

CITY OF BROOKINGS

**SUMMARY OF
COUNCIL ACTIONS
2009**



SUMMARY OF COUNCIL ACTIONS – 2009

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APPOINTMENTS

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve Mayor Anderson's recommendations to re-appoint Michelle Benoit to **Parks and Recreation** Commission Position 5 and appoint Anthony Baron to Position 6. [1-26-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the Mayor's appointment of [Gerald Wulkowilz and Kelly McClain to **Planning Commission** Positions 4 and 6, respectively]. [3-23-09]

Councilor Gordon moved, a second followed and Council voted unanimously to accept Michele Benoit's resignation from the **Parks and Recreation** Commission. [6-8-09]

Councilor Gordon moved, a second followed and Council voted unanimously to accept the resignation of Jan Willms' from the **Public Art Committee**. [7-27-09]

Councilor Gordon moved, a second followed and Council voted unanimously to appoint Curtis Williams to the **Budget Committee** [Position 3]. [8-24-09]

CHAMBER OF COMMERCE

Chamber President Les Cohen reviewed highlights from the Brookings Harbor Chamber of Commerce Annual Report generally stating that \$40,691.64 were received from City Transient Room Tax receipts in 2008, and a total of \$56,027 was directly spent by the Chamber on promoting the area; the Chamber received and responded to approximately 374,000 inquires, the website received 317,453 visits and requests for relocation packets were increasing. Council previewed a television ad promoting the area that will run this winter in the Klamath and Rogue Valley areas purchased with supplemental budget funds. [2-9-09]

CONTRACTS & AGREEMENTS

Councilor Gordon moved, a second followed and Council voted unanimously to confirm the contract with Bug E Boyz Construction Services, for the **moisture remediation project** at the Wastewater Treatment Plant in the amount of \$35,350.50. [4-13-09]

Councilor Gordon moved, a second followed and Council voted unanimously to approve a **new rate schedule effective July 1, 2009, for refuse collection and recycling services** provided by Curry Transfer and Recycling, such schedule reflecting a 2.9 percent increase in rates. [4-13-09]

Councilor Gordon moved, a second followed and Council voted unanimously to authorize the City Manager to execute the **Lone Ranch Infrastructure Financing Agreement**. [5-11-09]

Councilor Kitchen moved, a second followed and Council voted unanimously to approve the **settlement agreement with Verizon** and authorize the City Manager to sign the agreement. [6-22-09]

Councilor Kitchen moved, a second followed and Council voted unanimously to award the contract for the **Fifth Street Improvement Project** to Tidewater Contractors, Inc., as the lowest responsible bidder, in the amount of \$110,355. [7-13-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to authorize the City Manager to enter into agreement with Curry County and MuniCom to renegotiate **cable franchise fees**. [7-13-09]

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Councilor Kitchen moved, Councilor Pieper seconded, and Council voted unanimously to authorize the City Manager to execute agreement with Day Wireless for **tower lease marketing** and management services. [7-27-09]

Councilor Gordon moved, a second followed and Mayor Anderson, Councilors Gordon, Pieper and Hedenskog voted to authorize the City Manager to execute **Electric Service and Line Extension Contract** with Coos Curry Electric Cooperative in connection with the Downtown Improvement Project, CCEC Work Order #94947, with Councilor Kitchen abstaining. [9-8-09]

Councilor Kitchen moved, a second followed and Council voted unanimously to authorize the Mayor to sign the agreement for System Development Charge Reimbursement between the City and the Urban Renewal Agency, on behalf of the City. [9-14-09]

Ratification of amendment to the current Collective Bargaining Agreement for Police Department employees **adding a seventh step in the Police Officer salary range**, effective July 1, 2010. [9-28-09, Consent Calendar]

Councilor Kitchen moved, a second followed and Council voted unanimously to authorize the City Manager to execute an **addendum** with Tidewater Contractors for **sidewalk and retaining wall on Fifth Street** in the amount not to exceed \$86,470. [10-12-09]

Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to execute an amendment to the agreement with Pauly, Rogers and Company for **audit services** to include services for fiscal years 2008-2009 and 2009-2010, consistent with their letter proposal dated June 19, 2008. [10-12-09]

Councilor Kitchen moved, a second followed and Council voted unanimously to award the contract to Scott Partney Construction, Inc., of North Bend, the lowest responsive bidder for construction of the **Water Intake Power Upgrade Project** 145.11, in the amount of \$147,516.00. [10-12-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the **Intergovernmental Agreement with Curry County for GIS services**. [12-14-09]

CONTRIBUTIONS, EVENTS & SPONSORSHIPS

Councilor Gordon moved, a second followed and the motion to announce availability of applications for the 2009 **Community Relations Fund** grant program and have the Mayor appoint the Chair for the screening, passed, 3 to 2, with Councilor Hedenskog and Councilor Kitchen voting “No” and Councilor Pieper, Councilor Gordon and Mayor Anderson voting “Yes.” [1-12-09]

Councilor Kitchen moved, a second followed and Council voted unanimously to approve the expenditure of \$2,000 for **Community Relations projects** as recommended by the Community Relations Fund Committee as follows:

- \$1,000 to Vietnam Veterans of America for Fourth of July Fireworks;
- \$500 to His Haven of Hope for Clothes for Kids;
- \$200 to Pelican Bay Art Association for After School Arts; and
- \$300 to Southern Oregon Kite Festival for the Kite Festival. [3-9-09]

Council approved the 70th Annual **Azalea Festival Requests** from Chamber of Commerce under the Consent Calendar. [3-23-09]

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COUNCIL GOALS

Councilor Gordon moved, a second followed and Council voted unanimously to adopt the **2009 Goals, Objectives and Priority/Action items** as outlined in the “City of Brookings 2009 Business Plan.” [3-23-09]

DEEDS & EASEMENTS

Councilor Pieper moved, a second followed, and Council voted unanimously to adopt Resolution 09-R-927, accepting **land dedication of right of way from Tom and Joye Kerr.** [8-10-09]

Councilor Kitchen moved, a second followed, and Council voted unanimously to approve the **lot line adjustment** to transfer City of Brookings right of way on **Collis Lane** to tax lot numbers 5501, 5500 and 5299, consisting of 1763 square feet on Collis Lane. [8-10-09]

Councilor Kitchen moved, a second followed and Council voted unanimously to approve Resolution 09-R-928, authorizing the City Manager to **sign all easement agreements** associated with the **Downtown Street Improvement Project.** [9-14-09]

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Resolution 09-R-929, accepting **a land dedication of right of way from Brookings-Harbor Christian Church** and to authorize the City Manager to sign as “Grantee” on behalf of the City. [9-28-09]

ELECTION

Municipal Court Judge Pro Tem swore in newly elected Mayor Larry Anderson, Councilor David Kitchen and re-elected Councilor Gordon. [1-12-09]

FINANCE

Councilor Gordon moved, a second followed and Council unanimously voted to postpone the decision on which alternative is used to take care of the **wastewater debt shortfall** to some future date. [1-26-09]

Financial Reports Received

<u>Month</u>	<u>Date Received</u>	<u>Month</u>	<u>Date Received</u>
November, 2008	1-12-09	August, 2009	9-28-09
January, 2009	3-9-09	September, 2009	10-26-09
February, 2009	4-13-09	October 2009	12-14-09

LIQUOR LICENSE APPLICATIONS

<u>Business</u>	<u>Approved</u>
Pine Cone Tavern, 629 Chetco Ave	2-23-09
Movino Wine Bar, 625 Chetco Ave	2-23-09
Pine Cone Tavern, 629 Chetco Ave – Off premise sales	6-22-09
Bistro Gardens Restaurant, 1025 Chetco Ave	12-14-09

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MINUTES

APPROVED - COUNCIL

<u>Meeting</u>	<u>Date</u>	<u>Meeting</u>	<u>Date</u>
December 3, 8, 30, 2009	1-12-09	June 22, 2009	7-13-09
January 12, 2009	1-26-09	June 29, 2009	7-27-09
January 26, 2009	2-9-09	July 13, 2009	7-27-09
February 9, 2009	2-23-09	July 27, 2009	7-27-09
February 23 & 25, 2009	3-9-09	August 24, 2009	9-28-09
March 9 & 23, 2009	4-13-09	September 8, 2009	9-28-09
April 13, 2009	4-27-09	September 14, 2009	9-28-09
April 27, 2009	5-11-09	September 28, 2009	10-12-09
May 11, 2009	5-26-09	October 12, 2009	10-26-09
May 26, 2009	6-8-09	October 26, 2009	11-9-09
June 8, 2009	6-22-09	November 9, 2009	12-14-09

ACCEPTED—PARKS AND RECREATION COMMISSION

<u>Meeting</u>	<u>Date</u>	<u>Meeting</u>	<u>Date</u>
November 13, 2008	1-12-09	May 28, 2009	7-13-09
December 18, 2008	2-9-09	June 25, 2009	8-10-09
January 22, 2009	3-9-09	July 23, 2009	10-12-09
February 26, 2009	4-13-09	August 27, 2009	10-12-09
March 26, 2009	5-11-09	September 24, 2009	11-9-09
April 23, 2009	7-13-09		

ACCEPTED—PLANNING COMMISSION

<u>Meeting</u>	<u>Date</u>	<u>Meeting</u>	<u>Date</u>
November 13, 2008	1-12-09	April 7, 2009	5-26-09
December 2, 2008	2-23-09	May 5, 2009	5-26-09
December 2, 2008	4-13-09	July 7, 2009	8-10-09
January 6, 2009	4-13-09	August 4, 2009	9-14-09
February 10, 2009	4-13-09	November 3, 2009	12-14-09
March 3, 2009	4-13-09		

ACCEPTED—TRAFFIC SAFETY

<u>Meeting</u>	<u>Date</u>	<u>Meeting</u>	<u>Date</u>
November 12, 2008	2-23-09	January 7, 2009	2-23-09
December 10, 2009	2-23-09		

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MISCELLANEOUS

Councilor Gordon moved, a second followed and Council voted unanimously to direct the City Manager to proceed with the **water conservation plan** as outlined in the Council Agenda Report with all items requiring new funding appropriations to be considered in the 2009-2010 budget. [1-12-09]

Approve postponement of the **Annual Ethics Review**. [4-13-09 Consent Calendar]

Approve **rescheduling of May 25th City Council** meeting to Tuesday, May 26th due to conflict with Memorial Day holiday.[4-13-09 Consent Calendar]

Councilor Hedenskog moved, a second followed and Council voted unanimously to accept the **changes to CP-1-09** with changes addressed tonight [the datum reference for base flood elevation referred to as “mean sea level” is changed to the “North American Vertical Datum of 1988 or NAVD 88” in Chapter 15.15.140 (1) & (2), and 15.15.180(1) & (2), under Goal 7, Finding 1, the term “steep terrain and sandy slope conditions” is changed to the more specific term of “terrain that exceeds 15% slope,” to agree with references already being used in the Brookings Municipal Code and in Finding 2, the typographical error, “Many times action *can*,” is changed to read “Many times action *may*.”] [4-27-09]

Councilor Pieper moved a second followed, and Council voted unanimously to approve the recommendation by the Urban Renewal Advisory Committee requesting Curry Transfer and Recycling to utilize two colors - Sherwood Forest for recycling and Wild Wild West for trash bins, to **repaint CTR maintained containers** located within the Urban Renewal Area, with painting to occur in the normal cycle. [4-27-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve **swimming pool groups rates** as recommended by the Park and Recreation Commission with an alternate change that we have in-City rates as proposed and a 25% increase for out-of-City rates. [5-11-09]

Councilor Hedenskog moved, a second followed and Council voted to extend the **abatement [of the use of a recreational vehicle on R-3 zoned property]**, request staff to review the wording and see if it's possible to make an exception, and continue the decision on the appeal to the July 27, 2009 City Council meeting, with a “Nay” vote from Councilor Kitchen. [6-22-09]

Councilor Gordon moved, a second followed and Council voted unanimously to adopt the City of **Brookings Economic Development Strategy** dated June, 2009. [6-22-09]

Councilor Hedenskog made a motion to 1) extend the **abatement** notice for this hearing to the end of the year, December 31, 2009, 2) revise our codes then to make a clear definition of what a developed lot is, and 3) write into this **RV code** some provision for flexibility for parcels that are rural in nature, larger than ordinary in size, unique, private, remote, [with] no impact on the neighborhood. Councilor Pieper seconded, and after some discussion, the second was withdrawn and Councilor Hedenskog amended the 3rd part of the motion adding that we would write in the flexibility to the code for parcels rural in nature, include in the number of RVs, the size of the lot, sanitation of the RVs, i.e., self contained, not connecting to city services, must be self contained, and fit a one (1) acre lot, or possibly smaller: Councilor Pieper seconded, and the vote failed to

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pass with Councilors Hedenskog and Pieper voting “Aye,” and Mayor Anderson, Councilor Kitchen and Councilor Gordon voting “No.” [7-27-09]

Councilor Kitchen moved to adopt or **uphold the staff’s interpretation of BMC [Brookings Municipal Code] 8.15.087**, Councilor Gordon seconded, and the vote passed, 4 to 1, with Mayor Anderson, and Councilors Gordon, Kitchen and Pieper voting “Aye,” and Councilor Hedenskog voting “No.” [7-27-09]

Councilor Kitchen moved, a second followed and Council voted unanimously to adopt the **Downtown Parking Implementation Plan**. [10-12-09]

Approve the **cancellation of November 23rd & December 28th, 2009 City Council** meetings. [10-12-09 Consent Calendar]

Councilor Hedenskog moved, a second followed and Council voted to **accept Dave Kitchen’s resignation** from Council Position #2 & direct staff to advertise the vacancy. [12-14-09]

ORDINANCES & CODE REVISIONS

Ordinances - General

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt ordinance 09-O-624, amending **Chapter 12.10, Sidewalks**, of Title 12, Streets, Sidewalks and Public Places, of the Brookings Municipal Code, in its entirety. [1-12-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-625, amending the zoning map of the City of Brookings by **annexing a 9,610 square foot area**, designating the area Residential and applying the R-1-6, Single Family Residential, 6,000 square foot minimum lot size, on that certain property described. [1-12-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-634, an ordinance **revising Goal 7 of the City of Brookings Comprehensive Plan**, and amending, in its entirety, Chapter 15.15, Flood Damage Prevention, of Title 15, Building and Construction, of the Brookings Municipal Code. [4-27-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-630, amending **Chapter 2.65, Traffic Safety Committee**, of Title 2, Administration and Personnel, of the Brookings Municipal Code, in its entirety. [4-27-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-639, an ordinance **revising Goal 9 of the City’s Comprehensive Plan**, and adopting the April, 2009, **Economic Opportunity Analysis**. [6-22-09]

Councilor Hedenskog moved, Councilor Gordon seconded and Council voted unanimously to adopt Ordinance 09-O-642, an ordinance amending **Section 8.15.087, Temporary Use of a Recreational Vehicle or Travel Trailer**, Title 8, Health and Safety, of the Brookings Municipal Code in its entirety. [8-10-09]

Councilor Hedenskog moved, a second followed and Council voted, with a “No” vote from Councilor Gordon and “Yes” votes from Mayor Anderson and Councilors Hedenskog, Kitchen and Pieper, to adopt Ordinance 09-O-643, amending **Chapter 8.05, Fire Hazards**, Title 8, Health & Safety, of the Brookings Municipal Code, in its entirety. [8-24-09]

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Councilor Kitchen moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-648, amending **Section 15.15.070, Basis for establishing the areas of special flood hazards**, Chapter 15.15, Flood Damage Prevention, to Title 14, Building and Construction, of the Brookings Municipal Code. [9-28-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-647, [an ordinance **amending the Comprehensive Plan designation on a parcel of land located on Assessor's Map 41-13-06**, Tax Lot 100 and Map 41-13-06AD, Tax Lot 700; from Residential to Commercial and the zoning from R-3 (Multi-family Residential) to C-3 (General Commercial)]. [12-2-09]

Ordinances - Land Development Code Revisions

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-628, an ordinance amending **Chapter 17.68, General Industrial (M-2) District**, of the Brookings Municipal Code, in its entirety. [1-12-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-627, **Chapter 17.64, Industrial Park (IP) District**, of the Brookings Municipal Code, in its entirety. [1-12-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-629, an ordinance amending **Chapter 17.104, Home Occupations**, of the Brookings Municipal Code, in its entirety. [3-23-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-632, amending **Chapter 17.04, Development Permit Procedures**, of Title 17, Land Development Code, of the Brookings Municipal Code, in its entirety. [4-27-09]

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-631, amending **Chapter 17.140, Amendments to Title 17**, Land Development Code, of the Brookings Municipal Code, in its entirety. [4-27-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-633, adding **Section 17.28.020 (D), Permitted Uses**, to Chapter 17.28, Multi-family Residential (R-3), of Title 17, Land Development Code, of the City of Brookings Municipal Code. [4-27-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-635, [adding **Chapter 17.94, Landscaping**, to the Brookings Municipal Code]. [6-8-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-637, amending **Chapter 17.120, Nonconforming Uses**, of the Brookings Municipal Code. [6-22-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-636, amending **Chapter 17.116, Planned Community**, of the Brookings Municipal Code. [6-22-09]

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Councilor moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-638, amending **Sections 17.120, L Terms, and Section 17.08.160, P Terms**, of Chapter 17.08, Definitions, Title 17, Land Development Code of the Brookings Municipal Code. [6-22-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-641, an ordinance amending **Chapter 17.136, Conditional Use Permits**, Title 17, Land Development Code, of the Brookings Municipal Code, in its entirety. [7-27-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-645 [amending Chapter 17.152, Appeal to the City Council, BMC]. [9-28-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-646 [amending **Chapter 17.156, Appeal to the Planning Commission**, BMC]. [9-28-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-644 [amending **Section 1.05.010(A), Violations**, BMC] . [9-28-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt [Ordinance 09-O-650, amending **Chapter 17.100, Hazardous Building Site Protection Hillside Development Standards** of the Brookings Municipal Code, in its entirety]. [10-26-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt [Ordinance 09-O-649, an ordinance amending **Chapter 17.12, Establishment of Zoning Districts and Zoning Map**, of the Brookings Municipal Code, in its entirety]. [10-26-09]

PARKS

Councilor Gordon moved, a second followed and Council voted unanimously to authorize Wild Rivers Coast Leadership Class of the Ford Family Foundation Leadership Institute to undertake an **accessibility improvement project at Kidtown** and authorize the [preparation of a letter supporting the project for the] Mayor to sign. [4-13-09]

Councilor Kitchen moved, a second followed and Council voted unanimously to adopt **swimming pool use fees** as recommended by the Parks and Recreation Commission. [4-13-09]

Councilor Kitchen moved, a second followed and Council voted unanimously to approve the installation of a **tennis backboard at Bud Cross Park**. [6-22-09]

Councilor Hedenskog moved, Councilor Pieper seconded, and Council voted unanimously [with Councilor Kitchen not participating in the vote] to approve Rotary's project to improve **handicap accessibility to portions of Azalea Park**. [8-10-09]

Councilor Gordon moved, a second followed and Council voted unanimously to authorize Veterans of Foreign Wars Post 966 to undertake the **placement of the Vietnam Veterans Memorial "Moving Wall" at Azalea Park**, waive all park use fees for the event and suspend park use hours for the band shell/lawn area during the period of the event, June 23-29, 2010. [11-9-09]

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PERSONNEL

Personnel – Miscellaneous

Councilor Pieper moved, a second followed and Council voted unanimously to approve the updated position **description for the Administrative Services Director**. [4-13-09]

Councilor Kitchen moved, a second followed and Council voted unanimously to approve the **Personnel Policy Handbook** with the addition of the correction [noted in the memo dated April 10, 2009 regarding section 12.3, Performance Recognition]. [4-13-09]

Councilor Kitchen moved, a second followed and Council voted unanimously to approve the **job description for Interdepartmental Assistant**. [4-27-09]

Councilor Kitchen moved, a second followed and Council voted unanimously to accept the **resignation of the City Attorney**. [4-27-09]

Councilor Hedenskog moved, a second followed and Council voted to form a Council subcommittee to **draft a request for proposals for City Attorney** services with Councilors Pieper and Gordon to serve on the subcommittee. [4-27-09]

Approval of **pay grade change for Lauri Ziemer** from Grade 1 to Grade 6. [5-11-09 Consent Calendar]

Councilor Kitchen moved, a second followed and Council voted unanimously to direct the City Manger to issue the **Request for Proposals for City Attorney services** and advertise accordingly. [7-13-09]

Councilor Pieper moved, a second followed and Council voted unanimously to instruct the City Recorder to schedule the **Executive Session to conduct City Attorney interviews**. [8-24-09]

Councilor Gordon moved, a second followed, and the Agency voted unanimously to authorize the Mayor to execute Legal Services Agreement with Robert N. Black, Attorneys, and **appoint Martha Rice as City Attorney**. [9-14-09]

Personnel - New Employees

Chief Treatment Plants Operator Page introduced **new employee, Holly Jorgensen**, Treatment Plants Operator Assistant. [12-14-09]

Personnel - Recognition

Mayor Anderson recognized **Michael Batty**, Public Works Utility Services Technician, for 25 year years of service. [4-13-09]

Mayor Anderson recognized Planning Director **Dianne Morris** for five years of service to the City. [4-27-09]

Mayor Anderson announced the 10 year anniversary of **LauraLee Gray**, Building Official. [7-27-09]

Mayor Anderson recognized Public Works/Parks Maintenance employee, **Randy Mitchem** for his 10 years of service. [8-24-09]

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PLANNING

Planning – Appeals & Final Orders

Councilor Pieper moved, a second followed and Council voted unanimously to approve the **application for ANX-1-08** based on the findings and conclusions, staff report analysis, and oral and written evidence presented at the hearing, and direct staff to prepare the findings of facts and adopting ordinance. [1-12-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the final order and **findings of facts for ANX-01-08**. [1-12-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to **uphold Planning Commission approval of File No. APP-1-08**, with two additional conditions; recreation vehicles be allowed on property as transportation but not living quarters and limit occupancy to 8 maximum with 6 adults maximum. [2-9-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to accept the Final Order to **uphold the Planning Commission approval of CUP-02-08**, application for short-term rental as conditional use permit with the two additional conditions as read in by the Planning Director [recreation vehicles be allowed on property as transportation but not living quarters and limit occupancy to 8 maximum with 6 adults maximum]. [2-9-09]

Councilor Gordon moved, a second followed and Council voted unanimously to **deny the appeal in the matter of APP-2-08/DDP-2-08**, and support the Planning Commission's decision to approve the Detailed Development Plan (DDP) for Southwestern Oregon Community College (SWOCC), based on the findings and conclusions, staff report analysis, and oral and written evidence presented during this hearing, and direct staff to prepare the findings of fact and Final Order. [2-25-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to **approve the Final Order and Findings of Fact, [for Southwestern Oregon Community College Detailed Development Plan, File DDP-01-08/APP-2-08]**. [3-9-09]

Councilor Pieper moved, a second followed and Council voted unanimously to **approve the application for CPZ-1-09** based on the findings and conclusions, staff report analysis, and oral and written evidence presented at the hearing, and direct staff to prepare the findings of fact and adopting ordinance. [12-2-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the **Final Order for File CPZ-1-09**. [12-2-09]

Planning – General

Councilor Hedenskog moved, a second followed and Council voted unanimously adopt the **“Storm and Surface Water Facilities Plan for the Brooking-Harbor Area,”** the facts and findings of the staff report dated November 24, 2008 and December 8, 2008, making revisions as stated in the staff report to the Brookings Comprehensive Plan, Public Facilities Plan, and **“Storm and Surface Water Facilities Plan for the Brookings-Harbor Area,** and direct staff to prepare an adopting ordinance. [1-12-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt **revisions to the City of Brookings Comprehensive Plan** and the **Public Facilities Plan** for Urban Growth Expansion for the Brookings and Harbor Study Areas and by adopting a New

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Storm and Surface Water Facilities Plan for Brookings-Harbor Area, and declaring an emergency. [1-12-09]

Councilor Kitchen moved, a second followed and Council voted unanimously to accept the **Committee for Citizens Involvement Annual Report** for 2008 and forward to the County Planning Coordinator and State's Citizen Involvement Advisory Committee as required by Resolution 399. [1-12-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt the [April 2009] **Economic Opportunity Analysis** and amend [Goal 9] of the City's Comprehensive Plan. [6-22-09]

Approval to send annual letter to Department of Land Conservation and Development requesting **\$6,000 in grant funding for the Planning Department**. [6-29-09 Consent Calendar]

Planning – Land Development Code Hearings

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve amendments to **Chapter 17.68 General Industrial** of the Brookings Municipal Code. [1-12-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve revisions to **Chapter 17.64, Industrial Park**, of the Brookings Municipal Code. [1-12-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the changes to **Chapter 17.104, Home Occupations** of the Brookings Municipal Code. [3-23-09]

Councilor Gordon moved to accept the language proposed in LDC-4-09, of the Brookings Municipal Code, and instruct staff to proceed with the ordinance, a second followed and the motion **failed to pass** with Mayor Anderson and Councilor Gordon voting "Yes," and Councilor Hedenskog and Councilor Pieper voting "No." [5-26-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to **continue the hearing [in the matter of LDC-4-09, Landscaping]** to June 8th at 7:00pm. [5-26-09]

Councilor Gordon moved, a second followed and Council voted unanimously to **accept the language proposed in LDC-4-09** and proceed with the ordinance and accept the language with the condition that [the words "adopted by resolution of the City Council," be eliminated from Section 17.94.020, Definitions]. [6-8-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to amend **Chapter 17.120, Nonconforming Uses**, of the Brookings Municipal Code. [6-22-09]

Councilor Pieper moved, a second followed and Council voted unanimously to approve revisions to **Chapter 17.116, Planned Community**, of the Brookings Municipal Code. [6-22-09]

Councilor Kitchen moved, a second followed and Council voted unanimously to approve revisions to **Section 17.08.120 and Section 17.08.160, of Chapter 17.08, Definitions**, of the Brookings Municipal Code. [6-22-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt proposed amendments to **Chapter 17.136, Conditional Use Permits**, Brookings Municipal Code, and changes as read tonight by the Mayor. [7-27-09]

SUMMARY OF COUNCIL ACTIONS – 2009

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve revisions to **Section 17.124.100**, Churches, hospitals, other religious or charitable institutions, and **Section 17.124.120**, Community buildings, social halls, lodges, fraternal organizations, and clubs in an “R” district, including striking the sentence [under 17.124.120] as read by the Mayor. [7-27-09]

Councilor moved, a second followed and Council voted unanimously to adopt Ordinance 09-O-640, an ordinance amending **Section 17.124.100, Churches, hospitals, other religious or charitable institutions, and Section 17.124.100, Community buildings, social halls, lodges, fraternal organizations**, and clubs in an “R” district, of Chapter 17.124, Specific Standards Applying to Conditional Uses, Title 17, Land Development Code, of the Brookings Municipal Code. [7-27-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve amendments to **Chapter 17.152, Appeal to the City Council**, BMC, and changes [additions] as read by staff. [9-28-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve revisions to **Chapter 17.156, Appeal to the Planning Commission**, BMC, with changes to 17.156.010, Generally, first sentence to be changed to, *in the event of an ambiguity in Title 17, Land Development Code, of the Brookings Municipal Code*, and another change in 17.156.020, after the sentence, *Planning Department on forms, provided by*, insert the words, *Planning Department on forms, available at Planning Department or at the City web page*. [9-28-09]

Councilor Pieper moved, a second followed and Council voted unanimously to approve revisions to **Chapter 17.100, Hazardous Building Site Protection Hillside Development Standards** of the Brookings Municipal Code. [10-26-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve amendments to Brookings Municipal Code **Chapter 17.12** as presented in File LDC-15-09. [10-26-09]

PROCLAMATIONS

Mayor Anderson proclaimed March 7th, **Community Baby Shower Day**, accepted on behalf of the Soroptomists by Marilyn Wood. [2-23-09]

Mayor Anderson proclaimed April as **Alcohol Awareness and Early Childhood Awareness Month**. Karlie Wright, representing the Curry County Commission on Children and Families, was on hand to accept the proclamations. [4-13-09]

Mayor Anderson proclaimed the week of August 10-14 as **Oregon Code Enforcement Officers Recognition Week**. [7-27-09]

Mayor Anderson proclaimed the week of September 7th as **National Emblem Club Week and September as National Alcohol and Drug Addition Recovery Month**. [8-24-09]

PUBLIC SAFETY

Councilor Hedenskog moved, a second followed, and the motion to terminate the purchase order [with KME for a **Fire Pumper/Tender**] **failed**, with Councilors Gordon, Kitchen and Pieper voting “No” and Councilor Hedenskog and Mayor Anderson voting “Aye.” [1-26-09]

SUMMARY OF COUNCIL ACTIONS – 2009

Councilor Piper moved, a second followed and Council voted to approve the **additional cost of \$10,889 to the Pumper/Tender** being constructed by KME, Inc, with Councilor Kitchen voting “Nay.” [6-22-09]

PUBLIC WORKS

Council approved the Brookings Harbor School District **Right of Way Realignment Agreement** under the Consent Calendar. [2-23-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to accept staff's recommendations to place **two speed limit signs on Old County Road**. [3-9-09]

Councilor Pieper moved, a second followed and Council voted unanimously to authorize the City Manager to submit an application for **loan and grant funding for water system improvements** totaling \$3,358,200.00 in American Recovery and Reinvestment Act funds under the Safe Drinking Water Revolving Loan Program, and authorize the City Manager to execute all related loan agreements. [4-13-09]

Councilor Gordon moved, a second followed and Council voted unanimously to authorize the Public Works Department to proceed with the project to **install [signs] at six locations** as outlined in the staff report. [7-27-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to accept [Chetco River Estates water,] **sewer and storm drain facilities** into the jurisdictional infrastructure of the City of Brookings. [11-9-09]

RESOLUTIONS

Resolutions - Budget

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 09-R-918, adopting a **Supplemental Budget for FY 2008-2009**. [6-29-09]

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 09-R-923, approving **appropriation transfers for FY 2008-2009**. [6-29-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 09-R-919, declaring the City of Brookings' election to **receive State revenues for FY 2009-2010**. [6-29-09]

Councilor Gordon moved, a second followed and Council voted to adopt Resolution 09-R-920, the City of Brookings Budget, **declaring tax levied and making appropriations for the FY 2009/2010**, and to categorize the levy, with a “No” vote from Councilor Pieper. [6-29-09]

Councilor Kitchen moved, a second followed and Council voted to adopt [Resolution 09-R-924] **water rates, [fees and charges] for FY 2009-2010** with a “No” vote from Councilor Pieper. [6-29-09]

Councilor Kitchen moved, a second followed and Council voted to adopt [Resolution 09-R-925] **sewer rates, [fees and charges] for FY 2009-2010**, with a “No” vote from Councilor Pieper. [6-29-09]

Councilor Kitchen moved, a second followed and Council voted unanimously to adopt Resolution 09-R-926, adopting **System Replacement fees for 2009-2010**. [6-29-09]

SUMMARY OF COUNCIL ACTIONS – 2009

Resolutions - Grants/Funding

Councilor Kitchen moved, a second followed and Council voted unanimously to approve Resolution 09-R-915, authorizing the City's application for **Safe Routes to School Grant** funding. [6-8-09]

Councilor Pieper moved, a second followed and Council voted unanimously to Adopt Resolution 09-R-631, authorizing the City Manager to submit an application under the ConnectOregon III program for funding for the **Del Norte County Airport improvement project**. [11-9-09]

Resolutions – Miscellaneous

Councilor Gordon moved, a second followed and Council voted unanimously to approve by Resolution 09-R-913, the Curry County Multi-jurisdictional **Natural Hazards Mitigation Plan**. [6-8-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 09-R-917, approving the new **CIS Membership Participation Agreement** for the City of Brookings.[6-22-09]

Resolutions - Rates, Fees and Charges

Councilor Kitchen moved, a second followed and Council voted unanimously to adopt 09-R-910, [the **Brookings Master Fee Schedule** and repeal 06-R-760 in its entirety]. [1-12-09]

Councilor Pieper moved, a second followed and Council voted unanimously to adopt Resolution 09-R-909, approving a \$50 annual registration fee for **workforce housing accessory dwelling units**. [2-9-09]

Councilor Kitchen moved, a second followed and Council voted unanimously to adopt a resolution providing for **use fees for the Capella by the Sea** at \$100 per hour with a two hour minimum and a \$200 refundable security deposit. [3-9-09]

Councilor Kitchen moved, a second followed and Council voted unanimously to adopt Resolution 09-R-911, setting **fees for use of a facility known as the Capella by the Sea**, located at Azalea Park. [3-9-09]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 09-R-914, establishing **methodology for System Development Charges** and repealing Resolution 06-R-748, to be effective this date. [5-26-09]

Councilor Kitchen moved, a second followed and Council voted unanimously to adopt Resolution 09-R-916, setting a **new rate for lien search**. [6-8-09]

URBAN RENEWAL

Director Kitchen moved, a second followed and Council, with the exception of Director Pieper, voted to authorize the City Engineer to prepare plans and specifications for **Downtown Street Improvement Project Phase I** as recommended by the Urban Renewal Advisory Committee and the City Manager to advertise the project for bid. [1-12-09 URA]

SUMMARY OF COUNCIL ACTIONS – 2009

Director Hedenskog moved, a second followed and the Agency voted unanimously to authorize \$50.00 to develop the **pocket park [at 745 Chetco Avenue]**. [1-26-09 URA]

Director Kitchen moved, a second followed and the Agency voted unanimously to adopt Resolution 09-R-921, adopting a **Supplemental Budget for FY 2008-2009** for the Brookings Urban Renewal Agency. [6-29-09 URA]

Director Kitchen moved, a second followed and the Agency voted unanimously to adopt Resolution 09-R-922, adopting the Brookings **Urban Renewal Agency Budget**, declaring tax increment funding as provided under Section 1c, Article IX of the Oregon Constitution and ORS Chapter 457, and making appropriations for FY 2009/2010. [6-29-09 URA]

Director Hedenskog moved, a second followed and Chair Anderson, and Directors Gordon and Hedenskog voted to authorize expenditure of \$255,500 to fulfill the City's obligation under the **Electric Service and Line Extension Contract** with Coos Curry Electric Cooperative, Work Order #94947, with Directors Pieper and Kitchen abstaining. [9-8-09 URA]

Director Hedenskog moved, a second followed and Chair Anderson, Directors Hedenskog, Gordon and Kitchen voted to award the bid for the **[Downtown Street Improvement] Base Project #145.05** to Tidewater Contractors for the amount of \$1,919,298.70, with Director Pieper abstaining. [9-8-09 URA]

Director Hedenskog moved, a second followed and Chair Anderson and Directors Hedenskog, Gordon and Kitchen voted to not include the **street wells** in the project, with Director Pieper abstaining. [9-8-09 URA]

Director Kitchen moved, a second followed, and the Agency voted unanimously to authorize the Executive Director to sign the **agreement for System Development Charge Reimbursement** between the City and the Urban Renewal Agency, on behalf of the Agency. [9-14-09 URA]

Appoint Diana Banfield to Urban Renewal Agency Position #2. [10-26-09]

Urban Renewal Agency Minutes

<u>Meeting</u>	<u>Approved</u>	<u>Meeting</u>	<u>Approved</u>
October 27, 2008	1-12-09	June 29, 2009	9-8-09
January 12, 2009	1-26-09	September 8, 2009	10-26-09
January 26, 2009	6-29-09	September 14, 2009	10-26-09

Urban Renewal Advisory Committee Minutes

<u>Meeting</u>	<u>Accepted</u>	<u>Meeting</u>	<u>Accepted</u>
October 9, 2008	1-12-09	March 12, 2009	6-26-09
November 13, 2008	1-12-09	April 9, 2009	6-26-09
December 11, 2008	1-26-09	May 14, 2009	6-26-09
January 8, 2009	6-26-09	June 11, 2009	9-8-09
February 12, 2009	6-26-09	July 9, 2009	9-8-09

SUMMARY OF COUNCIL ACTIONS – 2009

VOUCHERS APPROVED

<u>Month/Year</u>	<u>Amount</u>	<u>Approved</u>	<u>Month/Year</u>	<u>Amount</u>	<u>Approved</u>
December 2009	\$1,367,512.85	1-12-09	June, 2009	\$641,900.49	9-14-09
January, 2009	\$659,069.53	2-9-09	July, 2009	\$729,274.96	9-14-09
February, 2009	\$349,021.63	3-9-09	August, 2009	\$483,486.94	9-14-09
March, 2009	\$319,861.23	4-13-09	September, 2009	\$480,379.81	10-12-09`
April, 2009	\$861,725.09		October, 2009	\$280,183.87	11-9-09
May, 2009	\$500,119.37	6-8-09	November, 2009	\$313,936.72	

YARD OF THE MONTH OF THE MONTH PROGRAM

Councilor Hedenskog moved, a second followed and Council voted, with a “No” vote from Councilor Gordon, to renew the Yard of the Month [program], May through September. [4-13-09]

<u>Month</u>	<u>Category</u>	<u>Name and Address</u>
May	Yard of the Month	117 Tanbark, Rich and Ruth Wilson
	Most Improved	556 Spruce, James Walker
	Commercial	Café Kitanishi, 632 Hemlock
June	Yard of the Month	401 Buena Vista Loop, Marvin and Jean Miller
	Most Improved	17249 S. Passley, Anthony & Tami Sue Baron
	Commercial	Flying Gull Restaurant, Peter Spratt
July	Yard of the Month	1125 Boyer Court, William & Dolores Zimmerman
	Most Improved	870 Third Street, Mick and June Batty
	Commercial	C&K Market, 615 5 th , Doug Nidiffer
August	Yard of the Month	None
	Most Improved	817 Kevin Place, Dawna Nelson & Jay Hopkins
	Commercial	541 Chetco Ave, Fernando Lira, Flor de Mexico
September	Yard of the Month	929 Timberline, Michael & Robin LaThorpe
	Most Improved	810 Crestwood, Bruce Greet & Suzanne Bedke
	Commercial	Manley Building, 617 Chetco, Dr. Jitendra Patel