

**MINUTES**  
**City of Brookings**  
**Common Council Meeting**  
Brookings City Hall Council Chambers  
898 Elk Drive, Brookings, Oregon 97415  
**Monday, January 28, 2008**

**Call to Order**

Council President Anderson called the meeting to order at 7:00pm.

**Roll Call**

*Council Present:* Council President Larry Anderson, Councilors Dave Gordon, Ron Hedenskog and Jan Willms; a quorum present. *Absent was Mayor Pat Sherman.*

*Staff Present:* City Manager Gary Milliman, Planning Director Dianne Morris, Administrative Services Director Patti Dunn and Administrative Assistant Joyce Heffington.

*Other:* Approximately 4 public.

**Ceremonies/Appointments/Announcements**

Council President Anderson noted the addition to the agenda of two appointments to be considered for the Budget Committee.

**Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the Mayor's recommendation to appoint Cheryl McMahan to Planning Commission Position #2.**

**Councilor Hedenskog moved, a second followed and Council voted unanimously to approve Mayor's recommendation to appoint John White to Budget Committee Position #4.**

**Council Gordon moved, a second followed and Council voted unanimously to approve the Mayor's recommendation to re-appoint Sally Laasch to Budget Committee Position #5.**

**Liaison Reports**

Councilor Willms attended three City meetings and meetings of the Brookings Harbor Health Fair, Easy Manor Park, Sutter Coast Hospital Board, and the Parks and Recreation Commission.

Councilor Anderson attended one Brookings Harbor School District meetings and six City meetings.

Councilor Hedenskog attended a meeting of the Port of Brookings Harbor, and three City meetings.

Councilor Gordon attended the Chamber's Business Outlook Conference and three City meetings.

**Public Comments**

Phyllis Cottingham, 1307 English Court, Brookings, read a letter generally asking that Council consider establishing a resident host program at Azalea Park to protect it from vandalism. The letter is on file with the Council Agenda packet.

**Regular Agenda**

**Councilor Gordon moved, a second followed and Council voted unanimously to accept the Comprehensive Annual Financial Audit for the Fiscal Year 2006-2007 as provided by Wall & Wall P.C.**

City Manager Milliman presented staff's recommendation to approve a task order for engineering services related to the Harris Heights Area Water Storage Reservoir Project.

**Councilor Gordon moved, a second followed and Council voted unanimously to approve Task Order #2 with Oscar Larson and Associates, for engineering services associated with the Harris Heights Area Water Storage Reservoir Project.**

**Consent Calendar**

Approval of Council Meeting Minutes for December 14, 2008.

**Councilor Hedenskog moved, a second followed and Council voted unanimously to approve the Consent Calendar as written.**

**Ordinances**

Planning Director Morris presented staff's recommendation to approve Ordinance 08-O-600, an ordinance amending Chapter 17.04 of the Brookings Municipal Code.

**Councilor Willms moved, a second followed and Council voted unanimously to do a first reading of Ordinance 08-O-600 by title only.**

The title was read.

**Councilor Gordon moved, a second followed and Council voted unanimously to do a second reading of Ordinance 08-O-600 by title only.**

The title was read.

**Councilor Willms moved, a second followed and Council voted unanimously to adopt Ordinance 08-O-600, an ordinance amending Chapter 17.04, Development Permit Procedures, of Title 17, Land Development Code, of the Brookings Municipal Code (BMC), in its entirety.**

**Adjournment**

**Councilor Willms moved, a second followed and Council voted unanimously by voice vote to adjourn to a meeting of the Urban Renewal Agency [at 7:23pm].**

Respectfully submitted:

ATTESTED by City Recorder  
this \_\_\_\_\_ day of \_\_\_\_\_ 2008:

**Approved by Council 2-11-08**

\_\_\_\_\_  
Pat Sherman  
Mayor

\_\_\_\_\_  
Joyce Heffington  
Interim City Recorder