]

▶ City Manager Blodgett explained Administrative Secretary Sharon Ridens had been filling the position of Interim City Recorder during the hiring process of a new Finance Director and had been asked to continue until new Finance Director Paul Hughes had time to settle into his new position. Blodgett stated Hughes was present tonight to be sworn-in to his other role as City Recorder. The Honorable Richard Harper swore Hughes to the City's standard Oath of Office. Hughes was welcomed "officially" by Mayor and Council. [02-25-02]

▶ Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to approve the appointment of Craig Mickelson to Planning Commission/Position #2, effective February 26, 2002 to complete a 4-year term expiring April 1, 2004. [02-25-02]

▶ Councilor Dentino moved, Councilor Kuhn seconded, and Council voted unanimously to approve the appointment of Ernest Cofrances to Planning Commission/Position #5, effective April 1, 2002, for a 4-year term expiring April 1, 2006. [02-25-02]

▶ With regret, Mayor Hagbom announced and accepted the resignation of Planning Commissioner Chair Richard Gyuro. [3-25-02]

▶ Councilor Johns moved, a second followed, and the Council voted unanimously to appoint Keith Delaney and Jeff Anderson as Citizens-at-large to the Council's advisory Skate Park Committee. [3-25-02]

▶ Mayor Hagbom stated he was honored to give special recognition to past Planning Commissioner Judi Krebs for her 13 years of dedicated service to the citizens of Brookings. [4-22-02]

▶ Mayor Hagbom presented a certificate of appreciation to Richard Gyuro for his 2 years and 2 months of volunteer service to the citizens of Brookings. [4-22-02]

▶ Mayor Hagbom announced Lee Rogers had given Council her resignation from the Budget Committee. [4-22-02]

▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to appoint Pat Sherman to Position No. 7 of the Parks and Recreation Commission, effective immediately. [4-22-02]

▶ Councilor Kuhn moved, a second followed, and the Council voted unanimously to appoint Bruce Nishioka to Position No. 6 of the Planning Commission, effective May 6, 2002. [4-22-02]

▶ Mayor Hagbom presented Citizen Lee Rogers with a framed certificate of appreciation for her service of four years and two months on the City's Budget Committee. [5-13-02]

► Councilor Johns Kern moved, it was seconded and the Council voted unanimously to appoint Councilor Curry as delegate, and City Manager Blodgett as alternate delegate, to the Chetco Watershed Council and South Coast Watershed Council. [6-10-02]

► Mayor Hagbom presented Jim Collis with a certificate recognizing his service to the City of Brookings while on the Planning Commission. Mayor Hagbom also noted Collis was on the Systems Development Committee for several years and appreciated the time that was given to the City. [7-8-02]

► Councilor Johns Kerns moved, it was seconded, and the Council voted unanimously to appoint Councilor Curry as delegate to the Oregon Coastal Zone Management Association (OCZMA) for FY 2002-2003. [8-26-02]

► Councilor Curry moved, it was seconded, and the Council voted unanimously to appoint Mayor Hagbom as alternate to the Oregon Coastal Zone Management Association (OCZMA) for FY 2002-2003. [8-26-02]

► Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to appoint Mayor Hagbom as voting delegate and Council President Curry as alternate voting delegate for the 2002 LOC Annual Business Meeting. [10-14-02]

► Michelle Carrillo, a sophomore at BHHS, was appointed as Student Ex Officio Officer to the Planning Commission. Her first meeting will be November 5, 2002. [10-28-02]

► Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to appoint Jim Collis to Planning Commission Position #4, term expiring April 1, 2005. [10-28-02]

► Mayor Hagbom read a letter of resignation from the Planning Commission from Craig Mickelson who was recently elected to the City Council. [12-16-02]

► Mayor Hagbom introduced Bill Smith who he appointed to the Planning Commission, Position No. 2. [12-16-02]

## **COUNCIL GOALS**

► City Manager Blodgett reviewed the staff report and reported on the successful work-session, which included for the first time the Council, City Department Heads, and representatives from all the Commissions. The following were the final goals recommended by consensus from the very participatory and productive process. Staff recommended approval of the goals so as to provide them direction in budget preparation and project schedules.

- Complete preliminary design, select site location(s), and identify fund sources for
  - Community Center & Covered Swimming Pool
  - City Hall
  - Fire Hall
- Downtown Revitalization/Couplet
  - Complete Master Plan
  - Support & begin implementation of the Master Plan
  - Lobby to have Phase II of the couplet on the STIP
- Parks
  - Complete new concession stand/restrooms at Azalea Park
  - Remodel or improve all park restrooms
  - Complete Parks Master Plan
  - Upgrade all Play Equipment

- Fund Recreation Programs
  - Public Works Shop
    - Begin Construction Phase
  - Water
    - Begin Implementation of the Water Management Plan
    - Secure funding for increased water storage and system upgrade
  - Wastewater
    - Reduce Infiltration & Inflow
  - Complete engineering study for Dawson/Carpenterville Roads & Highway 101
  - Improve Cable TV Service
  - Explore the possibility of a second bridge on Chetco River for Emergency Preparedness
- Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to approve the Fiscal Year 2002-2003 Council Goals as presented. [02-11-02]

## **COUplet PROJECT**

► City Manager Blodgett reported he will attend the Department of Transportation Commission meeting in Salem tomorrow regarding the couplet project, which will go through the final phase of approval of the first phase of the couplet – \$5,000,000. He stated the governor’s office is pressuring ODOT to hurry it along. [01-14-02]

► Assistant District Manager of ODOT District 7, Lee Sparks, was present to congratulate the City of Brookings for securing \$5,000,000 for its couplet project. Sparks stated he hoped the community understands and appreciates the hard work Mayor Hagbom and City Manager Blodgett did to bring this to fruition. He also presented the City with engineered plans for the lighting on the Dot Martin Bridge on the Chetco River. Mayor and Council were most appreciative and thanked Sparks for all his sincere efforts. [01-28-02]

► Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to approve the Downtown Development Committee’s recommendation to contract with RBF Consultant’s Urban Design Studio for a cost not to exceed \$70,000 and authorize the City Manager to sign all necessary related documents for accepting a contract approved by the City Attorney and City Manager. [01-28-02]

## **DOWNTOWN DEVELOPMENT COMMITTEE**

► Blodgett advised the Downtown Development Committee met and interviewed three candidates for consultants on the Downtown Master Plan. After a very interesting process, the committee scheduled to meet on January 17, to vote on recommending approval of one of the candidates at the next Council meeting. [1-14-02]

► Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to approve the Downtown Development Committee’s recommendation to contract with RBF Consultant’s Urban Design Studio for a cost not to exceed \$70,000 and authorize the City Manager to sign all necessary related documents for accepting a contract approved by the City Attorney and City Manager. [01-28-02]

► He reported the Downtown Development Committee’s Immersion Week went great. It was a good process and ended with participants being asked if anyone got everything they wanted, the answer being NO; if anyone got some parts they wanted, all raised their arms; and if anyone could support the project 100% - all raised their arms. Everyone present had an opportunity to give input and in about six weeks, the Urban Design Team will be back with a draft plan. [03-11-

## **FINANCE**

- ▶ Councilor Kuhn moved, Councilor Johns seconded, and the Council voted unanimously to approve the Budget Calendar as presented and to appoint City Manager Leroy Blodgett as the Budget Officer. [1-14-02]
- ▶ Rob Wall presented to Council the 2000-2001 Comprehensive Annual Financial Report, stating audit went very well. [01-28-02]
- ▶ The Honorable Richard Harper swore Hughes to the City's standard Oath of Office for Recorder. [2-25-02]
- ▶ Councilor Kuhn moved, Councilor Curry seconded, and Council voted unanimously to authorize the City Manager to provide allowances for use of private cell phones to employees required to have them for city business as described in alternative #2 of the staff report: employees owning their phone and responsible for paying the bill. The City Manager and Department Head to determine an estimate of the cost to the City for each position required to have a phone for City business. The City then will give the employee that amount as a monthly allowance. [02-25-02]
- ▶ Councilor Dentino moved, it was seconded, and the Council voted unanimously to approve the refinance of four Police vehicles and to allow Mayor Hagbom to execute the loan documents after they have been checked for completeness and accuracy. [6-24-02]
- ▶ Presentation of Certificate of Achievement for Excellence in Financial Reporting to the City of Brookings by Government Finance Officers Association [8-26-02]
- ▶ Hughes introduced City Auditor Rob Wall who gave a report on the Comprehensive Annual Financial Report for Fiscal Year 2001-2002. [12-16-02]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the Report on Comprehensive Annual Financial Report for Fiscal Year 2001-2002. [12-16-02]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to participate in the joint audit of the franchise fees Oregon Cities receive from Qwest and Verizon and to authorize signature of the intergovernmental agreement by the Mayor. [12-16-02]

## **FIRE**

- ▶ Councilor Dentino moved, Councilor Kuhn seconded, and Council voted unanimously to award the bid for the purchase of the new Pumper/Engine to Oregon Apparatus Sales of Eugene, Oregon in the amount of \$262,795, and to authorize the Mayor to sign necessary documents for awarding the contract. [1-14-02]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to award the bids for the purchase of the accessory equipment for the newly acquired fire truck. [3-25-02]
- ▶ Councilor Dentino moved, a second followed, and the Council voted unanimously to award the bid for Jaws of Life equipment to Santiam Equipment, Inc., for the sum of \$5,709.43 with the inclusion of \$6,000 that has been donated to the Firefighters Association for a total cost of \$11,709.43. [12-16-02]

## **FRANCHISE AGREEMENTS**

► Councilor Johns Kern moved, it was seconded and the Council voted unanimously to adopt Ordinance No. 02-O-555, an ordinance granting a 20-year franchise to Coos-Curry Electric Cooperative, Inc., for the operation of an electric power transmission distribution system within the City of Brookings; prescribing the terms, conditions and manner of acceptance of such franchise; repealing Ordinance No. 82-O-368. [11-25-02]

## **LIQUOR LICENSES APPROVED**

► Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to approve the liquor license application requested by Yolanda Zepeda, Francisco R. Garcia, Jorge Frias, Juan Hernandez, and Sofia Zepeda, dba: Rubio's Restaurant. [1-14-02]

► Councilor Dentino moved, a second followed, and the Council voted unanimously to approve the Chamber of Commerce's application to possess and consume alcoholic beverages on city property at the Azalea Festival After Hours Business Mixer on May 24, 2002, in Azalea Park. [3-25-02]

► Councilor Dentino moved, a second followed, and the Council voted to approve the consent calendar which included: Right to possess and consume alcoholic beverages on City property—Azalea Park—Rotary Picnic, June 29, 2002, applicant Brookings-Harbor Rotary Club and Approval of liquor license request for The Pizza Place, Monte and Colleen Harrison, applicants. [6-10-02]

► Councilor Dentino moved, it was seconded, and the Council voted unanimously to approve a liquor license request for The Tea Room, Ron and Frances Alden applicants. [7-22-02]

► Councilor Kuhn moved, it seconded, and the Councilor voted unanimously to approve the Consent Calendar which included approval of a liquor license application for That Special Touch—change of ownership. [8-26-02]

## **MINUTES APPROVED/ACCEPTED**

### **COMMON COUNCIL:**

Minutes of December 17, 2001 regular Council Meeting [01-14-02]

Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to approve the consent calendar as printed with a correction to the December 17, 2001, Regular Council meeting minutes on page 8 of 9 changing "fees paid" to "value of construction". [01-14-02]

Minutes of January 14, 2002, regular Council Meeting [01-28-02]

Councilor Johns moved, Councilor Johns seconded, and the Council voted unanimously to approve the consent calendar as corrected (Page 2 of 6, Para 4 to read: ... Al Cook, a 102 year old citizen and veteran of WW-I and WW-II, just shy of his 103<sup>rd</sup> birthday and living through three centuries: 1899 thru 2002. and on Page 4 of 6, Para 3 correct "year" headings on Nature's Coastal Holiday Report for statistical comparison to read: 2001 and 2000, not 2002 and 2001)

Minutes of January 28, 2002, Regular Council Meeting [02-11-02]

Minutes of January 26, 2002, Special Council Work-Session for setting 2002-2003 City Goals [2-25-02]

Minutes of February 11, 2002, Regular Council meeting. Councilor Johns moved, Councilor Dentino seconded, and Council unanimously approved the consent calendar with corrections on page 6, paragraph 2 - \$1,134,76 to read \$1,134.76. [02-25-02]

Minutes of February 25, 2002, Regular Council Meeting [03-11-02]  
Minutes of March 11, 2002, Regular Council Meeting [3-25-02]  
Minutes of March 25, 2002, Regular Council Meeting [4-08-02]  
Minutes of April 8, 2002, Regular Council Meeting [4-22-02]  
Minutes of April 22, 2002, Regular Council Meeting [5-13-02]  
Minutes of May 13, 2002, Regular Council Meeting [6-10-02]  
Minutes of June 10, 2002, Regular Council Meeting [6-24-02]  
Minutes of June 24, 2002, Regular Council Meeting [7-8-02]  
Minutes of July 8, 2002, Regular Council Meeting [8-12-0-2]  
Minutes of July 22, 2002, Regular Council Meeting [8-12-02]  
Minutes of July 29, 2002, Special Council Meeting [8-12-02]  
Minutes of August 12, 2002 Regular Council Meeting. Councilor Kuhn moved, it seconded, and the Councilor voted unanimously to approve the Consent Calendar with a change to page 2 paragraph 3 of the Council minutes of August 12, 2002. The date November 4, 2001, was shown as November 4, 2002, and will be changed before the minutes are signed. [8-26-02]  
Minutes of August 26, 2002, Regular Council Meeting [9-09-02]  
Minutes of August 30, 2002, joint City Council/Curry County Commission Meeting [9-23-02]  
Minutes of September 9, 2002, regular meeting [9-23-02]  
Minutes of September 23, 2002, Regular Council Meeting [10-14-02]  
Minutes of October 14, 2002, Regular Council Meeting [10-28-02]  
Minutes of October 28, 2002, regular Council Meeting [11-25-02]  
Minutes of November 25, 2002, Regular Council Meeting [12-16-02]

#### **PARKS & RECREATION COMMISSION:**

Minutes of November 15, 2002, regular Commission Meeting [01-28-02]  
Minutes of January 24, 2002, regular Commission Meeting [03-11-02]  
Minutes of February 28, 2002, regular Commission Meeting [4-08-02]  
Minutes of March 28, 2002, regular Commission Meeting [5-13-02]  
Minutes of April 25, 2002, regular Commission meeting [6-10-02]  
Minutes of May 23, 2002, regular Commission meeting [7-8-02]  
Minutes of June 27, 2002, regular Commission Meeting [8-12-2002]  
Minutes of July 25, 2002, regular Commission Meeting [9-09-02]  
Minutes of August 22, 2002, regular Commission Meeting [10-14-02]  
Minutes of September 26, 2002, regular Commission Meeting [11-25-02]  
Minutes of October 24, 2002, regular Commission Meeting [12-16-02]

#### **PLANNING COMMISSION:**

Minutes of December 4, 2001, Regular Commission Meeting [02-11-02]  
Minutes of February 5, 2002, Regular Commission Meeting [03-11-02]  
Minutes of March 5, 2002, Regular Commission Meeting [4-08-02]  
Minutes of April 2, 2002, Regular Commission Meeting [5-13-02]  
Minutes of May 7, 2002, Regular Commission meeting [6-10-02]  
Minutes of June 4, 2002, Regular Commission meeting [8-12-02]  
Minutes of July 2, 2002, Regular Commission meeting [8-12-02]  
Minutes of August 6, 2002, Regular Commission Meeting [9-09-02]  
Minutes of September 3, 2002, Regular Commission Meeting [10-14-02]  
Minutes of October 1, 2002, regular Commission Meeting [11-25-02]  
Minutes of November 5, 2002, Regular Commission Meeting [12-16-02]

#### **BUDGET COMMITTEE:**

Minutes of April 24, 2002, Regular Committee Meeting [5-13-02]

## MISCELLANEOUS

► City Manager Blodgett reported he had discovered the City's ordinance regarding evaluations for the City Attorney and Municipal Court Judge actually charges the City to evaluate the City Manager in January, and the City Attorney and Judge in March. Therefore, the later two will be rescheduled for one of the March meetings [1-14-02]

► Councilor Johns moved, Councilor Kuhn seconded, and the Council voted unanimously to approve the Mayor's Liaison Appointments as presented in the Council packet. [02-11-02]

► Councilor Dentino moved, Councilor Johns seconded, and the Council voted unanimously to have staff write a letter to the Criminal Justice Services Division to waive to Curry County the \$2,149 funds allowed for our jurisdiction. [2-11-02]

► Councilor Dentino moved, with a second following, and Council unanimously approved sending a letter of support provided by city staff with the intent of becoming a SOCHOP (South Oregon Coast Housing Opportunities Provider) provider. [03-11-02]

► Councilor Dentino moved, a second followed, and Council unanimously approved a donation of \$750 to the Vietnam Veterans of America Chapter 757 to purchase fireworks for the 7<sup>th</sup> annual 4<sup>th</sup> of July celebration. [3-11-02]

► Blodgett reported on the Governor's Community Solutions Team meeting made up of State Department Heads (ODOT, DEQ, LCDC) and the Governor's office itself, of which fourteen (14) were in attendance and discussed the challenges facing our City, the Oregon Coast and our State. The team appreciated our City's input and stated they wanted to help us with our efforts to deal with these challenges. [03-11-02]

► Councilor Johns moved, a second followed, and the Council voted unanimously to adopt the Yard of the Month and Most Improved Property of the Month program. The April-through-September program would cost the City about \$600 per year as winning properties would get a yard display sign for one month and a \$50 credit to their water/sewer account. Blodgett said an unbiased/anonymous committee would select the winners each month. [4-08-02]

► "Yard of the Month of May 2000" went to Joyce Mulford and John Craig of 970 Krista Lane. [5-13-02]

► Howard and Debby Phillips of 1106 Coral Court in Brookings received the award for the "Most Improved Property of the Month of May 2002." [5-13-02]

► Mayor Hagbom announced Councilor Johns became Frances Johns Kern with her recent marriage to Don Kern. A round of applause followed. [6-10-02]

► Mayor Hagbom announced the Yard of Month Award went to Carlo and Joyce Ferrando at 17250 Garvin Court. [6-10-02]

► Tony and Judy Benson garnered honors for Most Improved Property for the work they have done to 1007 Seventh Street. [6-10-02]

► Councilor Dentino moved, it was seconded, and the Council voted unanimously to establish, build and dedicate a memorial for police dogs in the City Hall Courtyard. [6-10-02]

► Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to approve the amended Port Orford Landfill Trust Agreement, to authorize the Mayor to sign the agreement, and to monitor the program in 5 years. [6-24-02]

► Mayor Hagbom recognized Una Barbour, 901 Barbra Lane, as July Yard of Month recipient. Wade and Danette Christie were recognized as owners of the Most Improved Property of the Month for their efforts at 410 Arnold Lane. [7-8-02]

► Mayor Hagbom announced that the Yard of the Month for August is located at 909 Timberline Drive, owned by Todd and Beverly Rigby. Sergio and Francisca Salas of 609 Hassett Street are recipients of the Most Improved Property of the Month for August. [8-12-02]

► Representing the U.S. Forest Service, Oregon State University, State Department of Forestry, and the Oregon Department of Agriculture, Nancy Osterbauer gave a report on sudden oak death including a history of the tree disease and efforts to eradicate it. [8-26-02]

► Mayor Hagbom announced the September winners for Yard of the Month were Steve and Malinda Morris, 434 Fir Street. Douglas and Susan Spencer, 237 Alder Street, were selected as Most Improved Property. [9-09-02]

► Carla Smart, Curry Transfer and Recycling, gave a summary of the September Clean-Up Campaign. She said 400 cubic yards of organic yard debris were either picked up on the customer's regular collection day or taken to the Wridge Creek transfer site by the public. If customers called in and had missed their regular collection date, CTR had special runs to collect that debris. The amount collected, 400 cubic yards, is equivalent to 3½ to 4 chip truck loads. Metal debris was also collected at the Wridge Creek site. The majority of the 250 tons of metal debris was delivered to the collection site in pickup trucks and small trailers. The amount of metal collected is equivalent to 125 10-ton dump trucks. Smart felt this clean-up campaign contributed greatly to eliminating rubbish in the community. [10-28-02]

► Councilor Kuhn moved, a second followed, and the Council voted unanimously to award the contract for janitorial services to Custodial Related Services of Oregon and to authorize Mayor Hagbom to sign the contract. [11-25-02]

► Councilor Johns Kern moved, a second followed, and the Council voted unanimously to reschedule the December 9 meeting to December 16 and cancel the December 23 meeting. [11-25-02]

► On behalf of all city employees, Leo Lightle accepted a Bronze Medal safety plaque awarded to the City by the League of Oregon Cities/City County Insurance Services. The award was based on number of injuries per days worked during 2001/2002. [12-16-02]

## **MUNICIPAL COURT**

► City Manager Blodgett reported he had discovered the City's ordinance regarding evaluations for the City Attorney and Municipal Court Judge actually charges the City to evaluate the City Manager in January, and the City Attorney and Judge in March. Therefore, the later two will be rescheduled for one of the March meetings [1-14-02]

► Judge Harper gave an over view of the Municipal Court's 2001 Annual Report, which showed receipts of \$18,398.54. New charges cited into Circuit Court brought in \$15,101.54 and \$3,297 was from accounts receivables. [03-11-02]

## NATURE'S COASTAL HOLIDAYS

► City Manager Blodgett reviewed the Annual Report provided by staff Administrative Secretary Sharon Ridens: Nature's Coastal Holiday – 2001 holiday light display ended successfully, in spite of extreme weather conditions and reduced number of display days self endorsed and weather related. The non-profit Nature's Coastal Holidays decided to reduce the number of display days to 23 days this year, and extreme weather conditions of rain and wind resulted in their closing the holiday light display for two days. Therefore, the total exposure days were reduced by 4 days compared to last year's 25 total days. Attendance was less than last year, but the majority of the display evenings were in heavy rains, as compared to last years fair weather season. There were more lights and more volunteer hours and people involved. A truly beautiful "community" event and success story! Following are 2001 and 2000 statistics for your comparison:

<b>2001</b>	<b>2000</b>
<b>Dec 8 - 30 (2 closure days)</b>	<b>Dec 7 - 31 (no weather closures)</b>
10,374 signed in guests	14,700 signed in guests
\$11,087 donations	\$14,470 donations
100,000 lights	95,000 lights
552 volunteer hosting hours	490 volunteer hosting hours
22 volunteer organization hosts	19 volunteer organization hosts

[1-14-02]

## ORDINANCES

► Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Ordinance No. 02-O-545, in the matter vacating the southerly most 55± feet of Truman Lane. [4-22-02]

► Councilor Kuhn moved, a second followed, and the Council voted unanimously to approve and adopt Ordinance No. 02-O-546, in the matter of amending the city limits and zoning map of the City of Brookings by annexing a 5.78 acre parcel of land and rezoning the parcel R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) on that certain property described in ordinance (west side of Parkview Drive, adjacent to State of Oregon Rest Area property). [4-22-02]

► Councilor Kuhn moved, a second followed, and the Council voted unanimously to approve the first reading of Ordinance No. 02-O-547, in its entirety and which is declaring blighted areas exist within the City of Brookings, recognizing the need for an Urban Renewal Agency to function in the City of Brookings and providing for the exercise of the Agency's powers by the City Council of the City of Brookings. [5-13-02]

► Councilor Dentino moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 02-O-190.D, as ready by title only, which is in the matter of an ordinance amending Ordinance No. 66-O-190, enacted December 30, 1966, and entitled "An ordinance providing rates to be charged for water service by the City of Brookings, Oregon; prescribing the rules and regulations for conduct and operation of the water system of said city and connection therewith; regulating and governing the use of water from said system; providing penalties for non-payment of water service and for violation of this ordinance; and declaring an emergency" by amending provisions for liability for payment of water service. [5-13-02]

► Councilor Kuhn, moved, a second followed, and the Council voted unanimously to adopt Ordinance No. 02-O-431.A in the matter of an ordinance amending Ordinance No. 88-O-431, Section 10 of the City of Brookings enacted December 15, 1988, entitled “An ordinance prescribing monthly service charge for the use and benefits of the sewage facility of the City, providing for the method of charges for sewage service, providing for a penalty for non-payment, providing for the disposition of funds collected from the monthly sewer use charges, repealing Ordinance Nos. 38,78, 116,and 379, and declaring an emergency” by amending provisions for liability for payment of sewage service. [5-13-02]

► Councilor Kuhn moved, a second followed, and Council voted unanimously to approve Resolution No. 02-R-701, with Exhibit “A” attached, in the matter of approving rates for sanitation service to be charged by Curry Transfer and Recycling to customers in the City of Brookings. [5-13-02]

► Councilor Dentino moved, it was seconded, and the Council voted unanimously to approve Ordinance No. 02-O-547, an ordinance declaring that blighted areas exist within the City of Brookings, recognizing the need for an Urban Renewal Agency to function in the City of Brookings and providing for the exercise of the Agency’s powers by the City Council of the City of Brookings. [6-10-02]

► Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to adopt Ordinance No. 02-O-342.C, titled in the matter of an ordinance amending Ordinance No. 80-O-342, an ordinance providing for a six percent (6%) Transient Room Tax for the City of Brookings; providing administrative procedures for collection of same; and further, establishing violations of such and penalties therefore. [6-24-02]

► Councilor Dentino moved it was seconded, and the Council voted unanimously to approve, Ordinance No. 02-O-549, an ordinance amending the city limits and zoning map of the City of Brookings by annexing a 553± acre parcel of land and the adjoining Highway 101 frontage including 1,600± feet of Highway 101 between the existing city limits and the subject property and rezoning the parcel P/OS (Public Open Space) on that certain property described within. [8-12-02]

► Councilor Dentino moved it was seconded, and the Council voted unanimously to approve, Ordinance 02-O-550, an ordinance amending the city limits and zoning map of the City of Brookings by annexing a 1.51 acre parcel of land and rezoning the parcel R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size) on that certain property described within. [8-12-02]

► Councilor Kuhn moved, it was seconded and the Council voted unanimously to adopt Ordinance No. 02-O-551, approving the Urban Renewal Plan and directing that notice of approval be published. [8-12-02]

► Councilor Kuhn moved, it was seconded, and the Council voted unanimously to adopt Ordinance No. 02-O-552, an Ordinance creating a Traffic Safety Committee for the City of Brookings, designating its membership, terms of office of the members, organization and responsibilities, and stating an effective date. [8-26-02]

► Councilor Dentino moved, it was seconded and the Council voted unanimously to adopt Ordinance No. 02-O-548, in the matter of an ordinance adopting revisions to the City of Brookings Comprehensive Plan pursuant to Task 2, 3 and 4 of Periodic Review Work Program (Order #00001) and (Order #00973). [8-30-03]

► Councilor Dentino moved, it was seconded and the Council voted unanimously to adopt Ordinance No. 02-O-553, in the matter of an ordinance adopting a Water Curtailment Plan for the City of Brookings to reduce the level of water regularly used by the City’s residents and apportion among the residents a restricted supply of water during summer shortages. [8-30-02]

► Councilor Johns Kern moved, it was seconded, and the Council voted to adopt Ordinance No. 02-O-548.A—an Ordinance amending Ordinance No. 02-O-548, an Ordinance adopting revisions to the City of Brookings Comprehensive Plan pursuant to Task 2, 3 and 4 of Periodic Review Work Program (Order #00001) and (Order #00973) effective September 29, 2002, to amend Attachment G2, the Transportation Systems Plan. [10-14-02]

► Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to adopt Ordinance No. 02-O-554, an ordinance amending the city limits and zoning map of the City of Brookings by annexing an 11.50 acre parcel of land and 1.87 acres of the Parkview Drive including a small portion of Airport Road rights-of-way between the existing city limits and the subject property and rezoning the parcel R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size). [11-25-02]

► Councilor Johns Kern moved, it was seconded and the Council voted unanimously to adopt Ordinance No. 02-O-555, an ordinance granting a 20-year franchise to Coos-Curry Electric Cooperative, Inc., for the operation of an electric power transmission distribution system within the City of Brookings; prescribing the terms, conditions and manner of acceptance of such franchise; repealing Ordinance No. 82-O-368. [11-25-02]

## **PARKS AND RECREATION**

### **Parks & Recreation Commission Annual Report-2001**

► Parks and Recreation Commission Chair Craig Mickelson provided an overview of the Commission's activities during the year 2001. The past year was very busy for the Commission with some projects completed and others still in progress. They had several personnel changes on the Commission with the resignation of Nancy Shute and Russ Fritz who moved over to the Planning Commission. The Council appointed Bill Boynton and Tony Parrish to serve on the Commission and Linda Barker, city staff, to take over the duties of Secretary. Mickelson stated Linda has been with them since October and has made a major contribution to their effectiveness. Mickelson was selected to be Chair for 2002 and Tony Parrish will serve as Vice-Chair. Additionally, Brookings-Harbor High School student Lisa Nowlin is back as their student ex-officio member. She served on the Commission during the 2000-2001 school year. They continue to have Commissioners represent different parks and activities and report to the entire Commission at each meeting. Chair Mickelson gave credit for the past year's success to all the volunteers that help with the parks and run the many recreation programs for citizens of our community. "They really care." He then proceeded with a "glimpse" of the activities by each park (Azalea, Easy Manor, Chetco Point, Bud Cross, and Skate Park) during the year, and concluded the Parks and Recreation Commission is moving along at a rapid pace with a new Master Plan under way, being conducted by the University of Oregon. The study will provide the Commission with needed direction for the future development of programs and facilities that will fit the needs of everyone in the community.

► Blodgett also reported the Parks and Recreation Commission's Parks Master Plan project is in the making and they would be asking for public input with a community wide survey and a similar public workshop. [03-11-02]

► Councilor Dentino moved, it was seconded, and the Council voted unanimously to adopt the Brookings Parks Master Plan. [8-26-02]

## **PERSONNEL**

► Council President Curry Hagbom presented Fire Chief Bill Sharp with a framed certificate of appreciation for his twenty years of service to the citizens of Brookings. Sharp thanked the citizens for allowing him to serve, beginning in the Public Works Department and eventually becoming the first full time paid Fire Chief. [01-14-02]

► City Manager Blodgett introduced the City's new Finance Director Paul Hughes, who began on January 3, 2002. Hughes family plans to follow after school ends this Spring. He thanked the Council for giving him the opportunity to serve the community. [01-14-02]

► New Ex-Officio Student Councilor Connelly had school commitments and was unable to attend. [01-14-02]

► Mayor Hagbom presented Police Officer Curt Fox with a Certificate of Appreciation for his twenty years of service with the City. Lt. John Bishop added further accolades regarding his different "hats" worn. [01-28-02]

► On a sadder note, Bishop advised Council VIPS (Volunteers in Police Service) member Patsy Muniz had passed away over the weekend. She had been a VIPS officer for the past three years. [01-28-02]

► Councilor Curry moved, Councilor Johns seconded, and the Council voted unanimously to approve a 5% salary increase for City Manager Leroy Blodgett, effective January 26, 2002. [01-28-02]

► Finance Department Accounting Assistant Nancy Corrigan was acknowledged for her fifteen years of service with the City of Brookings. Finance Director Paul Hughes not only expressed his own appreciation for Nancy's loyalty and dedication, but read a prepared statement provided to him for the occasion by prior Finance Director Bev Gasper. ( a copy of the statement is included as a part of the minutes) [03-11-02]

► Mayor Hagbom presented Community Development Department Secretary Linda Barker with a certificate honoring her ten years of service with the City, first in the Finance Department and presently in the Community Development Department. He also announced that in the near future she would be moving into the City Manager's office as his secretary when Administrative Secretary Sharon Ridens moves to Sutherlin, Oregon in June. [4-08-02]

► Mayor and City Manager acknowledged Cathie Mahon as a new employee to the City, now in her second week. Mahon expressed graciously how living in Brookings is a blessing to her. [5-13-02]

► City Manager Blodgett announced the passing of Hojee von Silberwiese, a six-year veteran of the Police Department's K-9 force. [6-10-02]

► Mayor Hagbom introduced Pam Callaway, new Summer Recreation Program Coordinator. City Manager Blodgett added the Summer Recreation Program almost fell apart last year and the City considered not having the program this year. Pam stepped forward this spring and volunteered to be program coordinator and the results have been the best program since he has been City Manager. He said the program money has been well spent and thanked Callaway. She had pictures of various events held so far this summer. [6-10-02]

► Police Chief Wallace introduced new officers Gregory Johnson and Marvin Parker. They both started work June 17. Gregory has been a police officer in Crescent City for the past four years and said he felt fortunate to get hired on the Brookings force. Marvin Parker was formerly the School Resource Officer for the Gold Beach Police Force and is now the Brookings School Resource Officer. He is replacing Curt Fox who is retiring. Parker has been in law enforcement for over 15 years. He explained his SRO philosophy. [6-24-02]

► Chief Wallace introduced Officer Donny Dotson and Canine Officer Robby V.D. Lobo Hoeve. Dotson and Robby recently won awards at the Springfield Oregon Canine Police Competition. Dotson remarked it was rewarding coming from a small community and doing so well. He thanked the Council for their support and recognized Chief Wallace for his support and knowledge. [6-24-02]

► Recognition of Dennis Barlow, Public Works Supervisor—twenty year work anniversary, July 1, 1982. Mayor Hagbom presented a certificate to Dennis Barlow, thanking him for 20 years of dedicated service to the City of Brookings. [7-8-02]

► Recognition of Twenty Year Work Anniversary—Shirlee Sheffel, Communication Officer, Brookings Police Department. Mayor Hagbom presented a 20-year work anniversary certificate to Shirlee Sheffel. Shirlee began working for the City of Brookings, August 13, 1982. She was also presented a bouquet of flowers which had been delivered to City Hall for her. [8-26-02]

► Recognition of Jeremy McVeety, R.A.R.E. Intern whose year internship was complete. [9-23-02]

► Recognition of Gerald Kessler—5 years employment with City Of Brookings - Kessler was unable to attend this meeting and will be honored at a later time. [10-28-02]  
Recognition of Mark Haglund—5 years employment with City of Brookings - Mayor Hagbom presented a certificate of recognition to Mark Haglund, Treatment Plants Operator. [10-28-02]

► Mayor Hagbom presented a five-year employment certificate to Chuck Gage. Gage cordially accepted the certificate, offering to shake hands later as he currently is in a cast while broken hand bones are healing. [11-25-02]

► Finance Director Hughes introduced new employee, Kathy Dunn saying he felt fortunate in finding someone with her skills and level of professionalism. [12-16-02]

# PLANNING

## Planning Commission Annual Report-2001

► Planning Commission Chair Richard Gyuro presented the commission's annual report, which included information on their 36 actions at 10 regular commission meetings during 2001. The Commission made seven recommendations to Council as follows:

- Immediate replacement of the Council Chamber sound system. The present malfunctioning audio arrangement is an embarrassment to the City. The City has provided TV coverage of Planning and Council meetings in the noble hope that more citizens will become involved or interested in City decisions. Reports from the home audience indicate that audio reception is so poor in many cases that the viewer turns off the set, nullifying any potential benefit. The squeals and howls of the antiquated system are also a distraction to the live participants at the meetings.
- Continuation of regularly scheduled meetings between the City Council and Planning Commission. While the Planning Commission makes its decisions based on existing ordinances and land development code, an ongoing dialogue helps the Planning Commission members see the overall direction in which the City is moving regarding land development issues.
- Dialogue (or at least information sharing) should be encouraged between the Planning Commission and Parks and Recreation Commission regarding issues such as park parcels donations or potential creation.
- DIA's (Deferred Improvement Agreements) - This issue puts the City Council squarely in the hot seat. The delay of street improvements has resulted in some areas having checkerboard sidewalks, property owners unhappy with the prospect of having to pay for improvements unbudgeted by them, and some developers left with the perception of favoritism towards several land developers. The need to call in existing DIAs has led to a state of "paralysis" by the City since at least 1991, when DIAs were first granted. The host of problems is almost too long to enumerate. On top of this, the present ordinance, 172.070, does not allow for a complete prohibition of DIAs as suggested by some. The City Council and Planning Commission have scheduled a series of meetings regarding this. The Planning Commission's expectation is that a cohesive, reasonable (financially palatable) solution will at last be found in 2002. The solution will not please everyone; the City Council, we believe, would gain the admiration of its citizens by finally deciding on an effective solution to this irritant.
- Dawson Tract and the "S" curve - Using 20/20 hindsight, Dawson Tract probably could have planned better with more open space (a park, for instance). Land was donated at one time for a park, but it was given back to a developer by a former City manager. Citizens complaints include lack of such a park and they are particularly vocal about the limited and potentially dangerous access off highway 101. Once again, the Planning Commissioners expect that the City Council, ODOT, Dawson Tract residents and the Planning Commission will find a viable solution to the untenable situation. It is the opinion of some Planning Commissioners that the City Council is underestimating the concerns of its' constituents in this matter.
- Staff Follow up and enforcement of land development codes - Better post Planning Commission decision follow up of conditions levied by staff would lead to a more improved perception of the City's determination to enforce the code.

► Councilor Dentino moved, a second followed, and the Council voted unanimously to approve and adopt the Final Order and Findings of Fact in the matter of Planning Commission File No. VAC-1-02; application for approval of a right-of-way vacation, Paul Sherman, applicant, as written. [4-22-02]

► Councilor Johns moved, a second followed, and the Council voted unanimously to approve and adopt Final Order and Findings of Fact in the matter of Planning Commission File No. ANX-1-02; application for approval of an annexation, Mike Mahar, Ken and Melody Gossard, and Ben Murray applicants. [4-22-02]

► Councilor Kuhn moved, a second followed, and the Council voted unanimously to uphold the appeal to Planning Commission File No. APP-1-02. [4-22-02]

► Councilor Kuhn moved, a second followed, and the Council voted unanimously to approve the Final Order and Findings of Fact in the matter of Planning Commission File No. APP-1-02; an appeal of the Planning Commission's approval of a subdivision to divide a parcel into ten lots, including extension of Weaver Lane; Gay and Valnora Weaver, applicants; John Babin, representative. [4-22-02]

► Councilor Kuhn moved, a second followed, and the Council voted unanimously to deny the application for a zone change for the entire Dawson Tract area from R-1-6 to R-1-10, contained in File No. CZ-1-02 and directed Staff to prepare a Final Order with Findings. [5-13-02]

► Councilor Dentino moved, a second followed, and the Council voted unanimously to affirm the decision of the Planning Commission approving the application contained in File No. SUB-2-02 (a 10-lot subdivision located where Dawson Road turns from east west to north south) and directed Staff to prepare a Final Order with Findings. [5-13-02]

► Councilor Kuhn moved, it was seconded, and the Council voted unanimously to approve the Final Order and Findings of Fact for Planning Commission File No. CZ-1-02 denying an application for a zone change for the entire Dawson Tract area from R-1-6 to R-1-10. [6-10-02]

► Councilor Dentino moved, it was seconded, and the Council voted unanimously to approve the FINAL Order and Findings of Fact for Planning Commission File No. APP-2-02, denying an appeal to overturn the Planning Commission's decision approving the application contained in File No. SUB-2-02 (a 10-lot subdivision located where Dawson Road turns from east west to north south). [6-10-02]

► Acceptance of proposal from Planners Training Team to hold a one-day training session September 21, 2002, in Brookings for Planning Commissioners and interested persons. [7-22-02]

► Councilor Dentino moved, it was seconded, and the Council voted unanimously to approve Planning Commission File No. ANX-2-02, in the matter of a request for annexation of a 553± acre parcel of land and the adjoining Highway 101 frontage including 1,600± feet of Highway 101 between the existing city limits and the subject property and rezoning the parcel P/OS (Public Open Space) on that certain property described within, U. S. Borax, applicant. [8-12-02]

► Councilor Dentino moved, it was seconded, and the Council voted unanimously to approve the Final ORDER and Findings of Fact for ANX-2-02. [8-12-02]

► Councilor Kuhn moved, it was seconded, and the Council voted unanimously to approve Planning Commission File No. ANX-3-02, an application for annexation into the city of a 1.51 acre parcel of land located on the east side of Parkview Drive 800 feet north of Hampton Lane. [8-12-02]

► Councilor Dentino moved, it was seconded and the Council voted unanimously to approve the Final ORDER and Findings of Fact for ANX-3-02. [8-12-02]

► Councilor Curry moved, a second was made, and the Council voted unanimously to approve ANX-4-02, an application to annex an 11.5 acre parcel of land consisting of four tax lots into the city and rezone the property to the city's R-1-6 (Single-family Residential, 6,000 square feet minimum lots size) Zone. The annexation also includes approximately 1.87 acres of the Parkview Drive right-of-way, which makes the connection to the existing city limits of Brookings; Assessor's Map 40-13-31 B, Tax Lots 401,402, 1100, and 1101; Michael Mahar and Petty Smart, applicants; Jim Capp of Western Land Use Services, representative [11-25-02]

► Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to adopt Ordinance No. 02-O-554, an ordinance amending the city limits and zoning map of the City of Brookings by annexing an 11.50 acre parcel of land and 1.87 acres of the Parkview Drive including a small portion of Airport Road rights-of-way between the existing city limits and the subject property and rezoning the parcel R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size). [11-25-02]

► Councilor Kuhn moved, a second followed, and the Council voted unanimously to approve the Final ORDER and Findings of Fact for Planning Commission File No. ANX-4-02. [11-25-02]

## **POLICE**

► Councilor Dentino moved, it was seconded, and the Council voted unanimously to approve the refinance of four Police vehicles and to allow Mayor Hagbom to execute the loan documents after they have been checked for completeness and accuracy. [6-24-02]

► Councilor Johns Kern moved, it was seconded and the Council voted unanimously to authorize Mayor Hagbom to sign the agreement between the Brookings-Harbor School District 17C and the City of Brookings for a School Resource Officer for School Year 2002-2003. [8-12-02]

► Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to approve the Curry County 9-1-1 Consolidation Plan. [8-26-02]

►Kalmiopsis Elementary School Principal Chris McKay presented certifications of appreciation to members of VIPS who have worked with safety programs at the school. Those members present were Larry (Eddie Eagle) and Ruth Carter and Marilyn Wood. McKay will be sending certificates to members who were not able to attend the meeting: Doug Johnson, Enos Muniz and Donald Landrus. Quoting Aristotle she praised these VIPS for their service to the school and community: “We are what we repeatedly do.” [10-28-02]

## **PROCLAMATIONS**

►Mayor Hagbom proclaimed Brookings as a “Zero Tolerance Community,” and urged all citizens with the full support of our City Council to support those who are working towards the end of domestic violence, giving needed priority in domestic violence awareness, education and intervention programs in our community. [02-25-02]

►Mayor Hagbom proclaimed the month of April 2002 as “SPRING CLEAN-UP MONTH IN BROOKINGS-HARBOR,” and ask all citizens to pitch-in, and join the Community Pride Partnership, by showing pride in our community and taking advantage of the free clean-up opportunities offered by Curry Transfer & Recycling during April and I further urge everyone to get involved by having a garage sale on “Garage Sale Saturday” April 27, 2002. [3-25-02]

►Mayor Hagbom proclaimed Back to School Week 2002 April 29 through May 3. He will be meeting with school officials Thursday, April 11, to plan events for Back to School Week. The Rotary Club and the Leadership Class will be involved in these events. [4-08-02]

►Mayor Hagbom proclaimed May 5 through 11, 2002, as Elks National Youth Week and presented Elk Trustee David Ford with the appropriate document. [4-22-02]

►Mayor Hagbom presented our “Top Cop In Town” Leroy Blodgett with a proclamation declaring May 13, through 19, 2002, as Law Enforcement Week, and May 15, 2002, in particular as Law Enforcement Day, noting a special Memorial Service scheduled in Brookings in front of City Hall at 11:30 a.m. that same day. [4-22-02]

►Mayor Hagbom proclaimed May 5 through 11, 2002, as National Pet Week and asked the people of our community to take advantage of the special events planned in conjunction with this particular recognition of animals who are treated with love, care & respect. [4-22-02]

►Mayor Hagbom declared May 29, 2002, as “Accelerated Reader Day” at Kalmiopsis Elementary School, who has been dedicated to the Accelerated Reader Program, an incentive program that rewards kids for reading, for the seven years. [5-13-02]

► Mayor Hagbom presented the Emblem Club delegation with a proclamation proclaiming June 9-15, 2002, Supreme Emblem Club Americanism Week. [6-10-02]

► Mayor Hagbom presented a proclamation to McGruff, declaring Safety City a City Treasure. [6-10-02]

► American Cancer Society's Relay for Life Weekend, July 12 and 13. On behalf of the Relay for Life Steering Committee, Administrative Secretary Linda Barker accepted the proclamation declaring the weekend of July 12 and 13, Relay for Life Weekend, and urge participation in the drive to fight cancer. [7-8-02]

► Mayor Hagbom presented a proclamation to Bob Gilmore honoring those lost on September 11, 2001, in the unprovoked terrorist attack on the World Trade Center Twin Towers in New York City. [9-09-02]

► Mayor Hagbom presented a proclamation to nine Emblem Club members designating September 15 through September 21, 2002, as National Emblem Club Week. [9-09-02]

► Proclamation-National Fire Prevention Week-October 6-12, 2002 Mayor Hagbom presented a proclamation to Fire Chief Bill Sharp, recalling the local tragedy of the 2001 Holidays when a family without working fire alarms in their home lost three members in a fire caused by a candle left burning when the family retired. [9-23-02]

► Proclamation-National Domestic Violence Awareness Month-October, 2002 Alice Maybee from the Oasis Shelter House in Gold Beach accepted a proclamation from Mayor Hagbom who declared October to be Brookings Domestic Violence Awareness Month. [9-23-02]

► National Disability Employment Awareness Month, October, 2002. Dale Niemie accepted a proclamation from Mayor Hagbom. [10-14-02]

► National Red Ribbon Week, October 20-27, 2002. Dave Ford of the Brookings Elks Lodge accepted a proclamation declaring the week of October 20-27, 2002, as Red Ribbon Week. [10-14-02]

## **REGIONAL MARKETING**

► Councilor Johns moved, a second followed, and the Council unanimously approved to support marketing of Curry and Del Norte counties as a region. And, use of the 'America's Wild Rivers Coast' brand in ways to support the regional marketing effort. [03-11-02]

► The Chamber is pursuing regional advertising with the American Wild Rivers Coast promotion. Cohen showed the recent issue of the Southern Oregon Visitors Guide. Three hundred fifty thousand copies of this have been distributed around the state and country. The back page is an ad for the Wild Rivers Coast, featuring a picture of Mayor Hagbom fishing. Also hot off the press is the official Oregon Travel Guide with a full-page advertisement for the Brookings-Harbor area. He reported on the Wild Rivers Coast consortium. The working group met June 5 and has a meeting planned for June 19. The full consortium will meet in August. [6-10-02]

► Chamber of Commerce Executive Director Les Cohen presented a promotional piece for the America's Wild Rivers Coast (AWRC) and gave each Councilor a copy. These cards have been distributed throughout Curry and Del Norte Counties, in RV parks, restaurants, motels and similar establishments. The AWRC website is doing very well and is expanding. The AWRC coordinating group will be meeting within the next two weeks. At the Chamber forum, September 12, the Brookings-Harbor Garden Club will show a video detailing the improvements to the botanical garden in the Highway 101-Constitution Way triangle area. [9-09-02]

## **RESOLUTIONS**

► Councilor Kuhn moved, a second followed, and Council voted unanimously to approve Resolution No. 02-R-701, with Exhibit "A" attached, in the matter of approving rates for sanitation service to be charged by Curry Transfer and Recycling to customers in the City of Brookings. [5-13-02]

► Councilor Kuhn moved, it was seconded and the Council voted unanimously to approve Resolution No. 02-R-702, a resolution declaring the city's election to receive state revenues for fiscal year 2002/2003. [6-10-02]

► Councilor Dentino moved, it was seconded, and the Council voted unanimously to adopt Resolution No. 02-R-703, a resolution adopting the budget, declaring tax levied, making appropriations for the 2002-2003 fiscal year and to categorize the levy as provided in ORS 294.435. [6-24-02]

► Councilor Kuhn moved, it was seconded, and the Council unanimously voted to adopt Resolution No. 02-R-704, in the matter of a resolution adopting a supplemental budget for the 2001-2002 fiscal year. [6-24-02]

► Councilor Dentino moved, it was seconded, and the Council voted unanimously to approve Resolution No. 02-R-705 authorizing a transfer of appropriations within the General Reserve Fund for 2001/2002 fiscal year. [7-22-02]

► Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to approve Resolution No. 02-R-706 extending the City of Brookings' workers' compensation coverage to volunteers of the City of Brookings. [7-22-02]

► Councilor Johns Kern moved, it was seconded, and the Council voted unanimously to approve Resolution No. 02-R-707, a resolution authorizing the transfer of funds from the Oregon State Pool to Umpqua Bank. [8-26-02]

► Councilor Kuhn moved, it was seconded, and the Council voted unanimously to adopt Resolution No. 02-R-708, a Resolution encouraging Public Notification of Predatory Sex Offenders in Curry County. [10-14-02]

► Councilor Dentino moved, it was seconded, and the Councilors voted unanimously to approve Resolution No. 02-R-709, a resolution approving Pelican Bay Telecommunications Corporation loan submittal, with the stipulation that all Councilors receive and the City Attorney review the Corporation papers. [10-28-02]

► City Manager Blodgett explained that in her estate, Frieda Longstreet left the City of Brookings real property and stocks. Provisions have been made to sell the property, a house located on North Hazel Street. As stated in her will, Eldon Gossett will be the selling agent. Proceeds from the sale of the real property must be used for Azalea Park. Other funds may be used for a community project. Councilor Dentino moved, a second followed, and the Council voted unanimously to approve Resolution No. 02-R-710, accepting real and personal properties from the Frieda Longstreet Trust. [11-25-02]

## **VIETNAM VETS OF AMERICA**

► Councilor Dentino moved, a second followed, and Council unanimously approved a donation of \$750 to the Vietnam Veterans of America Chapter 757 to purchase fireworks for the 7<sup>th</sup> annual 4<sup>th</sup> of July celebration. [03-11-02]

## **VOUCHERS APPROVED**

Approval of Vouchers (\$240,354.75) [01-14-02]

Approval of Vouchers (\$147,856.05) [02-11-02]

Approval of Vouchers (\$149,385.38) [3-11-02]

Approval of Vouchers (\$170,656.60) [4-08-02]

Approval of Vouchers (\$196,688.93) [5-13-02]

Approval of Vouchers (\$402,100.69) [6-24-02]

Approval of Vouchers (\$181,750.10) [7-8-02]

Approval of Vouchers (\$239,068.02) [8-12-02]

Approval of Vouchers for August 2002, (\$336,787.11) [10-14-02]

Approval of Vouchers for September 2002, (\$391,849.14) [10-14-02]

Approval of Vouchers for October 2002 (\$277,717.22) [11-25-02]

Approval of Vouchers for November, 2002 (\$159,157.77) [12-16-02]