

IN AND FOR THE STATE OF OREGON  
CITY OF BROOKINGS

ORDINANCE NO. 09-O-630

**IN THE MATTER OF ORDINANCE 09-O-630, AN ORDINANCE AMENDING  
CHAPTER 2.65 TRAFFIC SAFETY COMMITTEE, OF TITLE 2, ADMINISTRATION  
AND PERSONNEL, OF THE BROOKINGS MUNICIPAL CODE, IN ITS ENTIRETY.**

Sections:

Section 1. Ordinance Identified

Section 2. Amends Chapter 2.65 in its entirety

The City of Brookings ordains as follows:

Section 1. Ordinance Identified. This ordinance amends Chapter 2.65, Traffic Safety Committee, of Title 2, Administration and Personnel, of the Brookings Municipal Code in its entirety.

Section 2. Amends Chapter 2.65 in its entirety. Chapter 2.65, Traffic Safety Committee, is amended to read as follows:

**Chapter 2.65  
TRAFFIC SAFETY COMMITTEE**

Sections:

2.65.010 Name.

2.65.020 Powers and duties.

2.65.030 Organization.

**2.65.010 Name.**

The Brookings City Council hereby creates a traffic safety committee for the City of Brookings. [Ord. 02-O-552 § 1.]

**2.65.020 Powers and duties.**

A. Generally.

1. The committee is an advisory body to the City Council. It has no authority to spend or approve the expenditure of any City funds. Its recommendations are made to the City Council through a staff report on the Council agenda.
2. Appointed members shall serve at the pleasure of the City Council.
3. Appointed membership on the committee is honorary and without compensation.
4. All meetings of the committee shall be open to the public, shall be properly noticed and shall be held in a place that is open to the public and held in an accessible location.
5. Any matters pertaining to traffic safety shall only be acted upon by the City Council following review by the committee and upon recommendation by the committee.
6. This committee may be assigned other duties by adoption of other legislation of the City.

B. Specifically. The Brookings Traffic Safety Committee shall be responsible for the following:

1. To promote traffic safety practices in the community, including, but not limited to, pedestrian safety, bicycle safety, and motor vehicle safety.
2. To develop educational programs to encourage traffic safety.
3. To consider, research, evaluate and recommend changes in the traffic control signs, signals, roadway markings, crosswalks, parking requirements, traffic lanes, safety corridors, safety zones, and other related matters.
4. To hear concerns of citizens about traffic issues.
5. To interact with other boards, committees and commissions of the City that may have related or overlapping duties and authorities (e.g., Planning Commission). [Ord. 02-O-552 § 2.]

### **2.65.030 Organization.**

A. Membership. The committee shall consist of five members to be comprised as follows:

1. Three members shall be from staff and consist of the Chief of Police, Fire Chief and Public Works Director, or their respective designees.
2. Two members, residing within the City limits, shall be appointed by the Mayor and City Council from the community at large, and serve two year terms, said terms to be staggered.
3. The Chief of Police, or his/her designee, shall serve as Committee Chair. The chair shall preside over the committee's deliberations, preserve order, and determine the order of business. The chair shall report to the City Council all committee recommendations at the next regular City Council meeting and accurately report the Council's decisions regarding those recommendations back to the committee.

B. Officers.

1. The committee shall elect from its full membership a vice chair at the first meeting and thereafter, at their first meeting in every even-numbered year. In the event of the resignation or other vacating of the office, the committee shall elect a new vice chair to serve the balance of the unexpired term. The vice chair shall carry out the duties of chair in the chair's absence.
2. One of the three staff members shall be elected to serve as Committee Secretary at the first meeting, and thereafter, at the first meeting of every even-numbered year. The secretary, or the secretary's designee, shall take minutes, give meeting notice, and support the efforts of the committee in all areas.
3. Officers may make motions, second motions and vote on all matter before the committee.

C. Quorum. A quorum of the committee shall be three members.

D. Meetings. The committee shall meet *as needed, as determined by the Committee Chair*. All meetings must be properly noticed subject to the provisions of the open meeting law and notice requirements.

E. Rules of Procedure. The committee shall be governed under the same rules of order prescribed for the City Council.

F. Minutes. The committee's minutes shall be prepared by staff and approved, with or without amendments, additions or corrections, by affirmative action of the committee at its next

meeting. Committee minutes as prepared by staff shall be transmitted to the city council on its next agenda as an item under the Consent Calendar, for acceptance. [Ord. 02-O-552 § 3.]

First Reading: April 27<sup>th</sup> 2009  
Second Reading: April 27<sup>th</sup> 2009  
Passage: April 27<sup>th</sup> 2009  
Effective Date: May 27<sup>th</sup> 2009

Signed by me in authentication of its passage this 28<sup>th</sup> day of April, 2009.

  
\_\_\_\_\_  
Mayor Larry Anderson

ATTEST:  
  
\_\_\_\_\_  
City Recorder Joyce Heffington