

City of Brookings

MEETING Minutes

CITY COUNCIL

Monday, December 14, 2009

City Hall Council Chambers, 898 Elk Drive, Brookings, OR 97415

Council met in Executive Session at 6:00pm with City Attorney Martha Rice and City Manager Gary Milliman, in the City Manager's office, under authority of ORS 192.660(2)(f), "to consider information or records that are exempt by law."

Call to Order

Mayor Anderson called the meeting to order at 7:00pm.

Roll Call

Council Present: Mayor Larry Anderson, Councilors Hedenskog, Gordon, and Pieper; a quorum present.

Staff Present: City Manager Gary Milliman, Planning Director Dianne Morris, Public Works Director John Cowan, City Attorney Martha Rice, Chief Treatment Plants Operator Ray Page, Treatment Plants Operator Assistant Holly Jorgensen, and City Recorder Joyce Heffington.

Others Present: Approximately 10 public; no media representation.

Ceremonies/Appointments/Announcements

Chief Treatment Plants Operator Page introduced new employee, Holly Jorgensen, Treatment Plants Operator Assistant.

Councilor Hedenskog moved to express gratitude for Dave's help and to accept Dave Kitchen's resignation from Council Position #2 & direct staff to advertise the vacancy; a second followed and the motion was passed unanimously.

Public Comments

Catherine Wiley, 96370 Duley Creek Rd, commented on a "Permitting" workshop being held on January 30th at the Best Western Beachfront Inn, the purpose of which is to provide agency contact and other permit information as it relates to work being done near or within a body of water.

Mayor Anderson pointed out that the City should be one of the agency contacts regarding permitting within the City limits.

Staff Reports

Director Morris reviewed the staff report regarding an Intergovernmental Agreement with Curry County for Geographical Information System (GIS) services.

Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the Intergovernmental Agreement with Curry County for GIS services.

City Manager Milliman briefly reviewed the staff report regarding the proposed KASPER agreement.

Mayor Anderson generally stated that his understanding was that the program was begun to replace the school's after school program. City Manager Milliman advised that it was begun as a replacement for the City's summer youth program, and that the charter includes the ability to undertake an after school program, as well. The funding provided by the City was to be used for the summer program.

Mayor Anderson stated that the numbers appeared to be down this year, from 60 in 2008 to 46 in 2009 and asked about tuition.

Carolyn Milliman stated that 76 had participated in 2008, and that participation had been down this year, somewhat, and Tiffany Hicks stated that tuition was being charged, but because the program's goal was to serve all children regardless of ability to pay, close to 90% of the attendees were subsidized by the program; in lieu of tuition, many of the parents volunteered their time. Hicks also stated that KASPER's goal was to have the City fund the summer program, leaving fundraising and grants to pay for the after school program, which they hope to extend.

Mayor Anderson generally stated that while he supported the nature of the KASPER program, he had concerns about the City subsidizing programs used by non-residents, and he thought it likely that not all students participating in the program lived in the City. He also noted that, based on the figures presented, the City's cost per student in 2008 was \$197 per student, while it was \$326 in 2009.

KASPER Treasurer, Darryn Ballance, stated that Administrative Services Director Howard had advised her that the only disbursement made to KASPER was for \$9,000 in 2008. Balance was unaware if a request for a 2009 disbursement was made; they funded the 2009 program with a grant and fundraising. She also stated that 46 was the average number of participants per day and not the total enrollment for 2009.

Mayor Anderson suggested that KASPER representatives meet with the City Manager and the Administrative Services Director regarding disbursement of budgeted funds.

Carolyn Milliman suggested that the program could charge more for children living outside the City limits, to which Mayor Anderson replied that it was not his intention to tell anyone how to run their program, but that subsidizing services for out-of-city residents, such as fire and parks services, was a concern of this Council, which is seeking parity in these matters, to include the possibility of forming a parks and recreation district.

City Manager Milliman requested a continuance as the information provided appeared to be inaccurate.

Councilor Gordon moved, a second followed and Council voted unanimously to continue the KASPER request for funding to a future meeting.

City Manager Milliman presented the staff report regarding the request to reconfigure the Athletic Fields at Azalea Park and revise the Azalea Park Master Plan accordingly.

During discussion, Milliman stated that City was not being asked to fund or to undertake the work, just to approve the master plan revision to show the change in

configuration and pointed out that Parks and Recreation Commissioner Tony Baron had advised the Commission that he had met with the leadership of both groups and that they were in agreement with the change.

Mayor Anderson, Councilor Hedenskog and Councilor Gordon generally agreed that it was important that all of the stakeholders have the opportunity to weigh in on the proposed change prior to revising the Azalea Park Master Plan.

Mayor Anderson stated that any motion made to approve the change would need to clearly reflect the lack of financial commitment on the City's part.

Councilor Hedenskog moved, a second followed, and Council voted unanimously to do a continuance of this question [revising the Azalea Park Master Plan to accommodate the proposed reconfiguration], allow Park and Recs to provide some sort of letters from the other softball groups that they are aware of what's going on and whether they are going to agree or not, and perhaps come out with financial reports indicating what portions the City feels that they are responsible for and what parts they are not.

City Manager Milliman reviewed the staff report regarding adoption and implementation of the Pavement Management System Report (PMSR), generally stating that adoption of the PMSR was similar to adoption of other Master Plans; funding for implementation of the PMSR would be handled with the budget process.

Councilor Pieper asked what portion could be paid from System Development funds, as opposed to System Replacement funds and if it was safe to say that the majority of funds would come from replacement fees. Pieper also stated that he took issue with the adoption of a study that would annually allocate funds based on the stated fee schedule without knowing if sufficient funds would be available and would like to give some thought to reformulating the numbers with a more realistic fee schedule.

Milliman stated that the City is unable to estimate annual development funds at this time, and that he was fairly certain that development funds had to be used for increasing capacity. Funding resources would include replacement fees, state revenues or the General Fund, and funding allocations would be made during the budget process, as it is done with other City plans.

Mayor Anderson generally stated that he would like to see staff work toward budgeting an amount sufficient to meet the minimal recommendations of the study.

Councilor Gordon moved, a second followed, and Council voted unanimously to adopt the Pavement Management System Report prepared by WILLDAN Engineering and authorize staff to budget for and begin implementing the system within existing funding parameters.

City Manager Milliman briefly reviewed the staff report regarding the recommendation to authorize installation of transit passenger bus shelter at Bankus Park.

Councilor Pieper moved, a second followed, and Council voted unanimously to authorize the installation of a transit passenger shelter at Bankus Park.

City Manager Milliman briefly reviewed the staff report regarding the recommendation to authorize execution of the Intergovernmental Household Hazardous Waste Management Plan (HHWMP) and appoint a steering committee delegate.

Pete Smart, 7165 Vista Ridge Drive, generally commented that "e" waste was "pretty much" already being handled and provided some background and an overview of his understanding of the HHWMP. Smart also discussed the proposed rate schedule, and stated that he had heard that Coos Bay did not pass the HHWMP, which could mean that Coos Bay residents might have to pay more to dispose of their hazardous waste. Smart offered to see how other locations were handling this and report back.

Councilor Pieper pointed out that all of the effected cities would need to participate to get the proposed \$.28 per can, per month rate.

Mayor Anderson, Councilor Gordon and Councilor Hedenskog, while appreciating the importance of the proposed process, expressed concern about entering into an open-ended agreement. Councilor Gordon suggested setting a limit, and allowing participants to withdraw from participation if it was exceeded.

City Manager Milliman suggested that the lack of full participation could result in fewer events, as opposed to greater costs and that the City could propose a cap.

Councilor Pieper stated that he had no problem approving the agreement with the condition of a rate cap.

Mayor Anderson suggested that the matter be continued and staff directed to enter into appropriate discussions regarding Council's concerns.

Councilor Hedenskog moved, a second followed, and Council voted unanimously to continue the [matter of the Intergovernmental Household Hazardous Waste Management Plan] agreement to a future date.

Consent Calendar

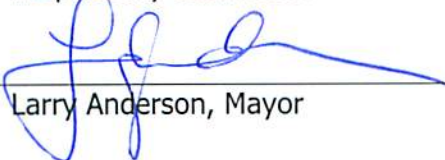
- Approval of City Council minutes for November 9, 2009.
- Acceptance of Planning Commission minutes for November 3, 2009.
- Acceptance of November, 2009 Vouchers in the amount of \$313,936.72.
- Approval of Liquor License Application for Bistro Gardens Restaurant, 1025 Chetco.
- Receive monthly financial report for October, 2009.

Councilor Hedenskog moved, a second followed, and Council voted unanimously to approve the Consent Calendar as written.

Adjournment

Councilor Gordon moved, a second followed and Council voted unanimously by voice vote to adjourn at 8:25pm.

Respectfully submitted:



Larry Anderson, Mayor

ATTESTED:
this 12th day of January 2010



Joyce Heffington, City Recorder