

ORDINANCE NO. 91-O-482

AN ORDINANCE CREATING A PARKS AND RECREATION COMMISSION FOR THE CITY OF BROOKINGS; PROVIDING FOR THE ORGANIZATION OF SUCH COMMISSION AND THE POWERS AND DUTIES THEREOF; AND REPEALING ORDINANCE NO. 89-O-459. [Effective December 18, 1991]

Sections:

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| Section 1. | Creation of Parks and Recreation Commission. |
| Section 2. | Terms of office. |
| Section 3. | Organization of Parks and Recreation Commission. |
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| Section 6. | Repeal of Ordinance No. 89-O-459. |

The city of Brookings ordains as follows:

Section 1. Creation of Parks and Recreation Commission. There is hereby created a Park and Recreation Commission for the City of Brookings, Oregon, consisting of seven members, as hereinafter provided. The seven members of the commission shall be appointed by the mayor with the approval of the council. Six of the seven members shall be residents of Brookings, and the seventh appointed member may be a nonresident. The city council may appoint one of its own members to act as liaison between the commission and the council. [As amended by Ordinance No. 93-O-482.A, effective June 8, 1993]

Section 2. Terms of office. With the exception of the first members appointed to the commission, the term of office for the appointed members of the commission shall be four years. The first seven members appointed to the commission shall choose their term of office by lot, as follows:

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| A. | One for one year; |
| B. | Two for two years; |
| C. | Two for three years; |
| D. | Two for four years; |

and they shall immediately thereafter notify the mayor and the city council in writing of such allotment. Elected officers shall include, but not be limited to, Chairperson, Vice Chairperson and Secretary. Term of elected office shall be one (1) year, commencing February 1. [As amended by Ordinance No. 93-O-482.A, effective June 8, 1993, and Ordinance No. 93-O-482.B, effective July 12, 2000]

Section 3. Organization of Parks and Recreation Commission. The first meeting of the commission shall be called by the mayor. At this meeting the commission shall organize by electing a chairman and secretary of the commission. Thereafter the commission shall hold regular monthly meetings on a day and hour to be fixed by the

commission. Four members of the commission, shall constitute a quorum. Special meetings may be held upon a call of the chairman or any four members of the commission, or upon unanimous consent of all members of the commission.

Section 4. Powers and duties. The Park and Recreation Commission shall have the following powers and duties, in addition to such others as may be prescribed by the council. Upon authorization of the city council, the Park and Recreation Commission shall:

A. Negotiate for the lease, purchase and acquisition of park and recreational sites, facilities and property, subject to the approval of the council. The commission may solicit or receive gifts, bequests, devises or loans for park and recreational purposes, subject to the approval of the council.

B. Make and recommend in writing to the council plans for the future growth, development, beautification and establishment of parks and recreational facilities in the city consistent with the future growth and development of the city of Brookings.

C. Make a detailed and exhaustive study of the future requirements of the city for park and recreational facilities, establish and recommend in writing to the planning commission and the city council a definite long-range plan for the orderly growth and development of park and recreational facilities within the City.

D. Meet and cooperate with representatives of other governmental bodies for joint and integrated plans between various municipal bodies for the most efficient and economical use of park and recreational facilities of the different governmental units.

E. Recommend to the city council such acts necessary and proper for the protection, operation or improvement of city parks and recreational facilities and all necessary rules and regulations, including user fees, schedules and concessions that aid in governing the use of those parks and facilities. [As amended by Ordinance No. 93-O-482.A, effective June 8, 1993]

F. To keep the city council informed on the activities of the commission, the commission shall submit a copy of their minutes to the city council after each meeting. The commission shall present at least an annual progress report to the city council at their January meeting each year.

G. New members of the commission shall receive, upon appointment, at a minimum:

1. Current city budget.
2. Parks and Recreation policy.
3. Master plan for parks and recreation facilities.
4. Ordinance No. 91-O-482.

5. Resolution No. 91-R-501.
6. Ethics Guide for Public Officials.
7. Tour of park areas. [As added by Ordinance No. 93-O-482.A, effective June 8, 1993]

Section 5. Removal/vacancies. A member may be removed by the city council, after hearing, for misconduct or nonperformance of duty. A member who is absent from two consecutive meetings without the permission of the commission chairperson, or chairperson when absent without permission from the vice chairperson, is rebuttably presumed to be in nonperformance of duty, and the city council shall declare the position vacant unless finding otherwise following the hearing. All vacancies on the commission shall be filled by appointment by the mayor, with the approval of the city council, for the unexpired term. [As amended by Ordinance No. 93-O-482.A, effective June 8, 1993]

Section 6. Repeal of Ordinance No. 89-O-459. Ordinance No. 89-O-459 is hereby repealed in its entirety.