

***CITY OF BROOKINGS***

**SUMMARY OF  
COUNCIL ACTIONS  
2008**



SUMMARY OF COUNCIL ACTIONS – 2008

**TABLE OF CONTENTS**  
*“Click” on Item to go to page*

<b><i>Item</i></b>	<b><i>Page #</i></b>
Appointments .....	4-6
Budget Committee .....	4
City Council .....	4
Miscellaneous .....	5
Parks and Recreation Commission .....	5
Planning Commission .....	5
Public Art Committee .....	6
Traffic Safety Committee .....	6
Chamber of Commerce .....	6
Contracts & Agreements .....	6
Contributions .....	7
Deeds & Easements.....	8
Election .....	8
Finance (General) .....	8
Letters of Support.....	9
Liquor License Applications.....	9
Minutes.....	10
Miscellaneous .....	11
Ordinances.....	11-13
General.....	11
Land Development Code Revisions .....	12
Parks and Recreation.....	13
Personnel .....	14-15
Compensation .....	14
New Employees.....	15

**SUMMARY OF COUNCIL ACTIONS – 2008**

Recognition..... 15

Planning ..... 15-16

    Appeals & Final Orders ..... 15

    General..... 16

    Land Development Code Hearings..... 17

Proclamations ..... 18

Public Safety ..... 18

Public Works ..... 19

    General..... 19

    Streets ..... 19

    Water/Wastewater ..... 19

Resolutions ..... 20-22

    Budget ..... 20

    Election..... 21

    Grants and Funding..... 21

    Miscellaneous..... 21

    Rates, Fees and Charges..... 22

Urban Renewal ..... 22

Vouchers Approved..... 23

Yard of the Month..... 24

## SUMMARY OF COUNCIL ACTIONS – 2008

### APPOINTMENTS

#### **Appointments - Budget Committee**

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve Mayor's recommendation to appoint John White to **Budget Committee** Position #4. [1-14-08]

Council Gordon moved, a second followed and Council voted unanimously to approve Mayor's recommendation to re-appoint Sally Laasch to **Budget Committee** Position #5. [1-28-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to accept Harold Thiesen's resignation from the **Budget Committee**. [5-12-08]

Councilor Gordon moved, a second followed and Council voted unanimously to accept Stanley Baron's resignation from the **Budget Committee** and directed staff to advertise the vacancy. [10-13-08]

Mayor Anderson moved, a second followed and Council voted unanimously to appoint Hedda Markham to **Budget Committee** Position #2. [12-8-08]

#### **Appointments - Council**

Councilor Gordon moved, a second followed and Council voted unanimously to appoint David Kitchen to **Council Position 2**. [4-14-08]

Council Gordon moved, a second followed and Council voted unanimously to appoint the Mayor's recommendations for the following **Council liaisons** for calendar year 2008 [1-14-08]:

- |   |                             |
|---|-----------------------------|
| • American Music Festival                                 | Councilor Gordon            |
| • Brookings/Harbor School District 17C                    | Councilor Anderson          |
| • Coos Curry Douglas Business Development (CCDBD)         | City Manager Milliman       |
| • Chetco River Watershed                                  | Councilor Anderson          |
| • Coos Curry Electric Coop (CCEC)                         | Councilor Hedenskog         |
| • CCEC Alternate  | Mayor Sherman               |
| • Curry County  | Mayor Sherman               |
| • Curry County Recycling                                  | Councilor Willms            |
| • Del Norte County Airport Commission                     | Councilor Gordon            |
| • Harbor Sanitary District                                | Councilor Anderson          |
| • Local Public Safety Coordinating Council (LPSCC)        | Councilor Gordon            |
| • Oregon Coastal Zone Management Association (OCZMA)      | Mayor Sherman               |
| • OCZMA Alternate   | City Manager Milliman       |
| • Parks and Recreation Commission                         | Councilor Willms            |
| • Planning Commission                                     | Councilor Hedenskog         |
| • Port of Brookings Harbor                                | Councilor Hedenskog         |
| • South West Advisory Committee on Transportation (SWACT) | City Manager Milliman       |
| • SWACT Alternate   | Public Works Director Cowan |
| • Urban Renewal Advisory Committee                        | Councilor Willms            |

Council President Anderson moved, a second followed and Council voted unanimously to accept the resignation of Pat Sherman as **Mayor**. [3-10-08]

## SUMMARY OF COUNCIL ACTIONS – 2008

Councilor Hedenskog moved, a second followed and Council voted, with Councilor Willms abstaining, to appoint Larry Anderson as **Mayor** and advertise to fill the vacancy [of Council Position #2] by appointment. [3-10-08]

Councilor Gordon moved, a second followed, and Council voted unanimously to accept the resignation of Janice Willms from the **City Council** as of April 15<sup>th</sup>, 2008. [4-14-08]

Mayor Anderson appointed Councilor Hedenskog as **Council President**. [4-28-08]

Councilor Kitchen moved, a second followed and Council voted unanimously to accept Jake Pieper's application for **City Council** [Position #3]. [6-9-08]

### ***Appointments - Miscellaneous***

Councilor Gordon moved, a second followed and Council voted unanimously to approve City Manager Milliman as Board alternate to the **Border Coast Airport Authority**. [7-14-08]

Mayor Anderson announced the following new Council Liaison assignments and stated that the **Oregon Coastal Zone Management Association** liaison would not currently be filled due to logistics [6-23-08]:

- Councilor Hedenskog – Curry County Commissioners
- Councilor Kitchen – Parks and Recreation Commission; Coos Curry Electric Cooperative
- Councilor Pieper – Curry County Recycling; Urban Renewal Advisory Committee

### ***Appointments - Parks and Recreation Commission***

Councilor Anderson moved, a second followed and Council voted unanimously to approve the Mayor's recommendation to reappoint Tony Parrish to **Parks and Recreation Commission** Position #4. [2-11-08]

Councilor Anderson moved, a second followed and Council voted unanimously to approve the Mayor's recommendations to reappoint Ken Barkema to **Parks and Recreation Commission** Position #2. [2-11-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the Mayor's selection for volunteer appointment of the following **Parks and Recreation Commission**, Position 6, Deborah Dudley [10-27-08]

### ***Appointments - Planning Commission***

Councilor Hedenskog moved; second followed; Council voted unanimously to approve Mayor's recommendation to appoint Cheryl McMahan to **Planning Commission** Position #2. [1-14-08]

Councilor Gordon moved, a second followed and Council voted unanimously to re-appoint Cheryl McMahan to **Planning Commission** Position #2. [3-24-08]

Councilor Willms moved, a second followed and Council voted unanimously to re-appoint William Dondom to **Planning Commission** Position #3. [3-24-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to accept the resignation of William Dondom from **Planning Commission** Position 3 and directed staff to advertise for applicants to fill the vacancy. [4-14-08]

Councilor Gordon moved, a second followed and Council voted unanimously to appoint Kenneth Bryan to **Planning Commission** Position #3. [5-12-08]

## SUMMARY OF COUNCIL ACTIONS – 2008

### ***Appointments - Public Art Committee***

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the Mayor's selection for volunteer appointment of the following **Public Art Committee**: Position 1, Hedda Markham, Position 2, Peter Chasar, Position 3, Jan Willms, Position 4, Sandy Bonney, Position 5, Destiny Schwartz [10-27-08]

### ***Appointments - Traffic Safety Committee***

Councilor Hedenskog moved, a second followed and Council voted unanimously to re-appoint Roy Steward as the Brookings Harbor School District's representative to the **Traffic Safety Committee**. [2-25-08]

Councilor Gordon moved, a second followed, and Council voted to re-appoint Don Tilton as Brookings-Harbor Chamber of Commerce representative to the **Traffic Safety Committee**. [3-10-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the Mayor's selection for volunteer appointment of the following **Traffic Safety Committee**, At Large Position #1, Allen Terry, At Large Position #2, Sally Laasch [10-27-08]

### **CHAMBER OF COMMERCE**

Brookings Chamber of Commerce President Les Cohen presented the Chamber's Year End Report, a copy of which is on file in City Hall, and generally requested that Council consider moving forward on the Joint Powers Agreement with the Border Coast Airport Authority. [2-25-08]

Les Cohen, Chamber of Commerce President reported, in part, that the Azalea Festival went well, although lodging was less than the usual 100%; transient occupancy tax for the 2008 year-to-date was slightly below 2007 for the same period, but up from the same period in 2006; May information center visitations, while down 7% for the state from 2007, were up 33% in Brookings; the website saw a 56% increase in visits; the State reported seeing large numbers of European visitors due to the strength of the Euro; and fiscal year dollars expended on promotions publicizing the area was \$51,346.00. Cohen also stated that the Chamber was holding a planning workshop later in the month. [6-9-08]

### **CONTRACTS & AGREEMENTS**

Councilor Anderson moved, a second followed and Council voted unanimously to approve the recommendation to authorize the City Manager to issue a Request for Qualifications for **As-Needed Technical Services**. [1-14-08]

Councilor Anderson moved, a second followed and Council voted unanimously to approve the recommendation to direct the City Manager to work with the City Attorney [in the development of **standard forms**] for contractual agreements. [2-25-08]

Councilor Willms moved, a second followed and Council voted unanimously to ask the City Manager to enter into an agreement with the Dyer Partnership Engineers & Planners, Inc., to perform a review of the **Water, Waste Water and Storm Drain System Development Charge (SDC) Methodology** and make recommendations for SDC rates for a fee of \$22,537. [2-25-08]

Councilor Willms moved, a second followed and Council voted unanimously to authorize the City Manager to enter into a letter agreement with the Oregon Department of Fish and Wildlife

## SUMMARY OF COUNCIL ACTIONS – 2008

for the development and operation of a **salmon fish acclimation facility at Ferry Creek Reservoir**. [3-10-08]

Councilor Gordon moved, a second followed and Council voted unanimously to provide **notice of termination of contract to HGE Engineering** consistent with Section 4(L), of the Agreement dated January 30, 1979. [4-14-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to authorize the City Manager to execute an agreement with Dyer Partnership for **as-needed technical services** and to designate Steve Major, President of Dyer Partnership, as City Engineer, effective June 15, 2008. [4-14-08]

Director Hedenskog moved, a second followed and the Agency voted unanimously to authorize the Executive Direction to retain the **Dyer Partnership to conduct a Downtown Traffic and Preliminary Design Study**. [4-28-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the new rate schedule for **Curry Transfer and Recycling** services. [5-27-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to authorize the City Manager to execute an operating agreement contingent upon written consent from the other merchants, and specifically the eye center, and that staff review the **parking agreement** with the eye center to determine if there was a conflict [with holding a **farmers market** at the location]. [7-14-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to authorize the Mayor to sign the Intergovernmental Agreement with the **Oregon Department of Transportation** regarding cost sharing for the **appeal** of the Curry County Planning Commission decision on the conditional use permit application for the **weigh station** on Highway 101 near McVay Lane. [7-14-08]

Councilor Kitchen moved, a second followed and Council voted unanimously to approve the amendment to the **Salmon Run Lease** [Agreement dated February 17, 1998, between the City of Brookings and Felix Claveron with respect to the Salmon Run Golf Course]. [7-28-08]

Councilor Hedenskog moved, a second followed and Council voted, 4 to 1, with a “Nay” vote from Councilor Kitchen, to continue Regular Agenda Item 8-B [approval of the First Amended Lease Agreement with Claveran Group, LLC, with respect to the **Salmon Run Golf Course**], to the next regular meeting. [11-10-08]

Councilor Gordon moved, a second followed and Council voted unanimously to authorize the Mayor to execute the **2007 Fund Exchange Agreement** with the Oregon Department of Transportation. [12-8-08]

Councilor Gordon moved, a second followed and Council voted unanimously to authorize the Mayor to execute the First Amended Lease Agreement with the Claveran Group, LLC, with respect to the **Salmon Run Golf Course**. [12-8-08]

### **CONTRIBUTIONS/SPONSORSHIPS**

Approval of request for City sponsorship of **American Music Festival** with designation as City Committee. [Consent Calendar, 4-14-08]

## SUMMARY OF COUNCIL ACTIONS – 2008

Councilor Gordon moved, a second followed and Council voted unanimously to participate with \$250.00 to help with the **cost of a bus** [to transport residents to the **Pacific Fishery Management Council hearing** in Coos Bay] and to authorize staff time to work with elected officials and organizing testimony and correspondence [in support of an emergency request]. [3-24-08]

### DEEDS & EASEMENTS

Councilor Pieper moved, a second followed and Council voted unanimously to approve deeding a narrow strip of **West Park Court right-of-way** adjacent to the frontage of the property at 7008 West Park Lane. [7-28-08]

### ELECTION

Mayor Sherman moved, a second followed and Council voted unanimously to direct staff to develop a proposal for a City levy/tax measure to fund the goals as described [in the Council Agenda Report dated February 25, 2008, recommending a **tax levy** of about \$0.64 to add two **police officers** to allow for staffing of two officers for every shift], and to engage citizens as soon as possible. [2-25-08]

Councilor Kitchen moved, a second followed and Council voted unanimously to instruct the City Attorney to prepare a measure for the November 2008 ballot which would **levy a property tax for police services** at a maximum rate of 60 cents per \$1,000 of assessed valuation. [4-14-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to instruct the City Attorney to prepare a ballot title and question for a **City Charter amendment** regarding the water service on the November ballot. [7-28-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 08-R-904 [sending the **Police Levy Tax Ballot** measure to the City Elections Officer for filing]. [8-11-08]

Councilor Pieper moved, a second followed and Council voted unanimously to add Item V. Resolution 08-R-906, directing staff to submit the ballot title amending Section 42 of the **City Charter, pertaining to water service**. [8-21-08 Sp.]

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Resolution 08-R-906, placing the **Charter Amendment** regarding **water service** on the November 2008 ballot. [8-21-08]

### FINANCE

Councilor Anderson moved, a second followed, and Council voted unanimously to continue [the item regarding acceptance of the **annual audit**] on the Consent Calendar to the January 28, 2008 meeting. [1-14-08]

**Approval of Budget Calendar & Budget Officer Appointment, FY 2008-2009.** [1-14-08 Consent]

Councilor Gordon moved, a second followed and Council voted unanimously to accept the **Comprehensive Annual Financial Audit for the Fiscal Year 2006-2007** as provided by Wall & Wall P.C. [1-28-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to recommend the City Manager to issue a Request for Proposals for **auditing services** for fiscal year

## SUMMARY OF COUNCIL ACTIONS – 2008

2007-2008, including in the motion the time frame [of a contract for one year with a two year renewal option]. [5-12-08]

Councilor Kitchen moved, and a second followed to direct staff to consider applying a **CPI rate for system replacement charges; the motion failed**, with Councilor's Gordon and Kitchen voting "Aye" and Councilor Hedenskog and Mayor Anderson voting "Nay." [5-27-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to accept the proposal by Michael L. Piels Firm for City of Brookings **audit services** for the fiscal year ending June 30, 2008. [7-28-08]

Councilor Gordon moved, a second followed and Council voted unanimously to authorize the City Manger to execute an agreement with Pauly, Rogers and Company for **audit services** for Fiscal Year 07-08. [9-2-08 Sp.]

Councilor Gordon moved, a second followed, and Council voted unanimously to approve the upgrade of the City's accounting software of **Caselle** to the Clarity version to include staff training for \$30,000, with the assumption that XP will be used as the operating system. [9-22-08]

### LETTERS OF SUPPORT

Councilor Anderson moved, a second followed and Council voted unanimously to approve submission of a letter of support for **Southern Oregon Coast Housing Opportunities Provider**. [2-25-08]

Councilor Anderson moved, a second followed and Council voted unanimously to approve the [Development of Land Conservation and Development's request for a] letter [to state representatives in support of an **increase in national Coastal Zone Management funding**]. [2-25-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to direct staff to authorize the Mayor to execute a letter supporting the **Four Ports Group** [participation as the community nominating team reviewing proposals for Ocean Marine Reserves designations]. [8-25-08]

Mayor Anderson moved, a second followed and Council voted unanimously to direct staff to put forth, by the next regular meeting, thoughts as to how Council can participate at a higher level [regarding **Ocean Marine Reserves designations**]. [8-25-08]

### LIQUOR LICENSE APPLICATIONS

<u>Business</u>	<u>Approved</u>
One Love, LLC, 1011 Chetco Avenue	1-14-08
Gallery Restaurants, 515 Chetco Avenue	2-25-08
Happy Hour 3, LLC, dba Ken's Tavern, 631 Chetco Avenue	4-14-08
One Loves Eclectic Cuisine, 623 Memory Lane	10-27-08
Bella Italia Restorante, 1025 Chetco Ave	12-8-08
Gallery Restaurant, 515 Chetco Ave	12-8-08

## SUMMARY OF COUNCIL ACTIONS – 2008

### MINUTES APPROVED - COUNCIL

<u>Meeting</u>	<u>Approved</u>	<u>Meeting</u>	<u>Approved</u>
December 10, 2007	1-14-08	July 14, 2008	7-28-08
December 26, 2007	1-14-08	July 16, 2008	7-28-08
January 14, 2008	1-28-08	July 28, 2008	8-11-08
January 28, 2008	2-11-08	August 11, 2008	8-25-08
February 11, 2008	2-25-08	August 21, 2008	9-22-08
February 25, 2008	3-24-08	August 25, 2008	9-22-08
March 10, 2008	4-14-08	September 2, 2008	9-22-08
March 24, 2008	4-14-08	September 8, 2008	10-13-08
April 14, 2008	4-28-08	September 22, 2008	10-13-08
April 28, 2008	5-12-08	October 13, 2008	10-27-08
May 5, 2008	5-12-08	October 20, 2008	10-27-08
May 12, 2008	5-27-08	October 27, 2008	11-10-08
June 23, 2008	7-14-08	November 10, 2008	12-8-08
July 7, 2008	7-14-08		

### MINUTES ACCEPTED—PARKS AND RECREATION COMMISSION

<u>Meeting</u>	<u>Approved</u>	<u>Meeting</u>	<u>Approved</u>
January 24, 2008	3-10-08	June 26, 2008	8-11-08
February 28, 2008	5-12-08	July 24, 2008	10-13-08
March 27, 2008	5-12-08	August 28, 2008	10-13-08
April 24, 2008	6-9-08	September 25, 2008	11-10-08
May 22, 2008	7-14-08	October 23, 2008	12-8-08

### MINUTES ACCEPTED—PLANNING COMMISSION

<u>Meeting</u>	<u>Approved</u>	<u>Meeting</u>	<u>Approved</u>
November 29, 2007	1-14-08	May 20, 2008	6-9-08
December 4, 2007	1-14-08	June 3, 2008	7-14-08
December 20, 2007	2-11-08	June 17, 2008	7-14-08
January 8, 2008	3-10-08	July 1, 2008	8-11-08
February 19, 2008	3-10-08	August 5, 2008	9-8-08
February 28, 2008	4-14-08	August 19, 2008	9-8-08
March 4, 2008	4-14-08	September 9, 2008	10-13-08
April 1, 2008	5-12-08	October 7, 2008	11-10-08
May 6, 2008	5-27-08	November 4, 2008	12-8-08

### MINUTES ACCEPTED—TRAFFIC SAFETY

<u>Meeting</u>	<u>Approved</u>	<u>Meeting</u>	<u>Approved</u>
September 2007	1-14-08	March 12, 2008	4-14-08
November 28, 2007	2-25-08	September 10, 2008	10-27-08
January 16, 2008	2-25-08	October 14, 2008	12-8-08
February 6, 2008	4-14-08		

## SUMMARY OF COUNCIL ACTIONS – 2008

### MISCELLANEOUS

Authorize the Mayor to write a letter to Governor Kulongoski thanking him for his response to the City's letter regarding the **Oregon Ocean Marine Reserves**. [1-14-08 Consent]

Mayor Sherman announced the Public Hearing to receive public comment regarding the City's proposed **Community Development Block Grant (CDBG)** Project applications. [2-11-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the requests as stated in support of the **Azalea Festival**. [2-25-08]

Councilor Gordon moved, a second followed and Council voted unanimously to continue the request from Oregon Department of Fish and Wildlife regarding the **Ferry Creek Reservoir** to the next meeting. [2-25-08]

Approve request for **closure of Art Walk Alley** on May 10, 2008. [4-28-08 Consent]

Councilor Kitchen moved, a second followed and Council voted unanimously to authorize the City Manager to retain legal services, allocate staff resources, and prepare an **appeal of the County Planning Decision, file #AD-0803**, [weigh station] and to join in the preparation of an appeal of the same action by the Oregon Department of Transportation. [5-5-08]

City Attorney Trew conducted the **Annual Ethics Review** at 6:00pm. [5-12-08]

Councilor Gordon moved, a second followed and Council voted unanimously to **adopt the City goals** as presented by the City Manager [in the agenda packet.] [5-12-08]

Approval of **street closure request for Duck Derby** celebration on Spruce Street between Center & Wharf on Saturday, September 6, 2008 from 8am to 5pm. [Consent 8-25-08]

Mayor Anderson moved, a second followed, and Council voted unanimously to direct staff to proceed in a couple of different directions as recommended in the Staff Report, participating as a member of the **Four Ports Group**, in addition to acting independently or in cooperation with other interested parties, such as the Chamber, to work directly with OPAC [Ocean Policy Advisory Council], and with Councilor Hedenskog as a member/Council liaison. [9-8-08]

Mayor Anderson presented the **Governor's Fitness Award** to Beverly Rose, teacher of Physical Education at Kalmiopsis School. [10-27-08]

### ORDINANCES/CODE REVISIONS

#### ***Ordinances - General***

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-603, an ordinance **repealing Chapter 2.80, Real Property Compensation**, of Title 2, Administration and Personnel, of the Brookings Municipal Code in its entirety. [3-10-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-601, an ordinance **amending Section 2.15.030(D), of Chapter 2.15, City Manager**, of Title 2, Administration and Personnel, of the Brookings Municipal Code. [3-10-08]

Councilor Willms moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-605, an ordinance **amending Sections 13.25.120(A) and 13.25.130(A) of Chapter 13, System Development Charges**, of the Brookings Municipal Code. [3-10-08]

## SUMMARY OF COUNCIL ACTIONS – 2008

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-602, **adding Section 10.10.070, Prohibited Parking**, and repealing Section 55 of Ordinance 61-O-157, codified in Section 10.30.010 of Chapter 10.30, Impounding Vehicles, of Title 10, Vehicles and Traffic, of the Brookings Municipal Code. [3-24-08]

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-604, **amending the Comprehensive Plan designation on a parcel of land located at 100 Park Avenue**, Tax Lot 11101, Map 41-13-06DA, from Residential to Commercial; and zoning from R-3 (Multi-family Residential) to PO-1 (Professional Office). [3-24-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-607, **adding Chapter 2.63, Urban Renewal Advisory Committee**, to Title 2, Administration and Personnel, Brookings Municipal Code. [5-12-08]

Councilor Gordon moved, a second followed and Council voted unanimously to send the **draft storm drain ordinance** to legal review at a cost of \$1500 with the understanding that Council will also receive actual costs and amortizations for both a \$2.50 and \$4.00 fee. [5-27-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-611, **amending Section 2.05.120, Order of Business**, of Chapter 2.05, Council Procedures, of the Brookings Municipal Code. [5-27-08]

Councilor Gordon moved, a second followed and Council voted, with a “Nay” vote from Councilor Pieper, to adopt Ordinance 08-O-618, **adding Chapter 12.40, Alcohol Prohibited on Public Premises**, to Title 12, Streets, Sidewalks & Public Places, Brookings Municipal Code. [7-28-08]

Councilor Kitchen moved, and second followed to **amend the Alcohol Prohibition Ordinance to allow permitted drinking on public property**. The motion **failed**, three votes to two, with Councilor Kitchen and Councilor Pieper voting “Yes” (to amend) and Councilor Gordon, Councilor Hedenskog and Mayor Anderson voting “No” (not to amend). [8-11-08]

Councilor Hedenskog moved, a second followed, and Council voted unanimously to adopt Ordinance 08-O-610, and ordinance **adding Chapter 13.35, Storm Water**, to Title 13, Public Services, of the Brookings Municipal Code. [9-8-08]

Councilor Hedenskog moved, a second followed, and Council voted unanimously to adopt Ordinance 08-O-619, an ordinance **adding Chapter 13.40, Storm Water Fees**, to Title 13, Public Services, of the Brookings Municipal Storm Water Fees. [9-8-08]

Council Hedenskog moved, a second followed and Council voted unanimously to approve amendments to **Chapter 12.10 [Sidewalks]**, of the Brookings Municipal Code], as submitted, and direct staff to prepare ordinance. [11-10-08]

### ***Ordinances - Land Development Code Revisions***

Councilor Willms moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-600, an ordinance **amending Chapter 17.04, Development Permit Procedures**, of Title 17, Land Development Code, of the Brookings Municipal Code (BMC), in its entirety. [1-28-08]

Councilor Hedenskog moved, a second followed and Council voted, with Councilor Kitchen abstaining, to adopt Ordinance 08-O-606, an Ordinance **amending Chapter 17.08, Definitions**, of the Brookings Municipal Code. [4-14-08]

## SUMMARY OF COUNCIL ACTIONS – 2008

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-608, an ordinance **amending Chapter 17.88, Sign Regulations**, of the Brookings Municipal Code, in its entirety. [5-27-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-609, an ordinance **amending Chapter 17.16, Suburban Residential**, of the Brookings Municipal Code. [6-23-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-612, an ordinance **amending Chapter 17.20, Single Family Residential**, of the Brookings Municipal Code. [6-23-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-613, an ordinance **amending Chapter 17.24, Two Family Residential**, of the Brookings Municipal Code. [6-23-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-614, an ordinance **amending Chapter 17.28, Multi-Family Residential**, of the Brookings Municipal Code. [6-23-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-615, an ordinance **amending Chapter 17.32, Manufactured Home Residential**, of the Brookings Municipal Code. [6-23-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-616, **amending Chapter 17.124, Specific Standards Applying to Conditional Uses**, of the Brookings Municipal Code. [6-23-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-617, **amending Chapter 17.128, Interpretations and Exceptions**, of the Brookings Municipal Code. [7-14-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-620, **adding Chapter 17.180, Workforce Housing**, to the Brookings Municipal Code. [10-27-08]

Councilor Gordon moved, a second followed and Council voted unanimously to adopt ordinance 08-O-621, an ordinance **amending Section 17.88.040(P), Exempt Signs**, of Chapter 17.88, Sign Regulations, of the Brookings Municipal Code. [11-10-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-622, an ordinance **amending Chapter 17.52, General Commercial (C-3) District**, of the Brookings Municipal Code, in its entirety. [11-10-08]

### **PARKS**

Councilor Willms moved, a second followed and Council voted unanimously to accept the Parks and Recreation Commission's recommendation and to authorize Coos Curry Electric Cooperative (CCEC) to remove and replace, at their own cost, four hazardous trees on Lundeen Lane [near Azalea Park], and four **hazardous trees** at Stout Park [adjacent to Oak Street], and that a written agreement be signed between the City and CCEC regarding this action. [1-14-08]

Councilor Gordon moved, a second followed and Council voted unanimously to approve the **planting of trees in Azalea Park** by the Oregon Department of Forestry. [1-14-08]

## SUMMARY OF COUNCIL ACTIONS – 2008

Councilor Hedenskog moved, a second followed and Council voted unanimously to allocate \$6,000 [from the Fiscal Year 2007-2008 City Budget] and include in the [Fiscal Year 2008-2009] budgeting process another \$15,000 for the Kids After School Program for Education and Recreation (**KASPER**) which will include a summer program. [3-10-08]

Councilor Willms moved, a second followed and Council voted unanimously to authorize City staff to assist the **Brookings Garden Club** with the moving and transplanting of plants and trees affected by the **weigh station** removal project at Constitution Way. [3-24-08]

Councilor Gordon moved, a second followed and Council voted unanimously to **adopt the Azalea Park Master Plan** as recommended by the Parks and Recreation Commission and with the addition of other delineation of buffer and other areas. [8-11-08]

Councilor Kitchen moved, a second followed, and Council voted unanimously to approve in concept the proposal for **Lower Stout Park** as shown in the models presented by Chasar. [8-11-08]

### PERSONNEL

#### ***Personnel - Compensation***

Councilor Gordon moved, a second followed and Council voted unanimously to form a **compensation committee** comprised of Council Anderson, Councilor Willms, the City Manager and a volunteer from the Budget Committee to review **non-union positions**. [2-11-08]

Councilor Gordon moved, a second followed and Council voted unanimously to approve the job description and salary grade for City Recorder and appoint **Joyce Heffington** to the position of City Recorder. [4-28-08]

Councilor Gordon moved, a second followed, and Council voted unanimously that the City Council finds that the **performance of the City Manager** has met or exceeded expectations during his first 12 months of employment, fulfilling the criteria for a salary increase of \$5,000 annually, effective with his first anniversary date. Further, the Council moves to extend a cost of living salary increase of 4.0 percent to the City Manager and agrees to pay the medical premium cost for the participation of the City Manager and his spouse in the California Public Employees Retirement System medical insurance program in an amount not to exceed the same premium amount paid by the City for other City employees and spouses. [7-14-08]

Councilor Gordon moved, a second followed and Council voted unanimously to ratify the **Collective Bargaining Agreement** between the City of Brookings and Teamsters Local 223 for **police employees** for the period of July 1, 2008 to June 30, 2010. [7-14-08]

Councilor Kitchen moved, a second followed and Council voted unanimously to adopt the job description for the position of **Planning Director**, reclassify the position to salary Grade 20 on the miscellaneous employee salary chart, and place Planning Director Dianne Morris on Step Five of Grade 20 effective with the first pay period following August 11. [8-11-08]

Councilor Gordon moved, a second followed and Council voted unanimously to approve the **Collective Bargaining Agreement** for period July 1, 2008 to June 30, 2011 with the Teamsters Local Union #223 **General Employees Unit**. [9-8-08]

Authorize Mayor to enter letter agreement with **Teamsters Police Employees Union** extending **0.3 percent increase** to employees in that unit retroactive July 1, 2008. [Consent 10-27-08]

## SUMMARY OF COUNCIL ACTIONS – 2008

Approval of a 0.3 percent General Employees Union salary increase to **non-union employees** effective July 1, 2008. [Consent 10-27-08]

### ***Personnel - New Employees***

Mayor Sherman introduced new Police Officer, **Tyler McCourt**. [2-11-08]

Mayor Anderson introduced new employee, Treatment Plant Operator Assistant **Joshua Ritchey** Compensation. [3-24-08]

Public Works Director Cowan introduced new employees, **Sam Prudden**, Public Works Utility Worker; **Clay Nading**, Public Works Equipment Operator/Utility Worker and **Ray Page**, Treatment Plants Chief Operator; and Administrative Services Director Dunn and Administrative Services Assistant Vicki Merrill, introduced new employees, **Rhonda Gardiner**, Accounts Payable Clerk and **Robin Clyde**, Accounts Receivable Clerk. [7-14-08]

Public Works Director Cowan introduced new Treatment Plant Operator Assistant **Sam Murray**. [11-10-08]

### ***Personnel - Recognition***

Mayor Sherman recognized Administrative Services Department Accounts Payable Clerk, **Kathy Dunn**, for five years of service. [1-14-08]

Mayor Anderson recognized the five year anniversary of Police Dispatcher **Sterling Snowden**. [3-24-08]

Fire Chief William Sharp introduced for Council recognition, **Volunteer Firefighters** Jose Contreras, Alex Finch, John Garcia, Mike Henry, Meagan Kohnert and Kim Lamb for receiving their State certifications from the Department of Public Safety Standards and Training. [5-27-08]

Mayor Anderson recognized Public Works Foreman **Tim Rettke for 5 years of service** to the City [10-13-08]

## **PLANNING**

### ***Planning – Appeals & Final Orders***

Councilor Willms moved, a second followed and Council voted unanimously to approve File **CPZ-1-07** changing the Comprehensive Plan designation from Residential to Commercial and the zone from R-3 to PO-1. [3-10-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to accept the **Zone Change on 100 Park Avenue** and direct staff to prepare the final order and adopting ordinance. [3-10-08]

The public hearing was opened at 7:08pm in the of File No. **APP-1-08**, an appeal of the Planning Commission's denial for the request of an extension of time for 2 years for an approved Master Plan of Development, known as Lone Ranch Master Plan. At the conclusion of the hearing, the public testimony portion was closed with Council deliberations continued to August 21, 2008. [7-16-08 Sp.]

At 7:03pm, Mayor Anderson opened the Public Hearing continued from July 16, 2008 in the matter of File No. **APP-1-08**, an appeal of the Planning Commission's denial for the request of an extension of time for 2 years for an approved Master Plan of Development, known as Lone Ranch Master Plan. Due to the absence of Councilor Hedenskog, who had to leave town due to

## SUMMARY OF COUNCIL ACTIONS – 2008

an family emergency, and to Councilor Kitchen's inability to participate in deliberations due to a declared conflict, Mayor Anderson stated that the hearing would be continued to August 25<sup>th</sup> at 7:00pm to allow maximum participation by Council. [7-21-08 Sp]

Councilor Gordon moved, a second followed and Councilor Gordon, Councilor Pieper and Mayor Anderson voted unanimously that the matter of File No. **APP-1-08** be continued to a date and time certain of Monday, August 25, 2008 at 7:00pm, in City Hall Council Chambers. The hearing was continued to August 25, 2008 at 7:00pm. [7-21-08 Sp]

At 7:03 pm, Mayor Anderson opened the continued public hearing regarding the matter of File No. **APP-1-08**, an appeal of the Planning Commission's denial for the request of an extension of time for 2 years for an approved Master Plan of Development, known as Lone Ranch Master Plan. Councilor Pieper moved, a second followed, and Council, with Councilor Kitchen not participating, voted to overturn the Planning Commission decision to deny the request for an extension of time for MPD-1-04, thereby approving the requested extension to run from the date the Master Plan of Development, known as the Lone Ranch Master Plan, is due to expire on October 25<sup>th</sup>, 2008, and continuing for two years until October 24, 2010, with the stipulation that the original conditions of approval remain in force, adopting the findings and conclusions of law submitted by the applicant and directing staff to prepare a final order with the adopted findings and conclusions of law and bring it to the September 8<sup>th</sup> Council meeting for review and action. [8-25-08]

Councilor Pieper moved, a second followed and Council voted unanimously to approve the **Final Order** granting an extension of time for the **Lone Ranch Master Plan** for a period of two years until October 24, 2010. [9-8-08]

Mayor Anderson opened the public hearing at 7:02pm, in the matter of File No. **APP-2-08**, an appeal of the Planning Commission's approval of a Detailed Development Plan (DDP) for Southwestern Oregon Community College (SWOCC). The public testimony portion of the hearing was closed at 8:14pm and Mayor Anderson outlined the timeline to be used for submissions and stated that no additional oral testimony would be permitted. The hearing was continued to a date and time certain of Wednesday, December 3, 2008 at 7:00pm in City Hall Council Chambers [10-20-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to grant the request to re-open the written record portion of the hearing in the matter of **APP-2-08/DDP-01-08**, limited to wetland and cultural resource issues, to be submitted to the Planning Department, according to [a] timetable. Councilor Hedenskog moved, a second followed and Council voted unanimously to establish Wednesday, February 25<sup>th</sup> as the next date to review and deliberate on [APP-2-08]. The hearing was continued to a date and time certain of February 25, 2009 at 7:00pm. [12-3-08]

### ***Planning – General***

Planning Commission Chair Bill Dundom presented the **Annual Report** as prepared by outgoing Chair Hedda Markham. [1-14-08]

Councilor Kitchen moved, a second followed and Council voted unanimously to send a letter requesting a **Coastal Management grant**. [5-27-08]

## SUMMARY OF COUNCIL ACTIONS – 2008

### *Planning – Land Development Code Hearings*

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve revisions to Chapter 17.04, Development Permit Procedures, of the Brookings Municipal Code, and to direct staff to prepare an adopting ordinance for review and possible adoption at the January 28, 2008, City Council meeting, with [Item D under 17.04.020, amended to read, “Other development requiring written authorization to proceed in this code”]. [1-14-08]

Councilor Hedenskog moved, a second followed, and Council voted unanimously to send [the **sign regulation revisions**] back with staff to initiate changes discussed including non-conformity and change of business, [and bring it] back for public comment so that the public has time to consider the changes at a date and time certain of May 12, 2008, 7:00pm. [4-28-08]

Councilor Gordon moved, a second followed, and Council voted unanimously to approve [draft **sign regulation language**] with changes to [section 17.88.040 (P), Wall graphics] to read; “Wall graphics, except that murals shall be reviewed by the Site Plan Committee and shall conform to general guidelines adopted by Council resolution,” and approve the sunset clause and the change of ownership clause [as presented in the draft sign regulation language]. [5-12-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to direct staff to prepare adopting ordinances [for revisions to **Chapter 17.16**, Suburban Residential (SR); **Chapter 17.20**, Single Family Residential (R-1); **Chapter 17.24**, Two-Family Residential (R-2); **Chapter 17.28**, Multi-Family Residential (R-3); and **Chapter 17.32**, Manufactured Home Residential (R-MH) of the Brookings Municipal Code]. [6-9-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to direct staff to prepare **Chapter 17.124**, [Provisions Applying to Special Uses, of the Brookings Municipal Code] for adoption. [6-9-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve revisions to File LDC-9-08, revisions to **Chapter 17.128**, Interpretations and Exceptions, of the Brookings Municipal Code. [6-23-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve File LDC-10-08, adding [**Chapter 17.180**] Workforce Housing to the Brookings Municipal Code and direct staff to prepare a resolution. [9-22-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to send LDC-11-08 back to staff with the opportunity to include business participation [regarding proposed changes to the chapter on **General Commercial (C-3)**, Brookings Municipal Code]. [9-22-08]

Councilor Hedenskog moved a second followed and Council voted unanimously to refer the matter [the public hearing in the matter of File LDC-11-08, revisions to **Chapter 17.52, General Commercial, (C-3)** of the Brookings Municipal Code] back to staff to look into provisions for outright use of auto sales in the C-3 zone. [10-13-08]

Councilor Hedenskog moved, a second followed, and Council voted unanimously to continue the hearing of LDC-11-08, [**Chapter 17.52**] to the next Council meeting on October 27. [10-13-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to have staff prepare for adoption the **C-3 zone** as read tonight and prepared by staff . [10-27-08]

## SUMMARY OF COUNCIL ACTIONS – 2008

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve revisions to Section 17.88.040(P), **Exempt Signs**, Sign Regulations, of the Brookings Municipal Code. [11-10-08]

### PROCLAMATIONS

Mayor Anderson proclaimed May 10<sup>th</sup>, **White Cane Day** and April as Alcohol Awareness Month. [4-14-08]

Mayor Anderson proclaimed May 10<sup>th</sup> as **Art Walk Alley Day**. [4-28-08]

Mayor Anderson proclaimed May as **Respite Awareness Month**. [5-12-08]

Mayor Anderson proclaimed the week of June 21<sup>st</sup> through June 28<sup>th</sup> as **South Coast Hunger Awareness Week**. [5-27-08]

Mayor Anderson proclaimed the week of June 8<sup>th</sup> through June 14<sup>th</sup> as **Supreme Americanism Week**. [6-9-08]

Mayor Anderson proclaimed July 11<sup>th</sup> and July 12<sup>th</sup> as **Relay For Life Weekend** and July 14<sup>th</sup> through July 20<sup>th</sup>, as **Southern Oregon Kite Festival Week**. [6-23-08]

Mayor Anderson proclaimed the month of October as **Community Planning Month**; Planning Commission Chair Hedda Markham accepted the proclamation. [10-13-08]

### PUBLIC SAFETY

Councilor Gordon moved, a second followed and Council voted unanimously to authorize the City Manager to send a letter to the Oregon Office of Emergency Management opposing any changes in the current **9-1-1 PSAP** configuration in Curry County. [2-11-08]

Councilor Anderson moved, a second followed and Council voted unanimously to approve the purchase [of six fully equipped Police Department **patrol vehicles** using State contract pricing through Auto Additions at a cost of \$174,427.10]. [2-25-08]

Councilor Kitchen moved, a second followed and Council voted unanimously to authorize the purchase of **upgraded computer software and hardware** and update the paging system equipment to replace 12 year old computer software for the **9-1-1 center**. [4-14-08]

Councilor Kitchen moved, a second followed and Council voted unanimously to accept the proposal [to **lease a used 1995 ambulance from Cal/Ore Life Flight** at \$1.00 per year to replace the City's old black 1985 rescue vehicle]. [6-9-08]

Councilor Kitchen moved, a second followed and Council voted unanimously to authorize the City Manager to enter into agreement with **Motorola and Dooling** Lease Management Corporation for furnishing, constructing and financing a **communications tower** at the civic center under the financing plan proposed by the City Manager. [7-14-08]

Councilor Pieper moved, a second followed and Council voted unanimously to reject all bids for purchase of a **new [Fire] Pumper/Tender**. [12-8-08]

Councilor Gordon moved, a second followed and Council voted unanimously to accept the manufacturer's proposal [for a **new Fire Pumper/Tender**] to place an order before December 31<sup>st</sup> with the ability to cancel the order prior to January 31, 2009 without penalty. [12-30-08]

## SUMMARY OF COUNCIL ACTIONS – 2008

### **PUBLIC WORKS**

#### ***Public Works – General***

Councilor Anderson moved, a second followed and Council voted unanimously to approve the cost share agreement with Colvin Oil to replace 150 feet of failing, undersized **storm drain pipe**, and authorize the City Manager to accept an easement for new storm drainpipe, as presented in the staff report. [1-14-08]

Council Anderson moved, a second followed and Council voted unanimously to continue [execution of a Task Order with Oscar Larson and Associates for engineering and project management services in connection with modification of the **Harris Heights water reservoir project design**, and to authorize the City Manager to execute a Change Order with Aquastore NW Inc] until such time as a workshop is completed [to review the history of the project and the various options]. [1-14-08]

Councilor Gordon moved, a second followed and Council voted unanimously to approve Task Order #2 with Oscar Larson and Associates, for engineering services associated with the **Harris Heights Area Water Storage Reservoir Project**. [1-28-08]

Councilor Gordon moved, a second followed and Council voted unanimously to approve the Contract Change Order No. 1, for **Alternative 2A-1.6 Million Gallon Reservoir**. [7-14-08]

#### ***Public Works – Streets***

Councilor Anderson moved, a second followed and Council voted unanimously to direct the City Manager to communicate the Council's finding [that the easement located adjacent to 99 **Tanbark Circle** is protected from abandonment] to the property owners. [2-11-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to cease seeking funding from the Oregon Department of Transportation Modernization Program for the Highway **101/Chetco Avenue Alternative Five project**. [4-28-08]

Councilor Kitchen moved, a second followed and Council voted unanimously to authorize the Mayor to execute the **Cooperative Improvement Agreement** with the Oregon Department of Transportation for construction of the **U.S. 101 and Constitution Way** intersection. [7-14-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to waive the permit and inspection fees for the **Easy Street Safe Routes to School Project**. [11-10-08]

#### ***Public Works – Water/Wastewater***

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the November 2007, Waste Water Facilities Plan. [3-10-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the Curry County Amendments to the Storm and Surface Water Facilities Plan. [4-14-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to accept the Pacific Terrace Subdivision Water and Sanitary Sewer System into the City infrastructure system. [4-28-08]

Councilor Hedenskog moved, a second followed and Council voted to authorize the City Manager to execute a three year agreement with the City of Grants Pass for the delivery and processing of Class B biosolids. [5-27-08]

## SUMMARY OF COUNCIL ACTIONS – 2008

Council met at **4:04pm** in a workshop to discuss water conservation projects. Present were the full Council, City Manager Gary Milliman, Public Works Director John Cowan, Curry Coastal Pilot Reporter Arwyn Rice and approximately 1 public. [9-2-08]

Councilor Pieper moved, a second followed and Council voted unanimously to table the item [regarding the Water Intake Generator Project] until an undetermined time in the future. [12-8-08]

### **RESOLUTIONS**

#### ***Resolutions - Budget***

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 08-R-891, approving a change in **budget appropriations for the 2007-2008** fiscal year. [5-27-08]

Director Hedenskog moved, a second followed and the Agency voted unanimously to adopt Resolution 08-R-887, a resolution approving a change in **budget appropriations for the 2007-2008 fiscal year**. [6-9-08]

Director Kitchen moved, a second followed and the Agency voted unanimously to adopt Resolution 08-R-892, a resolution authorizing the issuance, sale, execution and delivery of **urban renewal tax increment revenue bonds** in an aggregate principal amount not to exceed \$3.4 million to provide financing for projects within the Brookings Urban Renewal Area; designating authorized representatives and delegating authority; appointing bond counsel and financial advisor; and other matters. [6-9-08]

Mayor Anderson moved, a second followed and Council voted unanimously to approve Resolution 08-R-895, a resolution adopting the **City of Brookings budget**, declaring **tax levied**, making **appropriations for the 2008-2009** fiscal year and categorizing the levy, with the exception that the City forgo the purchase of a new Public Works pick-up until some time in the future.[6-23-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve Resolution 08-R-896, a resolution declaring the City of Brookings election to receive **State Revenues for the 2008-2009 Fiscal Year**. [6-23-08]

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Resolution 08-R-893, a resolution adopting a **Supplemental Budget for the 2007-2008** Fiscal Year. [6-23-08]

Director Kitchen moved, a second followed and the Agency voted unanimously to adopt Resolution 08-R-897, a resolution adopting the **Brookings Urban Renewal Agency Budget**, declaring Tax Increment Funding as provided under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457, and making appropriations for the 2008-2009 Fiscal Year. [6-23-08 URA]

Director Kitchen moved, a second followed and the Agency voted unanimously to adopt Resolution 08-R-894, a resolution adopting a **Supplemental Budget for the 2007-2008** Fiscal Year. [6-23-08 URA]

## SUMMARY OF COUNCIL ACTIONS – 2008

### ***Resolutions - Election***

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 08-R-898, a resolution submitting a **ballot measure for a five-year police tax levy** to the Curry County Elections Department for inclusion in the November, 2008 ballot. [7-14-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 08-R-904 [sending the **Police Levy Tax Ballot** measure to the City Elections Officer for filing]. [8-11-08]

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Resolution 08-R-906, placing the **Charter Amendment** regarding water service on the November 2008 ballot. [8-21-08 Sp.]

### ***Resolutions - Grants/Funding***

Councilor Gordon moved, a second followed and Council voted unanimously to adopt Resolution 08-R-882 designating the City Manager as the Authorized Representative for the City of Brookings in its **application to the United States Department of Agriculture for funding of its Biosolids Treatment Processing Facility** under the Water and Waste Water Disposal Loan and Grant Program. [3-10-08]

Councilor Willms moved, a second followed and Council voted unanimously to adopt Resolution 08-R-883 authorizing the City of Brookings to **apply for a Local Government Grant from the Oregon Parks and Recreation Department for improvements at Easy Manor Park** and delegating the City Manager to sign the application with the amendment that the “replacing fencing,” be deleted. [3-10-08]

Councilor Kitchen moved, a second followed and Council voted unanimously to adopt Resolution 08-R-886, authorizing an application for **funding under the Transportation Enhancement Program for Sidewalk and Streetscape Improvements on Chetco Avenue;** application to consist of Alternative I as described in the engineer’s report dated April 11, 2008, and include a local match of \$200,000 of project cost. [4-28-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 08-R-902, authorizing the City Manager to submit a **grant application under the Youth Legacy Program.** [7-7-08 Sp.]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 08-R-903, designating the City Manager as the authorized representative for the City of Brookings in its application to the Oregon Department of Transportation Bicycle and Pedestrian Program for funding of the **Downtown Brookings Sidewalk and Infill Project.** [7-16-08 Sp]

### ***Resolutions - Miscellaneous***

Councilor Hedenskog moved, a second followed, and Council voted unanimously to adopt Resolution 08-R-884 [accepting the **Findings and Final Order** of the Curry County Board of Commissioners to realign the right-of-way for a portion of **Parkview Drive**]. [3-10-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 08-R-885 [a resolution declaring **Motorola as a sole source vendor** for the necessary upgrade]. [4-14-08]

Councilor Gordon moved, a second followed and Council voted unanimously to adopt

## SUMMARY OF COUNCIL ACTIONS – 2008

Resolution 08-R-899, a resolution approving an **Intergovernmental Agreement for Telecommunications Financial Review Services** and authorizing the City Manager to execute the agreement. [6-23-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 08-R-903, a resolution **adopting mural guidelines**. [9-8-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 08-R-905, a resolution creating a **Public Art Committee**. [9-8-08]

Councilor Kitchen moved, a second followed and Council voted unanimously to adopt Resolution 08-R-908, adopting identity theft prevention and protection policies pursuant to the **Oregon Identity Theft Protection Act of 2007**. [10-27-08]

### ***Resolutions - Rates, Fees and Charges***

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 08-R-888, adopting **rates, fees and charges** to the users of City of Brookings **water supply** services and repealing Resolution 07-R-767. [5-27-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 08-R-889, adopting **rates, fees and charges for system development charges for water, wastewater, storm drainage, transportation and parks systems**, and repealing Resolution 07-R-770. [5-27-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 08-R-890, adopting **rates, fees and charges** to uses of City of Brookings **Sewer Services** and repealing Resolution 07-R-768. [5-27-08]

Councilor Hedenskog moved, a second followed and Council voted unanimously to adopt Resolution 08-R-901, a resolution increasing fees and establishing an annual inflationary adjustment for **Utilities System Replacement Charges**. [6-23-08]

### **URBAN RENEWAL**

Director Anderson moved, a second followed and the Agency voted unanimously to approve the agreements with Seattle Northwest Securities, and Orrick, Herrington and Sutcliffe, to undertake **tax increment debt issuance**. [1-14-08]

Director Anderson moved, a second followed and the Agency voted unanimously to approve the recommendation to send the **project list** back to the Urban Renewal Advisory Committee for prioritization. [1-14-08]

Director Hedenskog moved, a second followed and the Agency voted unanimously to authorize the Executive Director to **solicit proposals for technical services** and apply for the grant [under the **Transportation Enhancement Activities** program for the **North Chetco Project**] upon condition of approval by the Urban Renewal Advisory Committee. [2-25-08]

Director Hedenskog moved, a second followed and the Agency voted unanimously to authorize the Executive Direction to retain the **Dyer Partnership to conduct a Downtown Traffic and Preliminary Design Study**. [4-28-08]

Director Hedenskog moved, a second followed and the Agency voted unanimously to adopt Resolution 08-R-887, a resolution approving a change in **budget appropriations for the 2007-2008 fiscal year**. [6-9-08]

## SUMMARY OF COUNCIL ACTIONS – 2008

Director Kitchen moved, a second followed and the Agency voted unanimously to adopt Resolution 08-R-892, a resolution authorizing the issuance, sale, execution and delivery of **urban renewal tax increment revenue bonds** in an aggregate principal amount not to exceed \$3.4 million to provide financing for projects within the Brookings Urban Renewal Area; designating authorized representatives and delegating authority; appointing bond counsel and financial advisor; and other matters. [6-9-08]

Director Kitchen moved, a second followed and the Agency voted unanimously to adopt Resolution 08-R-897, a resolution adopting the Brookings Urban Renewal Agency Budget, declaring Tax Increment Funding as provided under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457, and making appropriations for the 2008-2009 Fiscal Year. [6-23-08]

Director Kitchen moved, a second followed and the Agency voted unanimously to adopt Resolution 08-R-894, a resolution adopting a Supplemental Budget for the 2007-2008 Fiscal Year. [6-23-08]

Director Hedenskog moved, a second followed and the Agency voted unanimously to approve the Urban Renewal Advisory Committee's recommendation to approve a funding match of up to \$2500 for removal of the **Chetco Inn Sign**. [9-8-08]

### ***Urban Renewal Agency Minutes***

<u>Meeting</u>	<u>Approved</u>	<u>Meeting</u>	<u>Approved</u>
December 10, 2007	1-14-08	June 6, 2008	6-23-08
January 28, 2008	2-25-08	June 23, 2008	9-8-08
February 25, 2008	4-28-08		
April 28, 2008	5-27-08		

### ***Urban Renewal Advisory Committee Minutes***

<u>Meeting</u>	<u>Accepted</u>	<u>Meeting</u>	<u>Accepted</u>
October 4, 2007	1-14-08	April 10, 2008	9-8-08
November 8, 2007	1-14-08	May 9, 2008	9-8-08
December 13, 2007	2-25-08	June 12, 2008	9-8-08
January 10, 2008	2-25-08	July 10, 2008	9-8-08
February 14, 2008	4-28-08	August 14, 2008	10-27-08
March 6, 2008	4-28-08	September 11, 2008	10-27-08
March 13, 2008	4-28-08		

### **VOUCHERS APPROVED**

<u>Month/Year</u>	<u>Amount</u>	<u>Approved</u>	<u>Month/Year</u>	<u>Amount</u>	<u>Approved</u>
December 2007	\$352,321.02	1-14-08	June, 2008	\$130,555.09	7-14-08
January, 2008	\$811,119.60	2-11-08	July, 2008	\$1,069,297.62	8-11-08
February, 2008	\$393,823.93	3-10-08	August, 2008	\$405,617.62	9-8-08
March, 2008	\$384,623.00	4-14-08	September, 2008	\$297,827.55	10-13-08
April, 2008	\$212,176.20	5-12-08	October, 2008	\$394,363.32	11-10-08
May, 2008	\$562,173.98	6-9-08	November, 2008	\$1,162,478.85	12-8-08

## SUMMARY OF COUNCIL ACTIONS – 2008

### YARD OF THE MONTH OF THE MONTH PROGRAM

Reinstatement of Yard of the Month program [4-14-08 Consent Calendar]

<u>Month</u>	<u>Category</u>	<u>Name and Address</u>
May	Yard of the Month	913 Midland Way, John and Linda Austin, owners
	Most Improved	706 First Street, Douglas and Christina Gotfried, owners
	Commercial	Redwood Theatre, Tim Patterson, Cynthia Chi, Jeff and Cindy Beaman, owners.
June	Yard of the Month	427 Buena Vista Loop, Barbara Nysted, owner
	Most Improved	96504 Susan Place, Jason & Mariah Womack, owners
	Commercial	His Haven of Hope, Chuck Fidroeff/Outreach Gospel Mission, owner
July	Yard of the Month	636 Hawthorne, Delma Olsen, owner.
	Most Improved	317 Spruce Drive, Jana Ritz and Linda Thomas, owners.
	Commercial	Commercial Property: 549 Chetco Avenue, Mark Gleason, owner
August	Yard of the Month	Mick and Pam Schrum, 924 Midland Way
	Most Improved	Edna Wilsdon, 540 Velopa Court
	Commercial	Rodney and Eileen Minnier, O'Holleran's
September	Yard of the Month	885 Joshua Court, accepted in tribute to Dorothy Davis
	Most Improved	1021 7 <sup>th</sup> Street, Judy Schafer, owner
	Commercial	1101-1111 Chetco Avenue, Gerrid Joy, owner