

***CITY OF BROOKINGS***

**SUMMARY OF  
COUNCIL ACTIONS  
2010**



SUMMARY OF COUNCIL ACTIONS – 2010

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### APPOINTMENTS

Councilor Gordon moved to appoint **Hedda Markham to the City Council**, Mayor Anderson seconded; Councilor Gordon and Mayor Anderson voted "Yes," and Councilors Hedenskog and Pieper voted "No;" the motion was tied and failed. [1-25-10]

Councilor Pieper moved to appoint **Brent Hodges to the City Council**, Councilor Hedenskog seconded; Councilors Hedenskog and Pieper voted "Yes," and Councilor Gordon and Mayor Anderson voted "No;" the motion was tied and failed. [1-25-10]

Councilor Hedenskog moved, a second followed, and Council voted unanimously to **continue the appointment of City Council Position #2** to February 8, 2010. [1-25-10]

Councilor Gordon moved, a second followed and Council voted unanimously to make the decision for the appointment of **Council Position 2, by coin toss** [with Hedda Markham choosing "heads" and Brent Hodges agreeing]. [2-8-10] [Note: Hodges won the coin toss].

Councilor Gordon moved, a second followed and Council voted unanimously to accept **Ken Barkema's resignation from Parks and Recreation Position #2**. [3-8-10]

Councilor Gordon moved, a second followed and Council voted unanimously to reappoint **Don Vilelle to Parks and Recreation Commission Position #1**. [3-8-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to reappoint **of Curtis Williams to Budget Committee Position #3**. [3-8-10]

Councilor Pieper moved, a second followed and Council voted unanimously to appoint **Candice Michel to Budget Committee Position #2**. [3-8-10]

Councilor Gordon moved, a second followed and Council voted unanimously to appoint **Don Nuss to Urban Renewal Advisory Commission Position #4**. [3-8-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to appoint **Bernard Banta to Traffic Safety Committee Position #2**. [3-8-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve **reappointment of Steve Bismarck to Planning Commission Position #5**. [3-22-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve Mayor's selection of **Ad Hoc** appointments [of Councilors Hedenskog & Hodges, and Planning Commissioners Bismarck & McClain to the **Street Standard** Committee]. [3-22-10]

Councilor Gordon moved, a second followed and Council voted unanimously to approve the Mayor's recommendation for appointments [of Councilors Gordon and Pieper] to the **Ad Hoc Municipal Judge Evaluation Committee**. [3-22-10]

### CHAMBER OF COMMERCE

Brookings Harbor Chamber President Les Cohen provided the **Chamber of Commerce Annual Report**, a copy of which is on file with the agenda packet. In response to questions from Council, Cohen generally responded that the event item on the budget includes several local events, a little less than half of which goes toward the Azalea Festival; as the Chamber is

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a member organization, Chamber affiliated businesses, where like services are offered, do get referral preference, but volunteers are trained, regarding restaurants and lodging, to ask for specifics so they can make referrals accordingly; requests received via the 800 number are often for information packets which list all Chamber restaurants and lodging facilities; the only publications that specifically list Chamber members are the dining and lodging guides – there are very few lodging facilities that are not Chamber members; every penny received from the City's transient taxes is used to promote the Brookings Harbor area; and that he did not have information regarding the percentage of local businesses that participate in the Chamber. [2-22-10]

### **CONTRACTS & AGREEMENTS**

#### ***Fire***

Councilor Pieper moved, a second followed and Council voted to authorize the Mayor to execute the Intergovernmental Agreement between the City of Brookings and the **Upper Chetco Rural Fire Protection District**. [7-12-10]

Councilor Pieper moved, a second followed and Council voted unanimously to approve the agreement with the **Brookings Volunteer Firefighter Association** and authorize the City Manager to sign the agreement. [9-13-10]

#### ***General/Miscellaneous***

Councilor Pieper moved, a second followed and Council voted, with Councilor Hodges abstaining, to authorize the Mayor to execute the Amendment to the First Amended Lease Agreement between the City of Brookings and The Claveran Group LLC in connection with the **Salmon Run Golf Course**. [5-24-10]

Councilor Pieper moved, a second followed and Council voted unanimously to award the three year **IT Support contract to Northwest Technical**, commencing July 1, 2010, and authorize the City Manager to sign such contract. [6-28-10]

Councilor Pieper moved, a second followed and Council voted unanimously to authorize staff to contract for the construction of a **handicapped accessible ramp** for the City Council dais as recommended by the Building Official and to appropriate up to \$6,000 from the General Reserve Fund for said project. [7-26-10]

Councilor Hodges moved, a second followed and Council voted unanimously to authorize the Mayor to execute an agreement with **Liquid Stone Designs** for rehabilitation of the City skate park at a cost not to exceed \$7,500. [9-13-10]

Councilor Gordon moved, a second followed and Council voted unanimously to authorize the Mayor to execute an Agreement for services with James Fallman to serve as **Municipal Judge Pro Tem**. [11-8-10]

#### ***Intergovernmental***

Councilor Gordon moved, a second followed and Council voted unanimously to authorize the Mayor to execute the Intergovernmental Agreement for **analysis of P3 List Compounds**. [3-22-10]

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Councilor Hedenskog moved, a second followed and Council voted unanimously to approve this intergovernmental agreement for **GIS enterprise system**. [5-24-10]

Councilor Hedenskog moved, Commissioner Rhodes seconded, and the Council and Board voted to approve the language [under Attachment A, X.B], to read "For the interim development, after the date of adoption [of this document], approval shall require a condition that a connection to a public system shall occur when service is within 300 ft. of any building requiring services, and the existing septic system fails, as determined by the appropriate authority." [6-10-10 Special **Joint JMA w/County**]

Commissioner Nowlin moved, Commissioner Waddle seconded, and the Council and Board voted unanimously to approve the language (under Attachment A, X.C) to read, "After date of adoption [of this document], this interim development approval shall be conditioned to connect to a public water system when water service is contiguous to the subject property, and the existing water source fails, or is identified as a public health hazard, or no other approved alternate water source is available." [6-10-10 Special **Joint JMA w/County**]

Commissioner Waddle moved, Councilor Hedenskog seconded, and the Council and Board voted unanimously to approve the proposed revisions to the City of Brookings and Curry County Urban Growth Area City and County Joint Management Agreement based on the facts and the findings as found in the staff report and further voted and amended this evening, and to direct staff to make the revisions and bring them back to the Board of Commissioners at 10:00am on Wednesday June 30<sup>th</sup>, 2010, and the City Council on June 28<sup>th</sup>, 2010, 7:00pm, in Council Chambers, for formal adoption and signing. [6-10-10 Special **Joint JMA w/County**]

Councilor Pieper moved, a second followed and Council voted unanimously to sign the JMA [**City/County Urban Growth Area Joint Management Agreement**] with revisions as approved at the Joint Hearing on June 10, 2010. [6-28-10]

Councilor Gordon moved, a second followed and Council voted unanimously to authorize the Mayor to execute Amendment Number 01, Cooperative Improvement Agreement, US 101, **Constitution Way**, City of Brookings. [7-26-10]

Councilor Hodges moved, a second followed and Council voted unanimously to authorize the City Manager to execute Amendment Number One to the **Wastewater Liquid Biosolids Dewatering and Composting** Agreement with the City of Grants Pass. [10-25-10]

Councilor Hedenskog moved, a second followed and the motion passed to authorize the Mayor to execute the Intergovernmental Agreement for the **Coos Curry County's Household Hazardous Waste Management Plan** on behalf of the City and to appoint a delegate at a later date for the steering committee, with Mayor Anderson and Councilors Gordon, Hedenskog and Hodges voting "Yes" and Councilor Pieper voting "No." [12-13-10]

### ***Public Works - Construction***

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve and authorize City Manager to execute Change Order #1 with Tidewater Contractors for the **Downtown Street Improvement Project** in the amount of \$188,898.89. [2-22-10]

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Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the bid to Tidewater Contractors, Inc, for the **North Bank Chetco River Water Line Project** in the amount of \$79,313. [3-22-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to award the contract for construction of water and storm drain improvements, and sewer inspection, **Fifield Street Improvement Project #145.09**, to McClennan Contractors, LLC, the lowest responsible bidder, in the amount of \$274,195.00. [7-26-10]

Councilor Gordon moved, a second followed and Council voted unanimously to authorize execution of the contract for **installation of sidewalks on Fifth Street between Ransom Avenue and 822 Fifth Street** with McLennan Contractors, LLC, the lowest responsible bidder, in the amount of \$89,937. [8-9-10]

Councilor Pieper moved, a second followed, and Council voted unanimously to award the contract for construction of the **Water System Improvements Project**, #145.14, to R&G Excavating, the lowest responsible bidder, in the amount of \$680,795. [Special, 8-17-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to award the contract for replacement of **Mountain Drive Reservoir #4**, Project #145.00D, to McClennan Contractors, the lowest responsible bidder. [9-13-10]

### *Public Works – Engineering/Studies*

Councilor Gordon moved, a second followed and Council voted unanimously to authorize staff and the Dyer Partnership to proceed with design engineering and bidding for the construction of the **North Bank Road Water Project**, consisting of the installation of 700 feet of 10-inch water main. [2-22-10]

Councilor Gordon moved, a second followed and Council voted unanimously to approve Task Order #14 with the Dyer Partnership authorizing engineering for **Water System Improvement Projects** number 6, 14, 20, 21 and 22 as defined in the Water System Master Plan. [3-22-10]

Councilor Gordon moved, a second followed and Council voted unanimously to authorize the City Manager to contract for geotechnical and engineering work associated with addressing the **slide at the Wastewater Treatment Plant**, cost not to exceed \$50,000 without further Council authorization. [6-14-10]

Councilor Gordon moved, a second followed and the motion passed 4 to 1, with a “No” vote from Councilor Hedenskog,” to authorize the City Engineer to proceed with the preliminary **feasibility study** for providing sewer service to **North Bank Chetco River Road area** properties within the Urban Growth Boundary at a cost no to exceed \$12,000. [7-12-10]

Councilor Hodges moved, a second followed and Council voted unanimously to authorize the City Manager to proceed with contracting for construction engineering services and advertise for bids for the **Class B Biosolids Dewatering Project**. [11-8-10]

Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to execute Task Order 23 with the Dyer Partnership for the **City Hall Storm Drain Reroute/Sink Hole Restoration Project**; instruct the Administrative Services

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Director to develop all necessary budget adjustment documents to provide for funding of the City Hall Storm Drain Reroute/Sink Hole Restoration Project and return to the City Council with a recommendation for the actions necessary to make the appropriate budget adjustments to accommodate the project; [and to] authorize the City Manager to procure construction services for the installation of replacement storm drain pipe in accordance with the emergency procurement provisions of ORS 279B.080. [11-17-10]

### CONTRIBUTIONS, EVENTS & SPONSORSHIPS

Councilor Gordon moved, a second followed and Council voted unanimously to approve **Community Relations Fund allocations** as recommended by the subcommittee and authorize the City Manager to execute funding agreements with each of the non-profit entities approved for funding. [1-25-10]

Approve **Azalea Festival** request. [Consent Calendar, 2-22-10]

### COUNCIL GOALS

Councilor Pieper moved, a second followed and Council voted unanimously to adopt the **2010 Strategic Plan**. [4-22-10]

### DEEDS & EASEMENTS

Councilor Hedenskog moved, a second followed and Council voted unanimously to authorize Mayor to sign **bargain and sale deed for Tax Lot 100, Assessors Map Number 40-13-2808** and subsequent recording fee attached to that; \$56.00. [5-10-10]

Councilor Pieper moved, a second followed and Council voted unanimously to authorize the Mayor to execute the **Release of Easement for storm water pipeline on property owned by Thomas and Jane Van Woerden** at 180 Del Norte Street, and request staff to furnish data on the easement and further information on possible reimbursement of the property owner's expenditures. [6-14-10]

### ELECTION

Councilor Hedenskog moved, a second followed and Council voted, with Mayor Anderson and Councilor Hodges abstaining, to adopt Resolution 10-R-933, directing the City Election Officer to place a measure on the May 18, 2010 ballot proposing amendment to the City Charter by **repealing Chapter XI, Water Intake Relocation**. [2-8-10]

Councilor Pieper moved, a second followed and Council voted, with Mayor Anderson and Councilor Hodges abstaining, to adopt Resolution 10-R-934, directing the City Election Officer to place a measure on the May 18, 2010 ballot proposing amendment to the City Charter by **repealing Chapter XII, Wastewater Treatment Plant Facilities Plan**. [2-8-10]

### FINANCE - GENERAL

Councilor Pieper moved, a second followed and Council voted unanimously to declare the six vehicles listed [in the staff report] as **surplus**, and direct staff to sell, through a sealed bid process, or alternative process, approved by the City Manager, if any vehicles remain unsold after completion of the first process. [1-25-10]

Councilor Pieper moved, a second followed and Council voted unanimously to accept the Comprehensive Annual **Financial Report** for fiscal year ended June 30, 2009. [2-8-10]

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Councilor Pieper moved, a second followed and Council voted unanimously to authorize the Mayor to sign Amendment Number 1 to the Special Public Works Fund, **Brookings Water Improvements**, Project Number B07004. [5-10-10]

Approve annual letter request for \$6,000 **Coastal Management Grant**. [Consent 6-14-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to direct staff to **suspend the non-represented [employee] COLA**, pending further review by staff and Council. [6-28-10]

Mayor Anderson moved, Councilor Dave Gordon seconded, and the motion failed, 2 to 3, to direct staff to follow the Budget Committee’s recommendation to the Council to **honor the 2.3 COLA for non-union employees**, with Mayor Anderson and Councilor Gordon voting “Yes,” and Councilor Hodges, Councilor Hedenskog, and Councilor Pieper voting “No.” [7-12-10]

Councilor Pieper moved, a second followed and Council voted unanimously to authorize staff to contract for the construction of a **handicapped accessible ramp** for the City Council dais as recommended by the Building Official and to **appropriate up to \$6,000** from the General Reserve Fund for said project. [7-26-10]

Councilor Gordon moved, a second followed and Council voted unanimously to authorize the City Manager and Administrative Services Director to negotiate specific terms and sign necessary documents with Umpqua Bank to **finance the Biosolids Dewatering Project**. [12-13-10]

<u>Financial Reports</u>	<u>Received</u>	<u>Financial Reports</u>	<u>Received</u>
November 2009	1-11-10	December 2009	1-25-10
January 2010	2-22-10	February 2010	3-22-10
March 2010	4-12-10	April 2010	5-24-10
May 2010	6-28-10	June 2010	7-12-10
July 2010	8-23-10	August 2010	9-27-10
September 2010	10-25-10		

<u>Vouchers</u>	<u>Amount</u>	<u>Approved</u>	<u>Vouchers</u>	<u>Amount</u>	<u>Approved</u>
December 2009	\$980,763.99	1-11-10	January 2010	\$264,498.24	2-8-10
February 2010	\$445,325.09	3-8-10	March 2010	\$396,954.30	4-12-10
April 2010	\$342,303.27	6-14-10	May 2010	\$514,383.35	6-14-10
June 2010	\$489,111.09	7-12-10	July 2010	\$385,523.92	8-9-10
August 2010	\$643,008.19	9-13-10	September 2010	\$591,874.14	10-11-10
October 2010	\$617,137.62	11-8-10	November 2010	\$944,255.47	12-13-10

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### LIQUOR LICENSE APPLICATIONS

<u>Liquor License Applications</u>	<u>Approved</u>
Bistro Gardens, 1011 Chetco Ave	6-14-10
Pine Cone Tavern, 629 Chetco Ave	6-14-10
Gallery Restaurant, 515 Chetco Ave	6-28-10
Pine Cone Tavern, 629 Chetco Ave	7-26-10

### MISCELLANEOUS

Councilor Gordon moved, a second followed and Council voted unanimously to authorize the Mayor to execute letters to U.S. Army Corps of Engineers and Oregon Department of State Lands commenting on proposed permits for **gravel extraction** in the Chetco River, and that it also be sent to include all of our legislatures who represent us in Washington. [3-22-10]

Councilor Gordon moved, a second followed and Council voted unanimously to direct staff to refer all complaints of abuse of the City-owned access to **Social Security Bar** to appropriate County and state law enforcement agencies, and to request that law enforcement agencies with jurisdiction step-up enforcement of existing regulations. [6-14-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to direct staff to remedy this problem with the **VanWoerdens** [and] that the VanWoerdens should put forth dollars and amounts associated with the costs they would have initially incurred for the development of their property and no more. [6-28-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to have the City's Land Use Attorney **review Code Section 17.144.020** to determine its intent. [6-28-10]

Councilor Pieper moved, Councilor Hedenskog seconded, and the motion to authorize staff to proceed with the **Council Technology Implementation Plan** as outlined in the Council Agenda Report dated July 12, 2010, passed, 3 to 2, with Councilor Hodges, Councilor Hedenskog, and Councilor Pieper voting "Yes," and Mayor Anderson and Councilor Gordon voting "No." [7-12-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the signing of a letter of support for submittal with the **Tiger II grant application**. [8-9-10]

Mayor Anderson announced the 2010 Oregon **Coastal Management Achievement Award** for Public Access, received by the City from the Oregon Department of Land Conservation and Development for its work on public access. [11-8-10]

Councilor Pieper moved, a second followed and Council voted unanimously to approve the basic design and location [of the **City sign**] and direct staff to apply for the required permit from ODOT and to bring the matter to Council for final approval at a later date. [11-8-10]

Mayor Anderson read the letter of commendation from the Border Coast Airport Regional Authority which recognized the City's and County's efforts toward securing **ConnectOregon III** Rural Airport funds for the Del Norte Airport Project. [12-13-10]

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Councilor Gordon moved, a second followed and Council voted unanimously that it has no objection to the **Oregon Investment Advantage application** for a proposed hosted PBX telephone service in the City of Brookings. [12-13-10]

### ORDINANCES & CODE REVISIONS

#### ***Ordinances - General***

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 10-O-656, [an ordinance amending **Chapter 15.05, Building Codes**, of Title 15, Building and Construction, Brookings Municipal Code, in its entirety]. [1-25-10]

Councilor Pieper moved, a second followed and Council voted unanimously to Accept revisions to Brookings Municipal Code **Chapter 2.63, Urban Renewal Advisory Committee**, as amended, including option #3, [from the staff report to fill the three non-City resident positions] and direct staff to prepare the adopting ordinance. [1-25-10]

Councilor Hedenskog moved, a second followed and Council voted, with Councilor Hodges abstaining, to adopt Ordinance 10-O-653 [amending **Chapter 2.63, Urban Renewal Advisory Committee**, of the BMC]. [2-8-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to do adopt Ordinance 10-O-660 [amending **Section 13.10.260, Responsibilities of Owner**, of the BMC.] [3-22-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to **continue** Ordinance 10-O-661 [to allow staff] to research **scotch broom**. [3-22-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 10-O-662, [adding Section 12.25.015, **Dogs prohibited in Easy Manor Park**, and amending Section 12.25.030, Penalties, Chapter 12.25, BMC]. [3-22-10]

Councilor Pieper moved, a second followed and Council voted unanimously to send **Chapter 8.15, Nuisances**, back to staff for more work. [4-12-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 10-O-663, [adding **Section 9.10.055, Exemption**, to Brookings Municipal Code Chapter 9.10, Offenses]. [4-12-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 10-O-664 [adding **Section 12.25.016, Dogs prohibited at Kidtown Playground** at Azalea Park, to Brookings Municipal Code Chapter 12.25, Public Parks and Recreational Areas]. [4-12-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 10-O-668, [an ordinance amending BMC **Chapter 2.05, Council Procedures**]. [6-14-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 10-O-669 [amending **Goal 7, Areas Subject to Natural Disasters and Hazards**, of the City's Comprehensive Plan]. [6-28-10]

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Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 10-O-670 [amending Brookings Municipal Code **Chapter 15.15, Flood Damage Prevention**]. [6-28-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 10-O-671, [adding **Section 8.05.030.C, to Chapter 8.05, Fire Hazards, and amending, in their entirety, Sections 8.15.050, and 8.15.110, of Chapter 8.15, Nuisances**, Brookings Municipal Code, Title 8, Health and Safety]. [8-23-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 10-O-667 [adding **Section 12.25.012, Rules and Regulations Specific to City-Owned Parks**, to the Brookings Municipal Code]. [9-27-10]

Mayor Anderson moved, a second followed and Council, with a “No” vote from Councilor Pieper, and “Yes” votes from Mayor Anderson and Councilors Hedenskog, Hodges and Gordon, voted to **exempt concrete pours and roofing work** as weather and/or temperature would affect their work being carried out to be exempt from this [proposed noise prevention] ordinance. [11-08-10]

Councilor Hedenskog moved, a second followed and Council, with a “No” vote from Councilor Pieper, and “Yes” votes from Mayor Anderson and Councilors Gordon, Hedenskog and Hodges, voted to set the **hours for noise reduction** to 7:00am to 7:00pm on weekdays, and 8:00am to 7:00pm on weekends. [11-08-10]

Councilor Gordon moved, a second followed and the motion passed to adopt Ordinance 10-O-674 [amending **Section 8.15.080, Noise Prevention**, of Brookings Municipal Code], with “Yes” votes from Mayor Anderson, Councilor Gordon and Councilor Hedenskog and “No” votes from Councilors Hodges and Pieper. [12-13-10]

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Ordinance 10-O-673, amending Sections 2.63.020.B and 2.63.030.D of Brookings Municipal Code **Chapter 2.63, Urban Renewal Advisory Commission**]. [12-13-10]

### ***Ordinances - Land Development Code Revisions***

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 10-O-651 [amending Brookings Municipal Code **Chapter 17.56, Tourist Commercial** (C-4) District]. [1-11-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 10-O-656 [amending Sections 17.16.110 (B), 17.20.100 (B), 17.24.100 (B), and 17.28.100 (B), **Manufactured housing siting requirements**, of Title 17, Land Development Code, of the Brookings Municipal Code]. [1-25-10]

Councilor Hedenskog moved, a second followed and Council voted, with Councilor Hodges abstaining, to adopt Ordinance 10-O-654 [amending **Chapter 17.04, Development Permit Procedures**, of the BMC]. [2-8-10]

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Councilor Hedenskog moved, a second followed and Council voted, with Councilor Hodges abstaining, to adopt Ordinance 10-O-657 [amending **Chapter 17.36, Professional Office District**, BMC]. [2-8-10]

Councilor Hedenskog moved, a second followed and Council voted, with Councilor Hodges abstaining, to adopt Ordinance 10-O-658, [amending **Chapter 17.144, Annexations.**] [3-8-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 10-O-659, [amending Sections 17.20.060, 17.24.060, 17.28.060, 17.32.060, 17.36.060, and 17.120.050 re: **setbacks based on height**]. [3-8-10]

Councilor Hedenskog moved, a second followed and Council voted, with Councilor Hodges abstaining, to adopt Ordinance 10-O-652, [amending **Chapter 17.70, Master Plan Development District**]. [3-8-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 10-O-665 [amending Brookings Municipal Code **Section 17.36.060, Lot width, lot coverage & yard requirements**, Chapter 17.36, Professional Office District]. [4-12-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 10-O-666, [amending **Section 17.08.160, Definitions**, of the Brookings Municipal Code]. [5-24-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 10-O-661 [amending **Chapter 17.04, Development Permit Procedures** of the Brookings Municipal Code]. [9-13-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 10-O-672, [amending Brookings Municipal Code **Section 17.144.020.J.5, pertaining to annexations**]. [10-25-10]

### **PARKS**

Councilor Hedenskog moved, a second followed and Council voted unanimously to remand [the matter of the **Azalea Park athletic field reconfiguration**] back to Parks and Rec and let them come up with a construction plan and timeline, and their suggestion to facilitate changes, before we commit ourselves. [1-25-10]

Councilor Pieper moved, a second followed and Council voted unanimously to approve the **Lower Stout Park Master Plan** as recommended by the Parks and Recreation Commission. [3-22-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to authorize the Brookings Little League to construct an **addition to the exiting snack shack at Bud Cross Park** to provide for additional storage and to rebuild the existing equipment storage building. [5-10-10]

Councilor Pieper moved, a second followed, and Council voted unanimously to send the ordinance on **Parks rules** back to staff and [Parks and Recreation] Commission. [7-26-10]

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### PERSONNEL

**Chief Wallace** was recognized for his 15 years of service. [1-11-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to authorize the employment of up to four student interns for the positions of **GIS Intern and Management Intern**. [2-22-10]

Mayor Anderson recognized Senior Planner **Donna Colby-Hanks** for her 5 years of service and Police Dispatcher **Cameron Lynn**, for his 30 years of service. [5-10-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to direct staff to **suspend the non-represented [employee] COLA**, pending further review by staff and Council. [6-28-10]

Mayor Anderson moved, Councilor Dave Gordon seconded, and the motion failed, 2 to 3, to direct staff to follow the Budget Committee's recommendation to the Council to **honor the 2.3 COLA for non-union employees**, with Mayor Anderson and Councilor Gordon voting "Yes," and Councilor Hodges, Councilor Hedenskog, and Councilor Pieper voting "No." [7-12-10]

Approve **City Manager Vacation Leave Increase**. [Consent, 8-9-10]

Mayor Anderson introduced Public Works Utility Worker, **Travis Kammeier**, Police Officers, **Matthew Potts** and **Travis Wright**, and RARE employee, **Cody Erhart**. [9-13-10]

Mayor Anderson commended Planning Director **Dianne Morris** on the 2010 Oregon Coastal Management Achievement award she received for Professional Service. [10-25-10]

Director Howard introduced Human Resources/Accountant, **Vicki English**. [11-8-10]

### PLANNING

Planning Commissioner (former Chair), Hedda Markham, presented the annual **Planning Commission Report**. [1-11-10]

Councilor Pieper moved, a second followed and Council voted unanimously to accept the **CCI annual report for 2009** and forward to the County Planning Coordinator and the State's Citizen Involvement Advisory Committee as required by Resolution 399. [1-11-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to accept amendments to Chapter 17.56, Brookings Municipal Code as presented in **File LDC-15-09**. [1-11-10]

Councilor Gordon moved, a second followed and Council voted unanimously to enter exhibits B and C [as submitted by Councilor Hedenskog and Catherine Wiley, respectively] into the record [of the hearing on **File LDC-14-09**]. [1-11-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to continue Chapter 17.70 revisions [**File LDC-14-09**] to the January 25<sup>th</sup> [2010] Common Council meeting. [1-11-10]

## SUMMARY OF COUNCIL ACTIONS – 2010

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve amendments to Chapters 17.16, 17.20, 17.24 and 17.28 of the Brookings Municipal Code as presented in **File LDC-18-09**. [1-25-10]

Councilor Hedenskog moved, a second followed and Councilor voted unanimously to enter Exhibits D and E into the record of the hearing [on **File LDC-14-09** continued from January 11, 2010]. [1-25-10]

Councilor Hedenskog moved, a second followed and Council voted, with Councilor Hodges abstaining, to approve revisions to **File LDC-17-09**, Chapter 17.04, Development Permit Procedures, of the Brookings Municipal Code. [2-8-10]

Councilor Gordon moved, a second followed and Council voted, with Councilor Hodges abstaining, to approve revisions to Chapter 17.36, Professional Office District, Brookings Municipal Code [as presented in **File LDC-19-09**]. [2-8-10]

Councilor Hedenskog moved, a second followed and Council voted, with Councilor Hodges abstaining, to accept exhibits F, G and H into the record [of **File LDC-14-09**]. [2-22-10]

Councilor Hedenskog moved, a second followed and Council voted, with Councilor Hodges abstaining, to approve amendments to Chapter 17.70 of the Brookings Municipal Code as presented in **File LDC-14-09**, and direct staff to prepare an adopting ordinance. [2-22-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve amendments to Chapter 17.144, Annexations, of the Brookings Municipal Code as presented in **File LDC-20-09**. [3-8-10]

Councilor Pieper moved, a second followed and Council voted unanimously to approve amendments to Sections 17.20.060, 17.24.060, 17.28.060, 17.32.060, 17.36.060, and 17.120.050, of the Brookings Municipal Code as presented in **File LDC-21-09**. [3-8-10]

Councilor Hedenskog moved, a second followed, and Council voted unanimously to approve revisions to Section 17.08.160, Definitions, P, to read; "**Planned Community**" - previously Planned Unit Development, means a development that receives approval to allow a greater variety in relationships between buildings and open space. The standards for Planned Communities can be found in Chapter 17.116, BMC. The terms "Planned Community," and "Planned Unit Development," are synonymous as used in Title 17, BMC. [5-10-10]

Councilor Pieper moved, a second followed and Council voted unanimously to approve **revisions to Chapter 17.04, Development Permits**, Brookings Municipal Code. [8-23-10]

Councilor Gordon moved, a second followed and Council voted unanimously to continue this issue until after we have had an opportunity to schedule a workshop with Council regarding the proposals [regarding **LDC-3-10**] in front of us. [9-27-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve revisions to [Section] 17.144.020 (J)(5), **Annexations, application procedures**, of the BMC. [10-25-10]

## SUMMARY OF COUNCIL ACTIONS – 2010

Councilor Pieper moved, a second followed and Council voted unanimously to approve amendments to Chapter 17.170 of the Brookings Municipal Code as presented in **File LDC-3-10**, and direct staff to prepare an adopting ordinance. [12-13-10]

### PROCLAMATIONS

Mayor Anderson proclaimed May 1<sup>st</sup> to be **Silver Star Service Banner Day**. [4-26-10]

Mayor Anderson proclaimed the week of May 23 through May 29 as **Drug Awareness Week**. [5-10-10]

Mayor Anderson proclaimed the week of June 14<sup>th</sup> through June 21<sup>st</sup> as **Supreme Americanism Week**. [6-14-10]

Mayor Anderson proclaimed July 9<sup>th</sup> and 10<sup>th</sup> as **Relay for Life Weekend**. [6-28-10]

Mayor Anderson proclaimed July 12<sup>th</sup> through the 18<sup>th</sup> as **Southern Oregon Kite Festival Week**. [7-12-10]

Mayor Anderson proclaimed the week of September 16, 2010 as **National Emblem Club Week**. [9-13-10]

Mayor Anderson proclaimed the week of October 3<sup>rd</sup> as **Fire Prevention Week**, and the month of October as **Domestic Violence Month**. [9-27-10]

Mayor Anderson proclaimed the October 23 to October 31, 2010 as **Red Ribbon Week**; accepted by the Brookings Emblem Club. [10-25-10]

Mayor Anderson proclaimed the second Saturday in December as **Worldwide Candle Lighting Day**. [11-8-10]

### PUBLIC SAFETY

Mayor Anderson moved, a second followed and Council voted unanimously that the 1981 water tender and 1971 **Mack pumper be put up for auction**, minimum bid \$2,000 each, to be auctioned, as is. [1-25-10]

Fair Manager, Ron Crook presented an Award of Appreciation Plaque to the **Brookings Police Reserves** for their exceptional assistance at the Curry County Fair. The award was accepted by Sergeant Murray. [10-11-10]

### PUBLIC WORKS

Councilor Hedenskog moved, a second followed and Council voted unanimously to forward this issue [of the **Fir Street LID**] to the next available workshop. [2-22-10]

Mayor Anderson moved, a second followed and Council voted unanimously to refer the matter [of the **Fir Street LID**] to the Council workshop of April 5, 2010 for further delineation and discussion. [3-22-10]

Mayor Anderson moved, a second followed and Council voted unanimously to direct staff to develop a rudimentary design limited to the **right of way lay-out** and to the proposed street location within that right of way. [5-10-10]

## SUMMARY OF COUNCIL ACTIONS – 2010

Councilor Hodges moved, a second followed and Council voted unanimously to direct the City Manager and City Engineer to prepare a report on the formation of a local improvement district for the installation of curb, gutter and sidewalks on **Fir Street** as prescribed by law, using a design standard to include a 28-foot wide paved section, five foot sidewalks on both sides and a drainage swale. [7-26-10]

Councilor Pieper moved, a second followed and Council voted unanimously to direct the City Manager and City Engineer to meet with petitioners to review the preliminary engineering report for the **Fir Street Local Improvement District** and report back to the City Council. [10-25-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve **Five Year Major Maintenance Program** for streets dated November 4, 2010. [12-13-10]

### RESOLUTIONS

#### ***Resolutions – Budget***

Director Pieper moved, a second followed and Council voted unanimously to adopt Resolution 10-R-940, adopting a **supplemental budget for the Brookings' Urban Renewal Agency** for fiscal year 2009-10. [6-28-10]

Director Hedenskog moved, a second followed and the Agency voted unanimously to adopt Resolution 10-R-941, adopting the Brookings's **Urban Renewal Agency budget**, declaring tax increment funding as provided under Section 1c, Article IX of the Oregon Constitution and ORS Chapter 457, and making appropriations for the 2010-11 fiscal year. [6-28-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 10-R-935, adopting a **supplemental budget for fiscal year 2009-10**. [6-28-10]

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 10-R-936, approving **appropriation transfers for the 2009-10** fiscal year. [6-28-10]

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 10-R-937, declaring the City's election to receive **state revenue sharing** for 2010-11 fiscal year. [6-28-10]

Councilor Hedenskog moved, a second followed and Council voted, with Mayor Anderson and Councilors Hedenskog and Hodges voting "Yes" and Councilor Pieper voting "No," to adopt Resolution 10-R-938, adopting the **City of Brookings' budget**, declaring tax levied, making appropriations for the 2010-11 fiscal year, and to categorize the levy. [6-28-10]

Councilor Hodges moved, a second followed and Council voted unanimously to adopt Resolution 10-R-943, approving **appropriation transfers for the 2010-11** fiscal year. [8-9-10]

#### ***Resolutions - Grants/Funding***

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve signing Resolution 10-R-946 [applying for **TEA Grant** to create Harris Beach Multi-Use Path]. [8-23-10]

## SUMMARY OF COUNCIL ACTIONS – 2010

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 10-R-944 authorizing the Mayor to execute **Connect Oregon III** Multimodal Transportation Fund 2010 Rural Airport Fund Grant Agreements, consecutively numbered 27011 through 27015, and associated Subrecipient Agreements, consecutively numbered 27011-SRA through 27015-SRA, and designate the City Manager as the recipient contact. [10-11-10]

### ***Resolutions – Miscellaneous***

Councilor Hedenskog moved, a second followed and Council voted, with Mayor Anderson and Councilor Hodges abstaining, to adopt Resolution 10-R-933, directing the City Election Officer to place a **measure** on the May 18, 2010 ballot proposing amendment to the City Charter by repealing Chapter XI, Water Intake Relocation. [2-8-10]

Councilor Pieper moved, a second followed and Council voted, with Mayor Anderson and Councilor Hodges abstaining, to adopt Resolution 10-R-934, directing the City Election Officer to place a **measure** on the May 18, 2010 ballot proposing amendment to the City Charter by repealing Chapter XII, Wastewater Treatment Plant Facilities Plan. [2-8-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the resolution [10-R-942] extending the **Charter Franchise Agreement**. [8-23-10]

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 10-R-945, establishing **parking restrictions** in downtown parking lots. [12-13-10]

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 10-R-947, finding that the public interest will be served by the **sale of City property, located at 220 Wharf Street, to the Urban Renewal Agency**, and setting a time and date for a public hearing [set for December 27, 2010 at 7:00pm in City Council Chambers. [12-13-10]

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 10-R-948, approving the **sale of City property located at 220 Wharf Street to the Urban Renewal Agency**, amending the Urban Renewal Plan, and authorizing the Mayor to sign the Purchase and Sales agreement. [Special 12-27-10]

### ***Resolutions - Rates, Fees and Charges***

Councilor Hedenskog moved, a second followed and Council voted unanimously to continue this Resolution [10-R-932, adopting a **penalty matrix for Building Code violations**] to a future meeting. [1-25-10]

Councilor Pieper moved, a second followed and Council voted, with Councilor Hodges abstaining, to adopt Resolution 10-R-932, adopting a City of Brookings **penalty matrix**. [2-8-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 10-R-939, adopting **System Replacement Fees for fiscal year 2010-11**. [6-28-10]

## SUMMARY OF COUNCIL ACTIONS – 2010

### TRAFFIC SAFETY

Councilor Pieper moved, a second followed and Council voted unanimously to approve recommendations of the Traffic Safety Committee to **install a crosswalk across Ransom Avenue at the intersection of Pioneer Street and Ransom Avenue.** [5-10-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to **recommend Fifth Street back to the Traffic Safety Committee** to analyze different striping techniques and different widths and eliminating parking on the west side of Fifth. [5-10-10]

Councilor Hedenskog moved, a second followed and Council voted unanimously to **make no change** at this time concluding that there is a yield sign for the left turn onto Old County Road; might address this again in the future. [5-10-10]

Councilor Pieper moved, a second followed and Council voted unanimously to **approve the elimination of on-street parking** on the west side of that portion of Fifth Street between Elk Drive and Easy Street. [8-9-10]

### URBAN RENEWAL

Director Pieper moved, a second followed and the Agency voted to refer the request for **assistance from Curry General Hospital Health Network to the Urban Renewal Advisory Commission** and the Executive Director for review and recommendation. [2-8-10]

Director Pieper moved, a second followed and the Agency voted confirm the approval of Change Order 1 with Tidewater Contractors in the amount of \$188,898.89 for the **Downtown Street Improvement Project** as approved by the City Council on February 22, 2010. [2-22-10]

Director Pieper moved, a second followed and the Agency voted unanimously to confirm the [Advisory] Commission's recommendation to **make no assistance available [to Curry General Hospital Health Network]** and also to refer the matter to the City Council for consideration that the City establish a reduced interest rate. [5-10-10]

Chair Anderson announced that the single item on the agenda, a request for **financial assistance to construct a fence at 623 Chetco Avenue**, had been pulled and asked for a motion to adjourn. [5-24-10]

Director Pieper moved, a second followed and Council voted unanimously to adopt Resolution 10-R-940, adopting a **supplemental budget for the Brookings' Urban Renewal Agency for fiscal year 2009-10.** [6-28-10]

Director Hedenskog moved, a second followed and the Agency voted unanimously to adopt Resolution 10-R-941, adopting the **Brookings's Urban Renewal Agency budget**, declaring tax increment funding as provided under Section 1c, Article IX of the Oregon Constitution and ORS Chapter 457, and making appropriations for the 2010-11 fiscal year. [6-28-10]

Director Pieper moved, a second followed and the Agency voted unanimously to direct staff to prepare an ordinance that includes the policy considerations and the change to the frequency of **[Advisory Commission]** meetings. [11-8-10]

## SUMMARY OF COUNCIL ACTIONS – 2010

Director Pieper moved, a second followed and the Agency voted unanimously to adopt Resolution 10-R-949, approving the **purchase of City property located at 220 Wharf Street, amending the Urban Renewal Plan** and authorizing the Executive Director to sign the Purchase and Sale Agreement. [12-27-10]

Director Pieper moved, a second followed and the Agency voted unanimously to adopt Resolution 10-R-950, approving the sale of former City property located at 220 Wharf Street, and authorizing the Executive Director to sign the **Purchase and Sales Agreement with Bi-Mart Corporation**. [12-27-10]

### **YARD OF THE MONTH OF THE MONTH PROGRAM**

Approve Yard of the Month program for May – September, 2010. [Consent, 4-12-10]

<b><u>Month</u></b>	<b><u>Category</u></b>	<b><u>Name and Address</u></b>
May	Yard of the Month	Kathleen Baker, 333 Mill Beach Road
	Most Improved	Kathleen Tomko, 318 Memory Lane
	Commercial	Barbara Woodruff, Pancho's Restaurant
June	Yard of the Month	Robert & Rebecca Arthun, 107 Lilac Lane
	Most Improved	Wayne Davies, 508 Memory Lane
	Commercial	Tom Zaczek, 1029 Chetco Ave
July	Yard of the Month	Marsha Burkhalter, 913 Third Street
	Most Improved	Tod and Eve Whalen, 808 Fawn Drive
	Commercial	Tim and Terry Patterson, 625 Chetco Aveune
August	Yard of the Month	Cleo & Anne Aragon, 820 Hassett
	Most Improved	Noreen Foster, 723 Pine
	Commercial	Partrick & Susan Dodgen, Active Life Therapy, 616 Hemlock
September	Yard of the Month	Virgil & Bonnie Frazier, 937 Pioneer
	Most Improved	Leroy and Beverly Jean Reich, 1029 Fifield
	Commercial	Chetco Community Library